

**WEBSITE POLICY**  
**CANAAN TOWNSHIP, MORROW COUNTY, OHIO**  
12-23-19-2

The *Board of Trustees* of Canaan Township, in Morrow County  
Ohio met in Special session on the 23<sup>rd</sup> day of Demberber, 2019, at the office  
of Canaan Township, 2170 State Route 95, with the following members present:

Matthew Carwell

Edward Sayers

John Bayles

Mr. Sayers moved the adoption of the following Resolution:

**BE IT RESOLVED** by the *Board of Trustees* of Canaan Township,

# Website Policy

## Canaan Township, Morrow County, Ohio

### PURPOSE:

Canaan Township, Morrow County, owns and operates an official website as an enhancement to the governmental services that it provides and as an information service to its residents and the general public.

Furthermore, Canaan Township through this website seeks to expand public involvement in township matters and to raise public awareness on issues critical to the smooth operation of government.

Canaan Township reserves the right to determine what information and services shall and shall not be placed on this website.

### PROVISIONS

#### A. *Accuracy*

The township strives to present current and accurate information on this website, but does not guarantee the accuracy or currency of information posted here.

#### B. *Notices of Public Hearings*

When the township places notices of items on this website, schedules for upcoming public meetings or hearings, it does so only to facilitate public access to such information, as a supplement to the legally required methods of posting notices.

#### C. *Emailing to Township Officials and Employees*

Persons submitting email comments or questions to Canaan Township officials or employees should be aware that the township cannot guarantee, nor does it represent that such communications will remain private or confidential. Similar to mailed or delivered comments, comments received via email may become subject to Ohio public records laws.

#### D. *Linking Policy*

The website links only to the websites of other governmental entities, utility companies that provide service to Canaan Township, and public agencies and community organizations providing services to Township residents.


Mr. Bayes seconded the **Resolution** and the  
roll being called upon its adoption the vote resulted as follows:

Mr. Carwell, yes

Mr. Sayers, yes

Mr. Bayles, yes

Adopted December 23, 2019

  
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Jill Ketterer – Fiscal Officer

**THE STATE OF OHIO, MORROW COUNTY, ss:**

I, Jill Retterer, Fiscal Officer of the Board of Trustees

of Canaan Township, in Morrow

County Ohio, and in whose custody the Files, Journals and Records

of said Board are required by the Laws of the State of Ohio to be

kept, do hereby certify that the foregoing

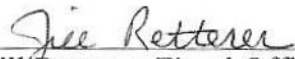
**Resolution** is taken and copied from the original Resolution now on

file with said Board, that the foregoing Resolution has been compared

by me with the said original and that the same is a true and correct

copy thereof.

**WITNESS** my signature, this 23rd day of December, 2019.

  
Jill Retterer, Fiscal Officer