

Canaan Township Board of Trustees
Regular Meeting
April 9, 2024
Minutes

Chairman John Bayles called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present.

The fiscal officer presented the minutes from the March 12, 2024, meeting. Mr. Levering made a motion to approve the minutes. Mr. Carwell seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. The 1st half 2024 Property Tax Settlement was received. Credit card purchases for March and early April were reviewed and the attestation statement signed by Mr. Bayles. Mr. Carwell made a motion to approve the reports and pay the bills. Mr. Levering seconded the motion. Motion passed.

Information was presented about STAR Ohio. The State Treasury Asset Reserve of Ohio (STAR Ohio) is a statewide investment pool managed and administered by the Ohio Treasurer. Participation is offered to Ohio's subdivisions as a simple way to invest in a portfolio of short-term securities. The investment objectives of STAR Ohio are preservation of capital, maintenance of liquidity, and provision of income. The township currently has funds invested in an Insured Cash Sweep Money Market Account with Park National Bank, but in years past the township had an account with STAR Ohio. The interest rate had become so low with STAR Ohio, the then trustees decided to switch to the Insured Cash Sweep Money Market. At that time, the Money Market was earning a higher interest rate than STAR Ohio. The current interest rate in the Insured Cash Sweep Money Market is 3.049 percent. The STAR Ohio interest rate is currently around 5.45 percent. The trustees discussed the advantages of a higher interest rate which would yield even more funds for the benefit of the township. Mr. Bayles made a motion to complete the application packet to open an account with STAR Ohio for investment of township funds. Mr. Carwell seconded the motion. Motion passed. Mrs. Retterer will work on completing the application.

Communications included:

- the Grassroots Clippings newsletter

The trustees checked all the roads on Wednesday, April 3rd. The Road Sign Inventory and Management form was completed and is on file. It was noted that some signs are leaning and will need to be straightened.

The trustees discussed various roads that they are considering for chip and seal and paving this summer. The roads being considered for chip and seal are TR 10, TR 66 (between CR 61 and SR 95), TR 67 (from TR 66 to the Marion Co. line) and TR 71. This is approximately 6 miles of roads. The roads being considered for paving are TR 73 (one mile) and approximately ½ mile of TR 133.

The trustees discussed the pros and cons of bidding out road work this summer or going with the county bid. It was decided to piggy-back off the county bid. Mr. Levering made the motion to piggy-back off the county bid for paving and chip and seal road work this year. Mr. Bayles seconded the motion. Motion passed.

There has been no update for the OPWC Grant application for TR 60 Phase 4.

Township resident Ruth Sayre recently spoke with Trustee John Bayles about standing water issues in her yard on TR 65. Trustee Tyler Levering had spoken with her husband, Jack Sayre, about the same issue last year. The conclusion is that according to ORC, townships are not responsible for correcting private property drainage problems. Mr. Bayles will speak with Mrs. Sayre again to see if a resolution can be found.

Mr. Bayles gave an update from the 1st Consolidated Fire District meeting last month. There will be an additional levy on the ballot this fall but the millage has yet to be determined. It was noted that Sharon Leach, the representative from the Village of Caledonia, has retired.

Mr. Carwell stated that at the most recent Regional Planning meeting they had 9 lot splits they approved. There was also discussion on the new Glacier Ridge Subdivision on CR 206 in Marengo.

The trustees discussed possible uses of the remaining ARPA funds totaling \$44,315.81. Ideas discussed were paving the township hall parking lot, a new mower, a dump trailer, and replacing the culvert on TR 72. The trustees will work on gathering quotes for the various projects discussed. The township has until December 2024 to appropriate the rest of the funds and until December 2026 to spend the funds.

Mr. Levering reported that Mike Lyon is willing to remove the dirt pile at Worden Cemetery and level out the area for \$700. Mr. Bayles made a motion to have Mr. Mike Lyon remove the dirt pile in Worden Cemetery. Mr. Carwell seconded the motion. Motion passed.

Mr. Bayles and Mr. Carwell both attended the District Advisory Council meeting in March. The annual report was presented. The members voted on the appointment of a new board doctor. The plans for the new Health Department Office in the building on Douglas Street were looked over discussed.

The decision to apply for the Cemetery Grant this year was discussed. The grant money, if awarded, must be used for exceptional, non-routine, non-repetitive maintenance. Mr. Bayles made a motion to apply for the Cemetery Grant this year for the removal of the fence row in Worden Cemetery. Mr. Levering seconded the motion. Motion passed. The trustee will work on getting at least three quotes for the job.

