

Canaan Township Board of Trustees
Regular Meeting
July 8, 2019
Minutes

Chairman Matt Carwell called the meeting to order at 7:30 PM. Roll call showed all trustees present. Also present were Attorney Andrew Wick and Billie Pangborn with Regional Planning.

Mr. Wick is seeking the Republican nomination for Morrow County Prosecuting Attorney in the March 2020 primary. He filed his petition with the board of elections last week. Mr. Wick stated his intention is to be a full-time civil prosecutor, directly accountable to all county and township officials.

Mrs. Pangborn reported that when Regional Planning recently meet they approved a variance in Tidewater taking it from industrial to agricultural. They also approved a variance on re-zoning property on SR 309 near Iberia from residential to commercial. This will allow a new Dollar General to be built. The location of the Dollar General will be in Washington Township.

The fiscal officer presented the minutes from the June 10, 2019 regular meeting. Mr. Sayers made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer presented the minutes from the June 26, 2019 special meeting. Mr. Bayles made the motion to approve the minutes. Mr. Sayers seconded the motion. Motion passed.

The 2020 budget estimate was examined. No changes were recommended. It will be filed with the county auditor.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts for utilities were examined. The United Bank Statement was also distributed. Credit card purchases for June were reviewed and the attestation statement signed by Mr. Carwell. Mr. Bayles made the motion to approve the reports. Mr. Sayers seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- a letter from PERSO (Public Entity Risk Services of Ohio, Inc.) informing the township that the claim examiner assigned to the Benick court summons is Jim Stefaniak. PERSO is the claim provider for OTARMA (Ohio Township Risk Management Authority).
- a letter from Jim Stefaniak with PERSO stating that OTARMA specifically reserves its rights concerning coverage and defense of *Brian Benick v. Morrow County Health District et al.* under the Certificate issued to the Township bearing Certificate No. 0930 and the Legal Defense and Claim Payment Agreement.
- a letter from Reminger, Attorneys at Law, providing the *Answer and Defenses of Defendants* (including Canaan Township) in regards to *Brian Benick v. Morrow County Health District, et al.*

- copy from Eastman and Smith, LTD. Attorneys at Law of the motion filed for defendants Morrow County Health District, Morrow County Board of Health, Martha Mooney, Jim Albertson, David Woodward, Jeff Polzin, Grant Galbraith, Shad Gallogly, Pamela Butler, Stephanie Bragg, and Stephanie Zmuda to dismiss Plaintiff's Complaint (*Brian Benick v. Morrow County Health District, et al.*)
- copy of Entry of Appearance and Motion of Defendants Eastman and Smith, Ltd. Joseph Durham, and Melissa Ebel to Dismiss Plaintiff's Complaint in regards to *Brian Benick v. Morrow County Health District, et al.*
- copy of Notice of Appearance of Counsel for Defendant Village of Sparta in regards to *Brian Benick v. Morrow County Health District, et al.*
- OPWC Round 33 Newsletter and OPWC Important Update email
- The township received a bore permit from Delco Water in regards to Township Road 67 at 1857 Township Road 67. The trustees reviewed the permit and signed it, giving Delco permission for the construction.

Mrs. Retterer reported that the switch over of primary operating funds from Chase Bank to United Bank is going well. The new checks have arrived and ACH payments are switched over and automatic deposits from the Auditor have been switched over as well. Mrs. Retterer will wait another 2-3 weeks before entirely closing the Chase Bank account and transferring all operating funds to United Bank. This will provide assurance that all checks have cleared the Chase Bank account.

Mr. Sayers stated the meeting with First Consolidated was very brief as many members of the board were on vacation.

The trustees checked all the roads on July 2, 2019. The Road Sign Inventory and Management form was completed and is on file. There is considerable "bleeding" on TR 66. Mr. Mitchell of Mitchell's trucking will be contacted to spread some stones. There was also a pile of trash, including a small refrigerator and a TV, on TR 72. The trustees collected and properly disposed of the items.

A thank you letter was signed and will be mailed to Jesse and Jennifer Ratleff. The Ratleff's were given until June 21, 2019 to properly dispose of the junk vehicles on their property and they complied with the request.

Mr. Sayers is awaiting word from Koorsen Fire and Security to schedule the annual fire extinguisher service. They will call when they are ready to come out for the inspection.

It was reported that Mr. Matt Strine has sprayed all the weeds around signs, guardrails, and telephone boxes on the township roads and the driveways in the cemeteries.

The trustees signed the contract for 20/20 Enterprises to chip and seal TR 60, 61, 72, 73, 133, and 244.

The trustees signed the contract for Shelly & Sands for the Township Road 60 Improvements. Mr. Bayles also signed the OPWC Project Grant Agreement for the Township Road 60 Improvements. The Agreement will be sent to Abbey DeHart, the program representative for Canaan Township.

The air conditioning needs repaired. The north side unit is not working. The trustees will seek an estimate for repair or a quote to possibly convert a new unit over to propane.

A credit card application was completed for United Bank. Once the new credit cards are issued, the Chase credit card will be cancelled.

Mr. Sayers made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Sayers seconded the motion. Motion passed. The meeting adjourned at 9:50 PM.

Trustee: _____ Trustee: _____
Matthew Carwell, Chairman Edward Sayers, Vice Chairman

Trustee: _____ Fiscal Officer: _____
John Bayles Jill Retterer