

Canaan Township Board of Trustees
Regular Meeting
September 14, 2020
Minutes

Chairman Ed Sayers called the meeting to order at 7:30 PM. Roll call showed all trustees and the fiscal officer present. Also present was Gene Ebert of Ebert Mowing and Landscaping.

Mr. Ebert reported that things are going well with the mowing and care of the cemeteries and township hall this season. The trustees are pleased with the job Mr. Ebert is doing and also noted that there have been no complaints from the citizens of the township.

The fiscal officer presented the minutes from the August 3rd regular meeting. Mr. Carwell made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. Credit card purchases for August and early September were reviewed and Mr. Sayers signed the attestation statement. Mr. Carwell made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

The township, in July 2019, paid \$1,000 for the indigent burial of Michael L. Belt. In December 2019, the state reinstated a reimbursement program for indigent burials. The Indigent Burial and Cremation Support Program allows for local government entities in the State of Ohio to apply for reimbursement for the cost of providing burials or cremations to an indigent deceased person. The maximum reimbursement is \$1,000 for an adult and \$750 for a child. Canaan Township applied in December 2019 for the reimbursement of the indigent burial of Michael L. Belt. The state allowed the reimbursements to be backdated beginning July 1, 2019. The township received the \$1,000 reimbursement in August 2020 from the Embalmers & Funeral Directors Board.

The township received \$910.62 more in fire levy funds than was appropriated.

Mr. Bayles moved the adoption of the following Resolution 9-14-20-1:

BE IT RESOLVED by the *Board of Trustees* of Canaan Township,

Whereas, monies were received in excess of the County Auditor's Estimate from the fire levy. The difference between the amount appropriated and the amount received was \$910.62.

Resolved, the approval of the additional appropriations from the fire levy.

Upon roll call the vote was as follows: Mr. Sayers, yes; Mr. Bayles, yes; Mr. Carwell, yes.

A copy of the amended Certificate of Estimated Resources reflecting the increase in fire levy funds will be filed with the County Auditor. The funds will be disbursed as part of the fire contracts with the Mt. Gilead Fire Department and the Iberia Joint Fire District.

The OTA continues to send updates to the township on CARES Act Funding. The trustees discussed the available funding. It was again decided that the acceptance of the funds was too uncertain and time was running out to properly use the funds. The effects it would have on the township in regards to proper record keeping, correct use of funds, and future audits were stated concerns.

The MORE Grant from OTARMA was discussed. The township will apply for the grant and use the \$500 grant money toward the tree trimming and tree removal the township recently had completed by Always Chipper. Mr. Carwell made a motion to apply for the grant, using the tree trimming and tree removal for the funds. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- The August Grassroots Clippings newsletter
- Letter from OTARMA –2020 Capital Distribution for township will be \$199.88
- Ohio Edison Business Energy Report
- Morrow County Board of Developmental Disabilities August/September Newsletter
- Every Kid Deserves a Voice Newsletter

The trustees checked all the roads on Tuesday, September 8, 2020. It was noted that there is a pothole on TR 71 and on TR 60 north of CR 61. Mr. Carwell will patch them soon with cold mix. The Road Sign Inventory and Management form was completed and is on file.

Mr. Carwell, with the assistance of Mitchell Trucking, completed the berming of the newly paved TR 62 and TR 64. A motion was made by Mr. Sayers to pay for the cost of the berming. Mr. Bayles seconded the motion. Motion passed.

The trustees met with Brennstuhl Construction on Friday, September 11, 2020. They will be sub-contracting the culvert replacements for the OPWC TR 60 Phase 2 project awarded to Small's Paving. Brennstuhl intends to start the culvert replacements on Oct. 5th. It should take approximately 3-4 days to complete the culverts. The paving by Small's Paving will start shortly thereafter.

The OPWC Grant Application for Round 35/FY22 is due on November 6, 2020. The trustees will apply for this grant to start Phase 3 of the TR 60 Project. Phase 3 will include paving TR 60 from TR 67 going north to CR 59. This project will include widening and paving the road to 18' from TR 67 north to CR 61 and paving north of CR 61 to CR 59. The trustees will seek the advice of the engineer on if the bridge should be paved on TR 60 north of CR 61. The intersection of CR 61 and TR 60 will also be paved as it was not paved this year when CR 61 and TR 61 was paved by Mid-Ohio Paving. Once the estimate is received from the county engineer, the application process can proceed.

Mr. Sayers reported that the board of First Consolidated voted and they will not put the fire levy on the ballot this fall. If some of the grants they applied for are awarded, they will consider renovating the current building at location 3 and building a garage at that location.

There was no regional planning update.

