

Canaan Township Board of Trustees
Regular Meeting
February 8, 2022
Minutes

Chairman Matt Carwell called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was County Commissioner Tim Abraham.

Mr. Abraham had information from the Auditor on the taxing of EMS services for Canaan Township Residents in the 1st Consolidated Fire District. Mr. Bayles and Mr. Levering plan to meet with Pam Davis in the auditor's office in the near future to acquire further information on how this affects those residents in Canaan Township in the 1st Consolidated Fire District. Mr. Abraham also talked about the ARPA Funds and the Final Rule that was recently released from the Treasury. It was noted that good documentation and resolutions need to be provided when spending the ARPA Funds. The county has used some of their ARPA funds to do maintenance on the county buildings, including paving the Courthouse parking lot and some updates at the Sheriff's Office. Morrow County continues to grow with projects coming in at the 61/71 exchange including a grant from the state to upgrade a sewer project in that area.

The fiscal officer presented the minutes from the January 17, 2022 meeting. Mr. Bayles made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for January and early February were reviewed and the attestation statement signed by Mr. Carwell. Mr. Levering made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- Health District Expenses Apportionment
- Update from the OTA on ARPA Funds and a sample resolution
- District Advisory Council Meeting is Thursday 3/3/2022 at 6:30 p.m.

Information was received from the OTA that provided sample resolutions for revenue replacement under ARPA. The revenue replacement will allow for a broad use of funds under "government services". It was noted that there is no immediate rush to adopt a resolution selecting the standard allowance, as these resolutions are structured for when townships are ready to move forward with a project. Townships were encouraged to take time to discuss how they would like to use the funds before passing a resolution. The trustees again discussed using some of the funds to update the current township hall which is over 20 years old. As with any public facility, things age, become outdated, and wear out. Maintenance to a public facility is an ongoing expense. In order to provide an updated facility that would provide proper ventilation and also allow for upgrades to implement COVID-19 mitigation tactics, the trustees would like to use some of the ARPA funds for the following:

1. *Replace old furnace and AC unit with a HVAC System that provides increased filtration and ventilation mitigation strategies that can help reduce viral particle concentration.*
2. *Replace old and worn carpet with new laminate flooring. This will allow for easier cleaning and disinfecting of a common used surface in the township hall.*
3. *Replace florescent lighting with energy efficient LED lighting to allow the public to have a reliable, efficient, and modern light source during public meetings.*

The township will continue to explore options on use of the ARPA funds, gather quotes, and also to seek legal counsel from the prosecutor.

The roads have not been checked yet this month. The area had a significant snow storm early this month which affected the ability to check the roads before the meeting. The trustees plan to check the roads on Wednesday, February 9th and will have the report and Road Management and Inventory completed for the next meeting in March.

Mr. Bayles reported that Chief Canterbury with 1st Consolidated Fire District would like to meet with the township officials and any other interested parties to give a power point presentation on the department. They had an open house early in January that Canaan Township Trustees were unable to attend due to illness. Mr. Bayles will get back with Chief Canterbury to try to secure a date for the meeting.

There was no Regional Planning update.

Mrs. Retterer had emailed the county prosecutor asking for clarification on healthcare reimbursement for township officials. He recited that ORC 505.60 and 505.61 controls the issue. His finding is that there are no specific requirements other than a township may procure an insurance policy for township officials and employees or they may opt out of any township procured insurance and choose to be reimbursed by the township for premiums paid for health insurance obtained by the officials or employees privately or through a private employer. He went on to state that there is no statutory maximum or minimum amount restricting the township and that the amount the township may reimburse is left to the judgement of the trustees. There is no requirement that each premium must be reimbursed in full.

Mrs. Retterer and Chairman Matt Carwell had their annual records retention meeting. Discussion led to the conclusion that no new records have currently been identified to be disposed.

A contract was signed for Mr. Robert Rogers Jr. of BR Construction to install two new exterior doors. Material and labor is not to exceed \$3,500.00.

The trustees are still working on obtaining additional bids for the installation of the new driveway at the North Canaan Cemetery.

Mr. Bayles attended the OTA Convention on January 26th – 28th at the Greater Columbus Convention Center. Mr. Bayles reported that it was a very busy convention and he was able to attend several informative sessions including Public Records Training and Sunshine Laws, OPWC, and Healthcare Reimbursements.

It was discussed that the township will most likely piggyback on the County's road bid again this year. The trustee's will be evaluating which roads in the township to consider for road work this summer. The discussion was tabled until further information can be gathered.

Mr. Bayles made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Levering seconded the motion. Motion passed. The meeting adjourned at 9:25 PM.

Trustee: _____
Matt Carwell, Chairman

Trustee: _____
Tyler Levering, Vice Chairman

Trustee: _____
John Bayles

Fiscal Officer: _____
Jill Retterer

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January 2022 Receipts:

Date:	Amount:	Receipt #:	From:	For:
1/12/2022	9.86	1-2022	Ohio BWC	Employer Premium Refund
1/13/2022	\$663.91	2-2022	Morrow Co. Auditor	January Local Government Distribution
1/13/2022	\$529.27	3-2022	Morrow Co. Auditor	January Local Gov. Dis. Per sec 57
1/18/2022	\$50.00	4-2022	Jenna Willeke	Township Hall Rental
1/18/2022	\$25.00	5-2022	Nate Fisher	Township Hall Rental
1/18/2022	\$25.00	6-2022	John Bayles	Township Hall Rental
1/21/2022	\$649.82	7-2022	Morrow Co. Auditor	January License Tax - State
1/21/2022	\$307.65	7-2022	Morrow Co. Auditor	January License Tax - County
1/21/2022	\$9,032.03	8-2022	Morrow Co. Auditor	January Excise Gas Tax
1/21/2022	\$1,855.89	8-2022	Morrow Co. Auditor	January cents per gallon gas tax
1/31/2022	\$14.73	9-2022	United Bank	ICS Interest
TOTAL:	\$13,163.16			

January 2022 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
1/3/2022	\$37.61	1-2022	Ohio Edison	Denmark Street Lights
1/3/2022	\$28.21	1-2022	Ohio Edison	Climax Street Lights
1/11/2022	\$109.76	2-2022	Ohio Edison	Township Hall Electric
1/18/2022	\$12.00	3-2022	Delco Water	Township Hall Water
1/18/2022	\$34.28	4-2022	Cardmember Services	Office Depot - Office Supplies
1/19/2022	\$38.00	5-2022	BWC	Payroll True-Up for 2021
1/31/2022	\$767.63	3850	John Bayles	January Payroll
1/31/2022	\$764.38	3851	Matthew Carwell	January Payroll
1/31/2022	\$775.84	3852	Tyler Levering	January Payroll
1/31/2022	\$863.23	3853	Jill Retterer	January Payroll
TOTAL:	\$3,430.94			

Bank Balance January 31, 2022

Park National Checking Balance:	\$115,756.41
Park National MM Balance:	\$267,217.12
TOTAL:	\$382,973.53