

Canaan Township Board of Trustees
Regular Meeting
October 14, 2019
Minutes

Chairman Matt Carwell called the meeting to order at 7:30 PM. Roll call showed all trustees present.

The fiscal officer presented the minutes from the September 9, 2019 regular meeting. Mr. Sayers made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts for utilities were examined. The United Bank Statement was also distributed. Credit card purchases for September were reviewed and the attestation statement signed by Mr. Carwell. Mr. Sayers made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- a notice that the next District Advisory Council meeting is Thurs. 11/7/19
- PUCO Finding and Order concerning Winter 2019 Gas and Electric Emergencies
- Quarterly OTARMA update newsletter
- Bonds/Faithful Performance Coverage from OTARMA

The trustees reviewed the Certified Payroll Transcript sent by Shelly & Sands in conjunction with the OPWC TR 60 Improvement project. The project is nearly complete. The culverts, widening of the road and blacktop are complete. The berming still needs finished. There are some concerns with the waviness of the road, especially the north end. The road is also not straight on the edges in spots. Mr. Sayers will contact Shelly & Sands regarding several concerns.

Koorsen Fire and Security completed the annual fire extinguisher service on 9/11/19.

The trustees checked all the roads on September 28 & 29 and October 2 & 3. The Road Sign Inventory and Management form was completed and is on file. The 10 tires on TR 62 were picked up and taken to Mid-Ohio for proper disposal.

The trustees are interested in contracting with Gene Ebert of Ebert Mowing and Landscaping for mowing the cemeteries and township hall again next year. The trustees are pleased with the work he has done this year and have not had any complaints from residents as in past years. Mr. Ebert will send a quote for the 2020 mowing season.

The upcoming fire levy was again discussed at the First Consolidated meeting and general business was conducted.

There was no Regional Planning report.

Tori Huebner, Central Region Liaison, contacted Mrs. Retterer via email with an update on the township reimbursement for the indigent burial of Mr. Michael L. Belt. She indicated that the budget provision for indigent burials is under the State Board of Embalmers and Funeral Directors and they have to develop rules in order to administer it. She is still waiting on a call back from their office to see where they are at in the process.

Mrs. Retterer reported that the Chase credit cards were cancelled on September 11, 2019.

The OPWC Grant Application for Round 34, Township Road 60 Improvements – Phase 2, was submitted to the Morrow County Engineer's office on October 2, 2019. The engineer will deliver the grant application on behalf of the township.

The trustees gave approval to pay the Ag-Pro invoice for \$342.91 for the repair of the Kuhn mower. The mower broke again soon after the repair. Ag-Pro did not invoice for the second repair as the mower broke again after that. Mr. Matt Carwell was able to repair the mower himself.

The new website is nearly ready and will be published before November 5, 2019, which is the upcoming General Election Day. There will be postcards to give out to voters on that day informing them of the new website.

Mr. Mike Sayers is still planning to clean the ditch on TR 67.

OTARMA sent a letter regarding new coverage options that would be in place of a traditional surety bond for those public officials that are required to be bonded under Ohio law. House Bill 291 was signed into law on December 20, 2019 and became effective March 20, 2019. The bill authorizes the use of an, "employee dishonesty and faithful performance of duty policy," instead of individual surety bonds, for trustees, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties. The letter raised a few questions that need clarification. Mrs. Retterer will call Wendy French, the township's OTARMA representative, and report back at next month's meeting.

The new township printer is scheduled to arrive on October 16, 2019. Options of what to do with the old printer were discussed.

The upcoming snow-plowing season will soon be upon us and the trustees discussed again contracting with Mitchell Trucking for snow removal for the township for the 2019/2020 season. Mr. Mitchell will be sending a quote soon.

A motion was made by Mr. Bayles to purchase a new labor law poster for 2020 and a new, larger bulletin board. Mr. Carwell seconded the motion. Motion passed.

Mr. Sayers made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Sayers seconded the motion. Motion passed. The meeting adjourned at 9:25 PM.

Trustee: _____ Trustee: _____
Matthew Carwell, Chairman Edward Sayers, Vice Chairman

Trustee: _____ Fiscal Officer: _____
John Bayles Jill Retterer