Canaan Township Board of Trustees
Regular Meeting
October 13, 2026
Minutes

Chairman Tyler Levering called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Commissioner Tim Siegfried and Canaan Township resident Samantha Swope.

Commissioner Siegfried reported that the rebid for the jail addition has been advertised, with bids due in mid-November. The first bid received no responses, while the second round of bidding resulted in bids approximately double the estimated cost, requiring revisions to the project figures. Mr. Siegfried also reported that the demolition of the grandstands at the fairgrounds began today.

The fiscal officer presented the minutes from the September 8, 2026, meeting. Mr. Carwell made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National and STAR Ohio Statements were also distributed. 2nd Half 2026 Manufactured Home Settlements and State Rollback Settlements were received. Credit card purchases for September and early October were reviewed and the attestation statement signed by Mr. Levering. Mr. Carwell made the motion to approve the reports and pay the bills. Mr. Levering seconded the motion. Motion passed.

Communications included:

- Grassroot Clippings
- September Morrow County Planning and Zoning Report
- DKMM Tire Collection Grant
- 2026 Amish Health and Safety Meeting Minutes from 8/25/26
- Ohio Risk Management Survey Results – no findings
- Concerned Citizens of Morrow County information packet regarding Route 23/71 Bypass, Development Projects Looming in Morrow County, and Data Centers
- Email from Rinehart Insurance regarding billing error

The September Planning and Zoning Report included 25 zoning permits, 11 lot splits, and 16 new house numbers issued. The Board of Zoning Appeals approved two cases: a variance for a reduced 30-foot front setback at 9003 Co. Rd. 38, Galion, and a conditional use permit for a wholesale outdoor furniture manufacturing home business at 6720 Twp. Rd. 66, Edison.

Information was reviewed regarding the DKMM Tire Collection Grant.

The Amish Health and Safety Meeting Minutes provided a recap of the Amish Health and Safety fair that was held on August 7, 2026, at the Owl Creek Auction Barn. Next year's event is scheduled for Wednesday, August 11, 2027 at 5:00 p.m.

Mrs. Retterer reported that she recently participated in a telephone survey with Carson Schlatter, Risk Plan Representative for The Ohio Plan, the township's insurance provider. The purpose of the survey was to review the services provided to the community and identify any existing or potential liability, property, or fleet exposures. No recommendations were made as a result of the survey.

The trustees reviewed information received from the Concerned Citizens of Morrow County regarding the proposed Route 23/71 Bypass and other potential future projects in the county involving solar and wind energy and data centers.

The township received an email from Rinehart Insurance Agency explaining a billing error in the annual insurance premium. Changes during the 2025 policy period included adding a generator valued at $11,500 and a flagpole valued at $1,500, increasing property coverage for inflation, and adjusting the Town Hall and Office coverage to $256,256 due to underinsurance. Inland marine and EDP coverage were also increased for inflation, and the cyber deductible was reduced from $10,000 to $5,000. The changes resulted in an additional $758 due. The trustees approved payment of the difference, and a check will be mailed.

The roads were checked on Tuesday, October 6, 2026. The Road Sign Inventory and Management form was completed and is on file.

Mr. Bayles shared the following updates from the most recent First Consolidated meeting: Medicount revenue is at $130,000 year to date, a new full-time employee was recently hired, and all part-time employees are attending emergency medical services (EMS) training.

Mr. Carwell provided an update from Regional Planning, including discussion of the proposed roundabout at the intersection of SR 61 and SR 229.

The trustees plan to apply for the OPWC Round 41 Grant to resurface TR 73. The engineer's estimate is $105,089.60, with the grant covering 74% and the township responsible for the remaining 26%. The estimate may change as the trustees are considering widening certain sections of the road. An updated estimate will be requested to reflect the proposed changes. The trustees and fiscal officer will gather the additional information needed to complete the application, which is due November 6, 2026.

Mr. Bayles will contact Small's Asphalt and Paving, the contractor awarded the bid for this year's OPWC project on TR 133, to inquire about the anticipated start date. The project includes road paving and widening, and the contract requires completion by October 31, 2026.

The fire contract with the Mt. Gilead Fire Department expires December 31, 2026. The trustees will contact Chief Mark Carey to discuss a new contract for 2027.

Mitchell Trucking provided a quote for snowplowing services for the 2026/2027 season with the following rates: plowing at $85 per hour, spreading grit at $75 per hour, grit at $16.25 per ton, and salt/grit mix at $85 per ton. Mr. Carwell made a motion to accept the quote for the 2026/2027 season. Mr. Bayles seconded the motion. Motion passed. The trustees signed the contract with Mitchell Trucking.

