

Canaan Township Board of Trustees
Regular Meeting
March 9, 2021
Minutes

Chairman John Bayles called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Mt. Gilead Fire Chief Chad Swank.

Mr. Swank gave an update from the Mt. Gilead Fire Department for the year 2020 and stated that his goal is to be in contact with the township every year and to keep the lines of communication open. He also distributed the use of the grant monies they received last year and the call runs for Canaan Township for the last four years. The contract Canaan Township has with the Mt. Gilead Fire Department expires on December 31, 2021. The trustees will be meeting with Mr. Swank later in the year to prepare a new contract, which will begin in January of 2022.

The fiscal officer presented the minutes from the February 9, 2021 meeting. Mr. Carwell made the motion to approve the minutes. Mr. Sayers seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for February and early March were reviewed and the attestation statement signed by Mr. Bayles. Mr. Sayers made the motion to approve the reports. Mr. Carwell seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- email from Mr. Matt Johnston searching for information on a relative buried in Worden Cemetery. The relative's name is William Johnston (1811 – 1856)

The trustees have not yet officially checked all the roads for this month but will do so soon. They noted that they are not aware of any major potholes but mentioned that there are signs that will need to be straightened this spring.

Mr. Sayers reported that the meeting for 1st Consolidated Fire District was business as usual with nothing new to report.

The township received unofficial word that the OPWC Round 35 Project for Township Road 60, Phase III was not awarded this year. The trustees briefly discussed piggy backing off the county's bid for roadwork again this year. The trustees expressed their gratefulness for the many grants they have been awarded over the years from OPWC and plan to apply again next year.

Mr. Matt Strine expressed to Mr. Carwell his interest in providing his services for the spraying of weeds again this year. The cost will remain the same as last year. The trustees approved drawing up a contract to be signed for the spraying of weeds for the township for the season beginning in late spring or early summer.

A draft of the 2019/2020 financial audit provided by Wilson, Phillips, and Agin, CPA's Inc. was reviewed. The audit communication letter and the management letter were signed by the trustees and the fiscal officer and will be mailed back to the audit firm. The township fiscal officer requested an exit conference in regards to the audit to better understand the noncompliance citations about the footnotes to the financial statements for year 2019 and 2020.

It was noted that the Morrow County Township Association cancelled the spring meeting due to ongoing Covid concerns. They are planning to send out another newsletter update and requested information be sent to them of any new happenings in the township since the winter newsletter was sent. They are hopeful to have a summer meeting.

The trustees discussed the possibility of using some of the rental money from the rental of the township hall to purchase some new tables and chairs. The rentals are up so far this year with TRECA renting the building for two weeks in April as a testing site.

Mr. Sayers made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 9:15 PM.

Trustee: _____
John Bayles, Chairman

Trustee: _____
Matt Carwell, Vice Chairman

Trustee: _____
Edward Sayers

Fiscal Officer: _____
Jill Retterer

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February 2021 Receipts:

Date:	Amount:	Receipt #:	From:	For:
2/10/2021	\$25.00	10-2021	Tiffany Heimlich	Township Hall Rental
2/10/2021	\$25.00	11-2021	Cheryl Baughman	Township Hall Rental
2/10/2021	\$480.00	12-2021	Judy Moore	Sale of Cemetery Lot
2/16/2021	\$724.62	13-2021	Morrow Co. Auditor	February Local Government Distribution
2/16/2021	\$529.27	14-2021	Morrow Co. Auditor	February Local Gov. Dis. Per sec 57
2/18/2021	\$628.77	15-2021	Morrow Co. Auditor	February License Tax - State
2/18/2021	\$429.00	15-2021	Morrow Co. Auditor	February License Tax - County
2/18/2021	\$8,919.42	16-2021	Morrow Co. Auditor	February Excise Gas Tax
2/18/2021	\$2,265.70	16-2021	Morrow Co. Auditor	February cents per gallon gas tax
2/26/2021	\$13.30	17-2021	Park National	ICS Interest
TOTAL:	\$14,040.08			

February 2021 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
2/5/2021	\$39.96	9-2021	Ohio Edison	Denmark Street Lights
2/5/2021	\$29.99	9-2021	Ohio Edison	Climax Street Lights
2/5/2021	\$934.79	10-2021	OPERS	January 2021 Payroll
2/9/2021	\$1,492.52	3722	Washington Twp.	Twp. Rd 9 Maintenance - 2020
2/9/2021	\$1,557.75	3723	Mitchell Trucking	Nov/Dec. Plowing & Salting
2/9/2021	\$50.60	3724	Morrow Co. Treasurer	2020 Special Assessments/911
2/9/2021	\$2,560.00	3725	157	Audit Period 1/1/2021 to 1/25/2021
2/9/2021	\$457.90	3726	John Bayles	January Health Ins. Reimbursement
2/9/2021	\$301.16	3727	Matthew Carwell	January Health Ins. Reimbursement
2/9/2021	\$567.52	3728	Edward Sayers	January Health Ins. Reimbursement
2/9/2021	\$20.00	3729	AIM Media Midwest	Legal Ad for 2020 Financial Report
2/16/2021	\$86.69	11-2021	Ohio Edison	Township Hall Electric
2/16/2021	\$12.00	12-2021	Delco Water	Township Hall Water
2/28/2021	\$754.41	3730	John Bayles	February Payroll
2/28/2021	\$713.66	3731	Matthew Carwell	February Payroll
2/28/2021	\$857.80	3732	Jill Retterer	February Payroll
2/28/2021	\$725.65	3733	Edward Sayers	February Payroll
TOTAL:	\$11,162.40			

Bank Balance February 28, 2021

Park National Primary Checking Balance:	\$48,031.64
Park National MM Balance:	\$267,056.91
TOTAL:	\$315,088.55