

Canaan Township Board of Trustees
Regular Meeting
October 11, 2022
Minutes

Chairman Matt Carwell called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Gene Ebert with Ebert Mowing and Landscaping.

Mr. Ebert shared that the mowing season has gone well and that they are slowly winding down for the year. The trustees expressed their appreciation for the great job that Mr. Ebert has done over the past few years keeping the cemeteries and township hall looking nice. Mr. Ebert presented a quote to mow again next year for an additional \$1,500 to help cover rising costs. The total would be \$8,305 payable monthly April through October for a total monthly payment of around \$1,200. Mr. Bayles made a motion to accept Mr. Ebert's offer. Mr. Carwell seconded the motion. Motion passed.

The fiscal officer presented the minutes from the September 13, 2022 meeting. Mr. Bayles made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. Credit card purchases for September and early October were reviewed and the attestation statement signed by Mr. Carwell. Mr. Levering made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- The Grassroots Clippings newsletter
- 2022 Trash Bash Report
- Stimulus Funds and the Ethics Law – forwarded from Prosecutor Tom Smith

The roads were checked on Tuesday, October 4, 2022. It was noted that the stop sign at TR 66 and SR 95 was changed out by the state. The Road Sign Inventory and Management form was completed and is on file.

There was no report for Consolidated or from Regional Planning.

The trustees discussed the MORE Grant and decided that they would apply to use it for signage. Mr. Levering made a motion to apply for the MORE Grant for signage. Mr. Carwell seconded the motion. Motion passed.

The OPWC Grant for Round 37/FY 24 is due on November 4, 2022. The application will be completed entirely online again this year using the OPWC Portal WorksWise. The trustees and fiscal officer have been gathering the information needed but are still waiting on the engineer's estimate. If awarded, the project will be widening and resurfacing a one-mile section of TR 60 between TR 67 and CR 61.

The township received the results from the OTARMA Risk Control Visit back on September 7th. As a result of the visit, the township received recommendations to assist in risk control efforts. The recommendations received were to: 1. Install secondary containment measures for the above ground fuel tank. 2. Improve labeling for the above ground fuel tank. 3. Install barriers to protect the above ground fuel tank. 4. Install and identify the above ground fuel tank with fire extinguisher and emergency shut off switch. A "Statement of Action Taken" form must be completed and returned within 60 days of receipt of the letter.

The new vinyl flooring was put down in the township hall on September 26th and 27th. Johnsville Flooring was the contractor and the trustees feel they did a good job and are pleased with the results. The new flooring should be much easier to clean and sanitize.

The trustees are seeking to obtain more quotes for HVAC installation, backup generator, and lighting in the township hall. It has been a challenge to find contractors to provide quotes for these jobs. Resolutions have already been passed to approve the use of ARPA funds for these projects.

Mitchell Trucking provided a quote for snowplowing for the 2022/2023 season. Hourly plowing will be \$70/hour; spreading grit will be \$55/hour; cost of grit will be \$11/ton; cost of salt/grit mix will be \$72/ton. Mr. Levering made a motion to accept the quote from Mitchell Trucking for snowplowing for the 2022/2023 season. Mr. Bayles seconded the motion. Motion passed. The trustees signed the contract with Mitchell Trucking.

The trustees discussed using some of the ARPA Funds to purchase some more new tables and chairs for the township hall. The newer tables and chairs are needed to provide protection for the new vinyl flooring recently installed and to allow more seating when the public rents the township hall for events.

Trustee Tyler Levering made a motion to adopt the following resolution:

RESOLUTION NO. 10-11-22

Authorizing Expenditure from American Rescue Plan Act Funds

Morrow County, Ohio

Be It Resolved by the Township Trustees of Canaan Township

WHEREAS, this date, October 11, 2022, Trustee John Bayles moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that:

(1) USE OF FUNDS. Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, nonentitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

WHEREAS, the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus

State and Local Fiscal Recovery Fund’s smallest recipients. This change is intended to promote administrative efficiency and simplify revenue loss calculation for smaller recipients.

WHEREAS, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, “Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;” and

WHEREAS, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or “rainy day” funds

WHEREAS, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services, which consists of the following project:

Purchase several new tables and chairs for the Canaan Township Hall located at 2170 State Route 95, Edison, Ohio 43320.

(the “Project”).

