Canaan Township Board of Trustees
Regular Meeting
August 11, 2026
Minutes

Chairman Tyler Levering called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Canaan Township Resident Samantha Swope.

The fiscal officer presented the minutes from the July 14, 2026, OPWC Bid Opening meeting and the July 14, 2026 Budget and Regular meeting. Mr. Carwell made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Bank and STAR Ohio Statements were also distributed. Credit card purchases for July and early August were reviewed and the attestation statement signed by Mr. Levering. Mr. Carwell made the motion to approve the reports and pay all bills, including electronic payments. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- The Grassroots Clippings newsletter
- July 2026 Mt. Gilead Fire Department Report
- July 2026 Zoning Report
- Shaw Creek 2025/2026 Propane Pricing Options

The July 2026 Mt. Gilead Fire Department Report 60 total calls in July with 10 of those calls within Canaan Township. The highest volume of calls were 24 calls for medical assist, assist EMS crew.

The July 2026 Zoning Report included 18 zoning permits, 3 lot splits, and 7 new house numbers.

Information was received from Shaw Creek for the 2026/20267 year to pre-buy propane @ $1.679 per gallon. This is a commercial pre-buy rate and is 5 cents per gallon higher than last year. Mr. Bayles made a motion to pre-buy 1,000 gallons of propane. Mr. Carwell seconded the motion. Motion passed.

The roads were checked on Wednesday, August 5, 2026. The Road Sign Inventory and Management form was completed and is on file.

Mr. Bayles reported for the First Consolidated Fire District. The most recent meeting was held July 28, 2026. Marion County Engineer Brad Irons will be unable to assist with the architectural work for the new fire station. The district believes they have found an architect to complete the project for approximately $5,000. The department has hired two new full-time employees and three additional part-time personnel. Squad 105 needs suspension repairs costing approximately $1,300. The squad is four years old and may need to be replaced next year. Dayspring Wesleyan Church would like to purchase three automatic external defibrillators (AEDs), which cost approximately $1,800 each. Through the fire department, the church will be able to purchase them for approximately $1,100 each.

Mr. Carwell reported that at the most recent Regional Planning meeting they approved 2 new housing subdivision in Bennington Township. Each subdivision has approximately 16 houses each.

The Township Disaster Policy was reviewed and updated to reflect the township Fiscal Officer's new address as well as updating the nearby fiscal officer officer's that could be contacted to help complete fiscal responsibilities in the event of a crisis. The new policy has been updated in the township policy manual.

The trustees discussed applying to the Ohio Public Works Commission for FY28/Round 41 to resurface Township Road 73. The Engineer will be contacted to provide an estimate of the project. The following resolution was passed to start the process.

A Resolution (#8-11-2026-1) was made authorizing John Bayles, Canaan Township Trustee, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to execute contracts as required.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEAREAS, the Canaan Township Board of Trustees is planning to make capital improvements to **TOWNSHIP ROAD 73 RESURFACING,** and

WHEAREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW BE IT RESOLVED by the Canaan Township Board of Trustee:

Section 1: John Bayles, Trustee, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: John Bayles, Trustee, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

The foregoing resolution offered by Board Member Tyler Levering.

Second offered by Board Member Matt Carwell.

The roll being called upon its adoption the vote resulted as follows: Mr. Levering, yes; Mr. Bayles, yes; Mr. Carwell, yes.

Mr. Bayles reported that he ordered diesel fuel for the tractor.

The trustees signed the contract with Smalls Asphalt Paving for the OPWC Township Road 133 Improvements project. This project will be completed no later than October 31, 2026.

There being no further business to come before the board, Mr. Carwell made the motion to adjourn. Mr. Levering seconded the motion. Motion passed. The meeting adjourned at 8:15 PM.

Trustee: _____ Trustee: _____
Tyler Levering, Chairman John Bayles, Vice Chairman

Trustee: _____ Fiscal Officer: _____
Matthew Carwell Jill Retterer

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July 2026 Receipts:

Date:	Amount:	Receipt #:	From:	For:
7/15/2026	$75.00	61-2026	Heather Isgett	Township Hall Rental
7/15/2026	$75.00	62-2026	Shalynn Call	Township Hall Rental
7/15/2026	$25.00	63-2026	Cheryl Baughman	Township Hall Rental
7/15/2026	$880.00	64-2026	Robert J. Wilson	Sale of (2) Cemetery Lots - Worden New 16A, 16B
7/20/2026	$9,988.98	65-2026	Morrow Co. Auditor	July Excise Gas Tax
7/20/2026	$1,824.35	65-2026	Morrow Co. Auditor	July cents per gallon Gas Tax
7/29/2026	$741.21	66-2026	Morrow Co. Auditor	July Local Government Distribution
7/29/2026	$528.32	67-2026	Morrow Co. Auditor	July Local Gov. Dis. Per sec 57
7//30/2026	$755.89	68-2026	Morrow Co. Auditor	July License Tax - State
7/30/2026	$374.49	68-2026	Morrow Co. Auditor	July License Tax - County
7/31/2026	$102.07	69-2026	Park National	July ICS Interest
7/31/2026	$1,074.37	70-2026	STAR Ohio	July Income Dividend Reinvestment Interest
TOTAL:	**$16,444.68**			

July 2026 Payments

Date:	Amount:	Voucher/Warrant:	To:	For:
7/1/2026	$1,057.10	58-2026	OPERS	June 2026 Payroll
7/1/2026	$1,268.76	59-2026	IRS	2nd Quarter Federal Tax
7/2/2026	$316.47	60-2026	State of Ohio	2nd Quarter State Tax
7/2/2026	$74.58	61-2026	State of Ohio	2nd Quarter School District Tax - Mt. Gilead
7/2/2026	$19.68	62-2026	State of Ohio	2nd Quarter School District Tax - River Valley
7/6/2026	$58.27	63-2026	Ohio Edison	Denmark Street Lights
7/6/2026	$43.70	63-2026	Ohio Edison	Climax Street Lights
7/9/2026	$145.21	64-2026	Ohio Edison	Township Hall Electric
7/14/2026	$16.00	65-2026	Delco Water	Township Hall Water
7/14/2025	$288.50	4505	Aim Media	Legal Notice - OPWC Bid Ad
7/14/2026	$507.50	4506	Clover Posse 4-H Club	Trash Bash - 20.3 miles roads cleaned
7/14/2026	$463.10	4507	John Bayles	June Health Ins. Reimbursement
7/14/2026	$472.68	4508	Matthew Carwell	June Health Ins. Reimbursement
7/14/2026	$301.48	4509	Tyler Levering	June Health Ins. Reimbursement
7/14/2026	$371.00	4510	Jill Retterer	June Health Ins. Reimbursement
7/14/2026	$1,428.57	4511	Zach Faust	July 2026 Mowing Contract
7/31/2026	$820.12	4512	John Bayles	July Payroll
7/31/2026	$843.48	4513	Matthew Carwell	July Payroll
7/31/2026	$850.03	4514	Tyler Levering	July Payroll
7/31/2026	$954.54	4515	Jill Retterer	July Payroll
TOTAL:	**$10,300.77**			

Bank Balance as of July 31, 2026

Park National Balance:	$148,193.86
Park National MM Balance:	$59,400.58
STAR Ohio	$330,977.21
TOTAL:	$538,571.65