The trustees discussed the upcoming OTA Convention, scheduled for February 10–12, 2027, at the Greater Columbus Convention Center. Mr. Carwell made a motion to have the township cover expenses incurred by trustees attending the convention. Mr. Bayles seconded the motion. Motion passed.

The trustees confirmed the regular December meeting will be held on Tuesday, December 8, 2026, at 7:00 p.m., and scheduled a special year-end meeting for Wednesday, December 30, 2026, at 4:00 p.m.

There being no further business to come before the board, Mr. Carwell made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 8:35 PM.

Trustee: _____ Trustee: _____
Tyler Levering, Chairman John Bayles, Vice Chairman

Trustee: _____ Fiscal Officer: _____
Matthew Carwell Jill Retterer

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September 2026 Receipts:

Date:	Amount:	Receipt #:	From:	For:
9/3/2026	$25,138.10	80-2026	Morrow Co. Auditor	2nd half 2024 Real Estate Taxes - Gen. Fund and Road & Bridge Fund
9/8/2026	$14,709.10	81-2026	Morrow Co. Auditor	2nd half 2024 Real Estate Taxes - Fire Fund
9/16/2026	$4,669.29	82-2026	State of Ohio	Reimbursements Homestead, Non-Business Credit, Owner Occupied Credit for General, Road & Bridge, and Fire Funds
9/17/2026	$41.93	83-2026	Morrow Co. Auditor	2nd half 2026 Manufactured Homes Settlement - General and Road & Bridge Fund
9/17/2026	$11.86	84-2026	Morrow Co. Auditor	2nd half 2026 Manufactured Homes Settlement - Fire Fund
9/17/2026	$741.20	85-2026	Morrow Co. Auditor	September Local Government Distribution
9/17/2026	$528.32	86-2026	Morrow Co. Auditor	September Local Gov. Dis. Per sec 57
9/18/2026	$10,575.21	87-2026	Morrow Co. Auditor	September Excise Gas Tax
9/18/2026	$2,826.99	87-2026	Morrow Co. Auditor	September cents per gallon Gas Tax
9/24/2026	$722.57	88-2026	Morrow Co. Auditor	September License Tax - State
9/24/2026	$360.00	88-2026	Morrow Co. Auditor	September License Tax - County
9/25/2026	$15.31	89-2026	State of Ohio	2nd Half Manufactured Home Non-Business and Owner Occupied Credit
9/30/2026	$1,076.58	90-2026	STAR Ohio	September Income Dividend Reinvestment Interest
9/30/2026	$99.11	91-2026	Park National	September ICS Interest
TOTAL:	**$61,515.57**			

September 2026 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
9/2/2026	$1,057.10	78-2026	OPERS	August 2026 Payroll
9/2/2026	$618.00	79-2026	Treasurer of State	4th Quarter 2026 UAN Fees
9/3/2026	$60.77	80-2026	Ohio Edison	Denmark Street Lights
9/3/2026	$45.58	80-2026	Ohio Edison	Climax Street Lights
9/5/2026	$249.89	81-2026	Elan Financial	Rural King - Tree and Stump Herbicide for Cemeteries
9/8/2026	$384.48	4526	Smart Way Communications, LLC	1 year internet service
9/8/2026	$890.25	4527	Shaw Creek Propane	Pre-buy 1,000 gallon propane @1.679 gallon (includes $788.75 credit)
9/8/2026	$1,175.90	4528	Strine Contracting LLC	Vegetation Control Roadways & Cemeteries
9/8/2026	$520.93	4529	Central Ohio Farmer's Co-op	Diesel Fuel for tractor
9/8/2026	$463.10	4530	John Bayles	August Health Ins. Reimbursement
9/8/2026	$472.68	4531	Matthew Carwell	August Health Ins. Reimbursement
9/8/2026	$347.90	4532	Tyler Levering	August Health Ins. Reimbursement
9/8/2026	$371.44	4533	Jill Retterer	August Health Ins. Reimbursement
9/8/2026	$1,428.57	4535	Zach Faust	September 2026 Mowing Contract
9/11/2026	$87.88	82-2026	Ohio Edison	Township Hall Electric
9/15/2026	$15.50	83-2026	Delco Water	Township Hall Water
9/30/2026	$821.59	4536	John Bayles	September Payroll
9/30/2026	$845.19	4537	Matthew Carwell	September Payroll
9/30/2026	$851.18	4538	Tyler Levering	September Payroll
9/30/2026	$957.16	4539	Jill Retterer	September Payroll
TOTAL:	**$11,665.09**			

Bank Balance September 30, 2026

Park National Checking Balance:	$84,624.44
Park National MM Balance:	$58,379.25
STAR Ohio	$320,399.83
TOTAL:	$463,403.52