

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**August 9, 2022**  
**Minutes**

Chairman Matt Carwell called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Gene Ebert with Ebert Mowing and Landscaping.

Mr. Ebert reported that the mowing is going well and the trustees agreed that the services being provided have been top notch with no citizen complaints in all the years Mr. Ebert has been doing the mowing. Mr. Ebert let the trustees know that this may be his last year for mowing for the township as he will be cutting back next year.

The fiscal officer presented the minutes from the July 12, 2022 Special Meeting for the OPWC Bid Opening. Mr. Bayles made the motion to approve the minutes. Mr. Carwell seconded the motion. Motion passed.

The fiscal officer presented the minutes from the July 12, 2022 meeting. Mr. Bayles made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for July and early August were reviewed and the attestation statement signed by Mr. Carwell. Mr. Levering made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Funds totaling \$50,323.48 were received from the Treasury on July 12, 2022 as the 2nd tranche of the American Rescue Plan Act Funds.

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**A Resolution (#8-9-2022-1) was made accepting the American Rescue Plan Act Funds totaling \$50,323.48.**

**Whereas**, another round of federal relief funding for townships through the American Rescue Plan Act was approved as part of the \$1.9 trillion economic COVID-19 stimulus package, which was signed into law on March 11, 2021.

**Whereas**, Per the Act and US Treasury guidance, ARP funding will be distributed to all NEUs (non-entitlement units) by population. The specific allocation to each NEU is based on the NEU's proportion of the population compared to the total population of all NEUs in Ohio. For Canaan Township, the total amount is \$100,646.96 with the 1<sup>st</sup> tranche received July 2021 totaling \$53,123.38 and the 2<sup>nd</sup> tranche received on July 12, 2022 totaling 50,232.48. There was a distribution received in March of 2022 totaling \$200.10. This was a re-distribution of unclaimed ARPA Funds.

**Whereas**, the township has until December 31, 2024 to obligate ARP funds and all money must be spent by December 31, 2026.

**Whereas**, Guidance is provided by the Treasury on what these funds can be used for including capital improvement projects that respond to the Public Health Emergency caused by COVID-19.

**BE IT RESOLVED**, by the Board of Trustees of Canaan Township, accepts the 2<sup>nd</sup> tranche of funds totaling \$50,323.48 from the Treasury as part of the economic COVID-19 stimulus package.

**NOW BE IT RESOLVED** by the Canaan Township Board of Trustee:

The foregoing resolution offered by Board Member John Bayles.

Second offered by Board Member Tyler Levering

The roll being called upon its adoption the vote resulted as follows: Mr. Carwell, yes; Mr. Levering, yes; Mr. Bayles, yes.

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The 2022 amended certificate of estimate resources will be filed with the County Auditor to reflect the increase in funds after receiving this 2<sup>nd</sup> tranche of funds totaling \$50,323.48.

Communications included:

- The Grassroots Clippings newsletter

The roads were checked on Wednesday, August 4, 2022. It was noted that a couple of signs need straightened and that there was a dead deer on TR 67 just east of TR 66. Mr. Levering and Mr. Bayles will take care of removing the deer from the road. The Road Sign Inventory and Management form was completed and is on file.

No bids were received from the legal notices that were in the Sentinel on July 20<sup>th</sup> and July 27<sup>th</sup> seeking bids for the paving of TR 73 (one mile) and TR 133 (approx. ½ mile) and for approximately 6 ½ miles of chip and seal of various township roads. Mr. Carwell said that Easton McNeill with Kokosing is going to look at the two roads that the trustees hope to have paved this year and give them a quote. The township is currently in contract with Kokosing for the OPWC TR 60 Phase 3 Project that will be completed soon.

The trustees discussed applying to the Ohio Public Works Commission for FY 24/Round 37 to finish a one-mile section of TR 60 north of TR 67 and ending at CR 61. If this grant is approved, this would complete the resurfacing of all five miles of TR 60 in the township.

