

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**September 9, 2019**  
**Minutes**

Chairman Matt Carwell called the meeting to order at 7:30 PM. Roll call showed all trustees present. Gene Ebert of Ebert Mowing and Landscaping was also present.

The fiscal officer presented the minutes from the August 12, 2019 regular meeting. Mr. Sayers made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts for utilities were examined. The United Bank Statement was also distributed. Credit card purchases for August were reviewed and the attestation statement signed by Mr. Carwell. Mr. Sayers made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- OTARMA Training Survey
- Announcement from CareWorks Sedgwick, the parent company of CompManagement and CompManagement Health Systems stating they have finalized their acquisition of York and its subsidiaries – including CareWorks of Ohio.

Although Shelly & Sands has not begun the TR 60 Improvement Project, they have confirmed that they plan for the project to be complete by October 31, 2019.

The new website is coming along nicely. It has not been published as of yet. A year of service with WIX was \$132 and 2 years for the domain name was \$33.75, much less than the projected \$300 first year cost. The website domain is [www.canaantwp.org](http://www.canaantwp.org). A postcard will be made to have ready at the general election in November to notify residents of Canaan Township about the new website.

First Consolidated had a meeting on Aug. 27, 2019 to discuss a levy for a new fire station. The new levy, if passed, would be 1 mill replacement + 3 mill additional levy. This levy would generate approximately \$600,000 annually and would provide a new fire station and six fulltime firefighter paramedics. The new station would be located on State Route 98 just south of State Route 95. This levy, if passed, will cost the homeowner of a \$100,000 valued home \$122 per year.

There was no regional planning update.

Mr. Sayers is still awaiting word from Koorsen Fire and Security to schedule the annual fire extinguisher service.

The trustees checked all the roads on September 6, 2019. The Road Sign Inventory and Management form was completed and is on file. Stone has been spread on several of the roads that were bleeding. A pile of tires was collected on TR 62.

Mrs. Retterer contacted Tori Huebner, Central Region Liaison, in regards to the new legislation for reimbursement to townships for indigent burials. Ms. Huebner was going to check into when the new bill goes into effect and get back to Mrs. Retterer with an answer. Mrs. Retterer had not yet heard back from Ms. Huebner as of the September meeting. Mrs. Retterer will follow-up to see if Ms. Huebner was able to give an answer or advise.

The new credit cards from United Bank were issued and a new Acknowledgement of Canaan Township Credit Card and Policy form was signed by all trustees and the fiscal officer. The credit cards from Chase Bank were turned into Mrs. Retterer. Mrs. Retterer will call and cancel the Chase credit cards.

The invoice from Ag-Pro for the repair of the mower is pending payment as the mower broke again a few hours after it was picked up and used. The trustees would like to talk to a representative from Kuhn to see why the same issue with the bolts coming loose keeps happening.

Mr. Mike Sayers is still planning to clean the ditch on TR 67.

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**A Resolution (#9-9-2019-1) was made authorizing John Bayles, Canaan Township Trustee, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to execute contracts as required.**

**WHEREAS**, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

**WHEAREAS**, the Canaan Township Board of Trustees is planning to make capital improvements to **TOWNSHIP ROAD 60 RESURFACING PHASE 2**, and

**WHEAREAS**, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

**NOW BE IT RESOLVED** by the Canaan Township Board of Trustee:

Section 1: John Bayles, Trustee, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: John Bayles, Trustee, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

The foregoing resolution offered by Board Member John Bayles.

Second offered by Board Member Edward Sayers.

The roll being called upon its adoption the vote resulted as follows:

Mr. Carwell, yes

Mr. Sayers, yes

Mr. Bayles, yes

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The MORE Grant from OTARMA will be used for new reflective signs for the roads. The signs have been ordered from Hartman Printing. Hartman's required ½ down to start the order. Once the invoice is paid in full, the township will apply for the \$500 MORE grant to offset the total cost of approximately \$915 for 31 new reflective road signs.

Mr. Carwell made the motion to approve the bills for payment. Mr. Bayles seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Sayers made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 9:40 PM.

Trustee: \_\_\_\_\_ Trustee: \_\_\_\_\_  
Matthew Carwell, Chairman Edward Sayers, Vice Chairman

Trustee: \_\_\_\_\_ Fiscal Officer: \_\_\_\_\_  
John Bayles Jill Retterer