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services
2. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: \$50,000.00
3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

- Police protection
- Fire and emergency medical services
- Road repair, maintenance and other transportation and safety services
- Public infrastructure support
- General government administration and administrative facilities
- Land use regulations and enforcement
- Parks and recreational facilities and programs

4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee John Bayles seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

Upon roll call, the vote was as follows: Mr. Carwell, yes; Mr. Levering, yes; Mr. Bayles, yes

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Levering made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Levering made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 9:00 PM.

Trustee: _____
 Matt Carwell, Chairman

Trustee: _____
 Tyler Levering, Vice Chairman

Trustee: _____
 John Bayles

Fiscal Officer: _____
 Jill Retterer

**Canaan Township Board of Trustees
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September 2022 Receipts:

| | Amount: | Receipt #: | From: | For: |
|---------------|--------------------|------------|----------------------|--|
| 9/2/2022 | \$3,431.30 | 78-2022 | State of Ohio | Reimbursements Homestead, Non-Business Credit, Owner Occupied Credit |
| 9/2/2022 | \$23.07 | 79-2022 | State of Ohio | Manufactured Homes Rollback |
| 9/13/2022 | 207.96 | 80-2022 | Ergon Oil Purchasing | Interest - Guy Heffley Well |
| 9/14/2022 | \$528.32 | 81-2022 | Morrow Co. Auditor | September Local Gov. Dis. Per sec 57 |
| 9/14/2022 | \$606.19 | 82-2022 | Morrow Co. Auditor | September Local Government Distribution |
| 9/20/2022 | \$9,107.35 | 83-2022 | Morrow Co. Auditor | September Excise Gas Tax |
| 9/20/2022 | \$2,500.40 | 83-2022 | Morrow Co. Auditor | September cents per gallon gas tax |
| 9/21/2022 | \$726.93 | 84-2022 | Morrow Co. Auditor | September License Tax - State |
| 9/21/2022 | \$366.00 | 84-2022 | Morrow Co. Auditor | September License Tax - County |
| 9/27/2022 | \$50.00 | 85-2022 | Makayla Hill | Township Hall Rental |
| 9/27/2022 | \$50.00 | 86-2022 | Elizabeth Wells | Township Hall Rental |
| 9/30/2022 | \$344.61 | 87-2022 | Park National | September ICS Interest |
| TOTAL: | \$17,942.13 | | | |

September 2022 Payments:

| Date: | Amount: | Voucher/Warrant: | To: | For: |
|---------------|--------------------|------------------|----------------------------|--|
| 9/2/2022 | \$46.16 | 57-2022 | Ohio Edison | Denmark Street Lights |
| 9/2/2022 | \$34.61 | 57-2022 | Ohio Edison | Climax Street Lights |
| 9/2/2022 | \$383.40 | 58-2022 | NextGen Access | 1-year internet service |
| 9/6/2022 | \$972.67 | 59-2022 | OPERS | August 2022 Payroll |
| 9/7/2022 | \$231.03 | 60-2022 | Koorsen Fire & Security | Annual Fire Inspection |
| 9/12/2022 | \$142.34 | 61-2022 | Ohio Edison | Township Hall Electric |
| 9/13/2022 | \$985.00 | 3942 | Eugene P. Ebert | September 2022 Mowing Contract |
| 9/13/2022 | \$1,169.40 | 3943 | Shaw Creek Propane | Pre-buy 600-gallon propane @1.949 gallon |
| 9/13/2022 | \$447.00 | 3944 | Treasurer of State | 4th Quarter UAN Fees |
| 9/13/2022 | \$232.99 | 3945 | Hoffman Office Center | Toner for printer |
| 9/13/2022 | \$8,868.43 | 3946 | Village of Mt. Gilead | Fire Contract (65%) |
| 9/13/2022 | \$4,775.31 | 3947 | Iberia Joint Fire District | Fire Contract (35%) |
| 9/13/2022 | \$438.58 | 3948 | John Bayles | August Health Ins. Reimbursement |
| 9/13/2022 | \$384.10 | 3949 | Matthew Carwell | August Health Ins. Reimbursement |
| 9/13/2022 | \$492.02 | 3950 | Tyler Levering | August Health Ins. Reimbursement |
| 9/20/2022 | \$12.00 | 62-2022 | Delco Water | Township Hall Water |
| 9/26/2022 | \$5,000.00 | 3951 | Johnsville Flooring | 1/2 down for Township Hall Flooring - ARPA Funds |
| TOTAL: | \$24,615.04 | | | |

Bank Balance September 30, 2022

| | |
|---------------------------------|---------------------|
| Park National Checking Balance: | \$137,796.94 |
| Park National MM Balance: | \$368,290.72 |
| TOTAL: | \$506,087.66 |