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**A Resolution (#8-9-2022-2) was made authorizing John Bayles, Canaan Township Trustee, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to execute contracts as required.**

**WHEREAS**, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

**WHEREAS**, the Canaan Township Board of Trustees is planning to make capital improvements to **TOWNSHIP ROAD 60 RESURFACING PHASE 4**, and

**WHEREAS**, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

**NOW BE IT RESOLVED** by the Canaan Township Board of Trustee:

Section 1: John Bayles, Trustee, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: John Bayles, Trustee, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

The foregoing resolution offered by Board Member John Bayles.

Second offered by Board Member Tyler Levering.

The roll being called upon its adoption the vote resulted as follows: Mr. Carwell, yes; Mr. Levering, yes; Mr. Bayles, yes.

Passed: 8/9/2022

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Mr. Bayles reported that at the last First Consolidated meeting they voted to put a 4-mil renewal levy on the ballot. This would not be a replacement levy like they had on the ballot the last time. It was also noted that they have had 444 squad runs this year as compared to 373 last year at this same time.

There was no Regional Planning update.

The new cemetery driveway at N. Canaan Cemetery was completed in mid-July. To date, the total cost has been \$9,350.00, of which \$1,000 was covered by the cemetery grant money the township applied for and received. A Final Cemetery Grant report was sent to the Ohio Department of Commerce Division of Real Estate and Professional Licensing. The township received confirmation that the Final Cemetery Grant Report was accepted.

Mr. Carwell will be meeting soon with Virgil Schofield to mark out the new plots at the N. Canaan Cemetery. Mr. Schofield has graciously volunteered his time and equipment to help with this task.

The trustees discussed using some of the cemetery fund money as well as ARPA funds to chip and seal the driveways in both N. Canaan Cemetery and Worden cemetery. They also discussed using some of the ARPA funds to do some repair and sealing work to the blacktop parking lot at the township hall.

The trustees are continuing to seek quotes for new HVAC, lighting, and a back-up generator for the township hall. They wish to use some of the ARPA funds to complete these projects.

The trustees looked over the OTARMA insurance renewal for 2022/2023. The Anniversary Information Acknowledgement was completed and signed by Chairman Matt Carwell. No changes were made to the current policy. The renewal amount was \$3,181 and a 2022 Capital Distribution check in the amount of \$223.12 will be received by the township 30-60 days following receipt of the renewal.

The trustees discussed ideas for the OTARMA MORE Grant for this year. Each year OTARMA offers a \$500 grant to assist townships in eliminating or preventing risk exposures that lead to liability claims and property losses. The grant money this year will most likely be used for safety signage. The township has until December 31, 2022 to apply for the grant.

The trustees looked over 3 quotes they have received for 1,400 square foot of new laminate flooring in the township hall. The quotes they received were from Bob Rogers Sr. (\$10,500), Johnsville Flooring (\$9,878.32), and My Floors (\$11,356.81). After looking over the quotes and discussing, Mr. Carwell made a motion to accept the quote from Johnsville Flooring, Mt. Gilead, to install the new floors. Mr. Bayles seconded the motion. Motion carried. The money to pay for the new flooring will come from the ARPA Funds the township received.

Information was received from Shaw Creek to pre-buy propane @\$1.949 per gallon. This is a commercial pre-buy rate. The township currently has a \$154.60 credit with Shaw Creek from last year's pre-buy. Mr. Bayles made a motion to pre-buy 600 gallons of propane. Mr. Levering seconded the motion. Motion passed.

The annual Koorsen Fire Inspection will take place on Wednesday, August 10, 2022.

An notice was received from the OBM stating that the latest ARPA Funds update provides a defined list of applicable sections that apply to funds used as revenue loss. Most notably, the federal procurement sections within the Uniform Guidance are not applicable. The FAQ supports recipients following their established expense and accounting practices and policies, in accordance with laws and procedures for the recipient's own funds.

The trustees signed the contract for Kokosing Construction Company for the OPWC Project TR 60 Phase 3. This project will include paving and tree removal on TR 60 between CR 61 and north to CR 59 and will be completed no later than October 31, 2022.

Notice was received that Redbird Internet has sold to NextGen Access out of Delaware. The township uses Redbird for their internet provider. More details on if and how this change affects the township should be coming in the near future.

Mr. Levering made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Levering made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 9:15 PM.