Prosecutor Howland sent letters on behalf of the township to the owners of the problem properties on CR 28 and SR 95. The letter requested that the owners clean up the properties. They were asked to cut the grass, remove any junk vehicles, board up windows, and secure the doors. There has been response and progress from both landowners. Progress is being made on the property on CR 28. The owner is currently clearing the property of trees and brush. The trustees received a letter from the owner of the property in Denmark on SR 95 asking for an extension due to health reasons. The trustees have granted the extension. The owner of the SR 95 property is in the process of trying to sell the property to a neighbor. The neighbor is interested in tearing down the home and improving the lot for a possible new home. The trustees will assess the situation in another 30 – 60 days to check on the progress.

Siegman's Dirt Bagger cleaned the carpets at the township hall on August 7, 2020. The carpets look much better.

Mrs. Retterer will check with Koorsen in regards to the annual fire inspection due this month.

The sample fire levy ballot was received from the Board of Elections. The trustees reviewed the ballot and no changes were made.

Mr. Bayles made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Carwell made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 9:55 PM.

Trustee: _____
Edward Sayers, Chairman

Trustee: _____
John Bayles, Vice Chairman

Trustee: _____
Matthew Carwell

Fiscal Officer: _____
Jill Retterer

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August 2020 Receipts:

Date:	Amount:	Receipt #:	From:	For:
8/13/2020	\$529.27	57-2020	Morrow Co. Auditor	August Local Gov. Dis. Per sec 57
8/13/2020	\$594.46	58-2020	Morrow Co. Auditor	August Local Government Distribution
8/7/2020	\$126.72	59-2020	Morrow Co. Auditor	2nd Half 2020 Manufactured Homes Settlement
8/18/2020	\$3,608.67	60-2020	State of Ohio	Reimbursements Homestead, Non-Business Credit, Owner Occupied Credit
8/20/2020	\$871.29	61-2020	Morrow Co. Auditor	August License Tax - State
8/20/2020	\$490.50	61-2020	Morrow Co. Auditor	August License Tax - County
8/20/2020	\$2,401.59	62-2020	Morrow Co. Auditor	August cents per gallon
8/20/2020	\$9,180.19	62-2020	Morrow Co. Auditor	August Excise Gas Tax
8/25/2020	\$1,000.00	63-2020	Embalmers & Funeral Dir. Board	Reimbursement for Michael L. Belt Indigent Burial
8/28/2020	\$23.07	64-2020	State of Ohio	Manufactured Home Rollback
8/31/2020	\$32.86	65-2020	Park National	August ICS Interest
TOTAL:	\$18,858.62			

August 2020 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
8/3/2020	\$665.61	3651	John Bayles	July Health Ins. Reimbursement
8/3/2020	\$188.18	3652	Matthew Carwell	July Health Ins. Reimbursement
8/3/2020	\$585.39	3653	Edward Sayers	July Health Ins. Reimbursement
8/3/2020	\$985.00	3654	Eugene Ebert	August Mowing Contract Payment
8/3/2020	\$178.00	3655	Mitchell Trucking	Limestone & Labor TR 65
8/3/2020	\$40.03	65-2020	Ohio Edison	Denmark Street Lights
8/3/2020	\$30.03	65-2020	Ohio Edison	Climax Street Lights
8/3/2020	\$925.52	66-2020	OPERS	July Payroll
8/6/2020	\$2,988.00	3656	OTARMA	2020-2021 Insurance Renewal
8/6/2020	\$258.56	3657	Farmer's Co-op	Diesel Fuel
8/12/2020	\$171.48	67-2020	Ohio Edison	Township Hall Electric
8/19/2020	\$12.00	68-2020	Delco Water	Township Hall Water
8/24/2020	\$125.00	3658	Siegman's Dirt Bagger	Township Hall Carpets Cleaned
8/24/2020	\$594.50	3659	Shaw Creek Propane	Prepay 500 gal. @ \$1.189 - 2020/2021
8/24/2020	\$755.00	3660	Strine Contracting	Spraying vegetation roads/cemetery Summer 2020
8/24/2020	\$12.15	3661	MARCA Industries Inc.	81# Drop-off paper shredding
8/24/2020	\$383.40	3662	Redbird Internet Services	1 yr. Wireless Internet Service
8/31/2020	\$741.50	3663	John Bayles	August Payroll
8/31/2020	\$713.66	3664	Matthew Carwell	August Payroll
8/31/2020	\$837.88	3665	Jill Retterer	August Payroll
8/31/2020	\$725.65	3666	Edward Sayers	August Payroll
TOTAL:	\$11,916.54			

Bank Balance as of August 31, 2020:

United Bank Balance:	\$67,259.55
United Bank MM Balance:	\$266,950.37
TOTAL:	\$334,209.92