

Canaan Township Board of Trustees
Regular Meeting
June 10, 2019
Minutes

Chairman Matt Carwell called the meeting to order at 7:30 PM. Roll call showed all trustees present. Also present were Gene Ebert, Ebert Mowing and Landscaping and Mr. Matt Strine.

Mr. Gene Ebert, with Ebert Mowing and Landscaping reported that the mowing season is going well but still dealing with the rainy weather.

Mr. Matt Strine presented a quote for spraying weeds around signs, guardrails, and telephone boxes as well as the driveways for Worden and N. Canaan Cemeteries and the one acre lot beside N. Canaan Cemetery. The estimate is \$550 to spray the weeds on the roads, \$80 for each cemetery driveway and \$45 for the one acre lot. Total estimated cost is \$755. Mr. Bayles made the motion to contract with Mr. Strine to spray the roads and cemeteries. Mr. Sayers seconded the motion. Motion passed.

The fiscal officer presented the minutes from the May 13, 2019 meeting. Mr. Bayles made the motion to approve the minutes. Mr. Sayers seconded the motion. Motion passed.

The fiscal officer presented the minutes from the June 5, 2019 special meeting. Mr. Sayers made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts for utilities were examined. The United Bank Statement was also distributed. Credit card purchases for May were reviewed and the attestation statement signed by Mr. Carwell. Mr. Bayles made the motion to approve the reports. Mr. Sayers seconded the motion. Motion passed.

The lock box at Chase Bank has been closed and all the contents are currently at the township hall. The annual fee was currently \$165 a year. Mr. Sayers made a motion to purchase a fireproof safe, spending no more than \$300. Mr. Carwell seconded the motion. Motion passed. Mrs. Retterer will look into purchasing a fireproof safe for the lock box documents.

The paperwork for the new United Bank operating account was turned in on Saturday, June 8th. Mrs. Retterer will work on getting all automatic drafts and deposits switched over to the new account as well as new checks ordered.

The budget hearing will be next month at the July 8th meeting. The ad announcing the meeting will run in the June 25th edition of the Morrow County Sentinel.

Communications received included:

- the Grassroots Clippings newsletter
- a letter from the State Auditor stating that based on the desk review, the audit report was acceptable and required no modifications. The audit will be certified and filed with the Clerk of the Bureau
- an email from First Energy updating us on their restructuring process
- a letter from the Ohio Department of Commerce requesting Cemetery Rules and Regulations be submitted to the Division by July 19, 2019. Mrs. Retterer emailed that information on May 22, 2019.
- a letter from Ergon Oil Purchasing in regards to a check issued in 2012 for \$126.31 that never cleared the bank. They are giving the option to re-issue the check. Mrs. Retterer will follow-up on this matter.
- the quarterly newsletter for Summer 2019 from OTARMA
- a court summons was received by certified mail on June 5, 2019. The plaintiff, Brian Benick, named many county offices and officials, including Prosecutor Howland, in the summons. All the townships in the county were also included. Mr. Benick is representing himself and is seeking a total of \$250,000 from each township. The plaintiff is asking for an answer to the complaint 28 days after the service on the summons. Mrs. Retterer will send the summons to OTARMA and seek their advice moving forward.

The trustees checked all the roads on June 5, 2019. The roads were patched on May 24, 2019 and to date everything has been mowed once.

Mr. Carwell presented the estimated bid from 20/20 Enterprises for chipping and sealing of TR 72, TR 72, TR 60, TR 61, TR 133, and TR 144. The total estimated cost is \$51,576.49. Mrs. Retterer will prepare a contract for 20/20.

Mr. Sayers reported that First Consolidated recently had a meeting. There was a heated discussion on the additional 3 mil levy that will be on the ballot this fall. First Consolidated is asking for additional money for a new fire station, which will include new vehicles and labor.

There was no Regional Planning update.

The Ratleff nuisance complaint was briefly discussed. Per the letter from Prosecutor Howland, they have until June 21, 2019 to clean up their property of junk vehicles.

The bid packets for the OPWC TR 60 Improvement were reviewed. The first notice is scheduled to go in the Sentinel on June 12, 2019 and again on June 19, 2019. A special bid opening meeting will be held on Wednesday, June 26, 2019 at the township hall.

Mr. Sayers contacted Koorsen Fire & Security to see about scheduling the annual fire extinguisher service. He has been unable to get in touch with them because of phone issues. He will try again to reach them.

Mr. Sayers made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Sayers made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 9:30 PM.

Trustee: _____ Trustee: _____
Matthew Carwell, Chairman Edward Sayers, Vice Chairman

Trustee: _____ Fiscal Officer: _____
John Bayles Jill Retterer