Trustee: \_\_\_\_\_  
Matt Carwell, Chairman

Trustee: \_\_\_\_\_  
Tyler Levering, Vice Chairman

Trustee: \_\_\_\_\_  
John Bayles

Fiscal Officer: \_\_\_\_\_  
Jill Retterer

July 2022 Receipts:

Date:	Amount:	Receipt #:	From:	For:
7/12/2022	\$220.00	58-2022	James and Connie Conant	Purchase 2 cemetery lots - N. Canaan
7/12/2022	\$50,323.48	59-2022	State of Ohio OBM	2nd Trance of ARP Funds
7/12/2022	\$122.49	60-2022	Ergon Oil Purchasing	Interest on Guy Heffley Well
7/14/2022	\$670.81	61-2022	Morrow Co. Auditor	July Local Government Distribution
7/15/2022	\$528.32	62-2022	Morrow Co. Auditor	July Local Gov. Dis. Per sec 57
7/21/2022	\$9,408.09	63-2022	Morrow Co. Auditor	July Excise Gas Tax
7/21/2022	\$2,078.69	63-2022	Morrow Co. Auditor	July cents per gallon gas tax
7/21/2022	\$754.66	64-2022	Morrow Co. Auditor	July License Tax - State
7/21/2022	\$393.12	64-2022	Morrow Co. Auditor	July License Tax - County
7/29/2022	\$25.00	65-2022	Kassandra Hauersperger	Township Hall Rental
7/29/2022	\$25.00	66-2022	Violet Weber	Township Hall Rental
7/31/2022	\$208.54	67-2022	Park National	July ICS Interest
<b>TOTAL:</b>	<b>\$64,758.20</b>			

July 2022 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
7/5/2022	\$972.67	42-2022	OPERS	June 2022 Payroll
7/5/2022	\$1,106.73	43-2022	IRS	2nd Quarter Federal Tax
7/5/2022	\$344.22	44-2022	State of Ohio	2nd Quarter State Tax
7/5/2022	\$137.61	45-2022	State of Ohio	2nd Quarter School District Tax - Mt. Gilead
7/5/2022	\$16.86	46-2022	State of Ohio	2nd Quarter School District Tax - River Valley
7/5/2022	\$40.24	47-2022	Ohio Edison	Denmark Street Lights
7/5/2022	\$30.21	47-2022	Ohio Edison	Climax Street Lights
7/12/2022	\$182.03	48-2022	Ohio Edison	Township Hall Electric
7/12/2022	\$985.00	3915	Eugene P. Ebert	July 2022 Mowing Contract
7/12/2022	\$232.99	3916	Hoffman Office Center	Toner for printer
7/12/2022	\$22.50	3917	AIM Media Midwest	Legal Notice 2022 Budget Hearing
7/12/2022	\$225.00	3917	AIM Media Midwest	Legal Notices for OPWC Project
7/12/2022	\$278.73	3918	Burkhart Farm Center	Belts for mower
7/12/2022	\$855.42	3919	Central Ohio Farmer's Co-Op	Diesel Fuel for tractor
7/12/2022	\$657.87	3920	John Bayles	June Health Ins. Reimbursement
7/12/2022	\$384.10	3921	Matthew Carwell	June Health Ins. Reimbursement
7/12/2022	\$492.02	3922	Tyler Levering	June Health Ins. Reimbursement
7/12/2022	\$1,000.00	3923	Bob Rogers Sr.	N. Canaan Cemetery - new driveway
7/21/2022	\$12.00	49-2022	Delco Water	Township Hall Water
7/27/2022	\$33.70	50-2022	Cardmember Services	Menard's - weed killer
7/31/2022	\$767.63	3924	John Bayles	July Payroll
7/31/2022	\$764.38	3925	Matthew Carwell	July Payroll
7/31/2022	\$775.84	3926	Tyler Levering	July Payroll
7/31/2022	\$863.23	3927	Jill Retterer	July Payroll
<b>TOTAL:</b>	<b>\$11,180.98</b>			

Bank Balance as of July 31, 2022

Park National Checking Balance:	\$119,204.16
Park National MM Balance:	\$367,635.23
<b>TOTAL:</b>	<b>\$486,839.39</b>