The Clover Posse is a local 4-H club in our community that has many members that live in Canaan Township. Mrs. Carol Holsinger, the Clover Posse 4-H Advisor, requested special permission for the club to use the township hall for their meetings in exchange for the Clover Posse 4-H group cleaning the township roadway ditches. They typically meet at least two times a month until the Morrow County Fair in the fall. Mr. Levering made a motion to allow the Clover Posse 4-H club to use the township hall, free of charge, for their meetings. Mr. Carwell seconded the motion. Motion passed.

A culvert permit was submitted by township resident Ken Stauffer to install a new culvert on Township Road 135. The permit was approved by the trustees.

Mrs. Retterer submitted two quotes to purchase new picture frames for the former trustee and fiscal officer pictures that hang in the township hall. A few of the frames are cracked and broken. The trustees approved the purchase of 36 new frames totaling approximately \$74, the cost being approximately \$2.06 per picture frame. Mr. Carwell made a motion to purchase new picture frames for the township hall pictures. Mr. Levering seconded the motion. Motion passed.

There will be a cremation burial in Worden Cemetery this Friday, April 12, 2024, for Prudence Ramsey, Edison, Ohio. The trustees are working together to prepare the cemetery for the opening and closing of the burial.

There being no further business to come before the board, Mr. Levering made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 9:00 PM.

Trustee: _____
John Bayles, Chairman

Trustee: _____
Matthew Carwell, Vice Chairman

Trustee: _____
Tyler Levering

Fiscal Officer: _____
Jill Retterer

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March 2024 Receipts:

Date:	Amount:	Receipt #:	From:	For:
3/5/2024	\$25.00	20-2024	Kassandra Beal	Township Hall Rental
3/5/2024	\$25.00	21-2024	Kassandra Beal	Township Hall Rental
3/5/2024	\$25.00	22-2024	Jessica Albert	Township Hall Rental
3/14/2024	\$741.20	23-2024	Morrow Co. Auditor	March Local Government Distribution
3/14/2024	\$528.32	24-2024	Morrow Co. Auditor	March Local Gov. Dis. Per sec 57
3/20/2024	\$25.00	25-2024	Denise Sayers	Township Hall Rental
3/21/2024	\$748.88	26-2024	Morrow Co. Auditor	March License Tax - State
3/21/2024	\$310.50	26-2024	Morrow Co. Auditor	March License Tax - County
3/21/2024	\$9,395.49	27-2024	Morrow Co. Auditor	March Excise Gas Tax
3/21/2024	\$2,469.61	27-2024	Morrow Co. Auditor	March cents per gallon gas tax
3/25/2024	\$336.38	28-2024	Morrow Co. Auditor	2023 IRP Excess Compensation Distribution
3/28/2024	\$58,212.81	29-2024	Morrow Co. Auditor	1st half 2023 RE Taxes
3/31/2024	\$992.61		Park National	ICS Interest
TOTAL:	\$73,835.80			

Date:	Amount:	Voucher/Warrant:	To:	For:
3/4/2024	\$1,007.04	17-2024	OPERS	February 2024 Payroll
3/5/2024	\$47.08	18-2024	Ohio Edison	Denmark Street Lights
3/5/2024	\$35.31	18-2024	Ohio Edison	Climax Street Lights
3/8/2024	\$20.00	19-2024	Elan Financial Services	GCCC Parking - Meeting Expense - OTA Convention
3/8/2024	\$15.99	19-2024	Elan Financial Services	Hotel Booking Service Fee - OTA Convention
3/8/2024	\$88.19	19-2024	Elan Financial Services	Sam's Club - township hall supplies
3/12/2024	\$9.94	4168	Fishburn Producing	Ad Valorem Taxes 2020, 2021, 2022
3/12/2024	\$585.00	4169	Mitchell Trucking	February Plowing and Salting
3/12/2024	\$419.00	4170	John Bayles	February Health Ins. Reimbursement
3/5/2024	\$402.42	4167	Matthew Carwell	February Health Ins. Reimbursement
3/12/2024	\$782.53	4171	Tyler Levering	February Health Ins. Reimbursement
3/12/2024	\$266.36	4172	Jill Retterer	February Health Ins. Reimbursement
3/19/2024	\$12.00	20-2024	Delco Water	Township Hall Water
3/31/2024	\$794.58	4173	John Bayles	March Payroll
3/31/2024	\$791.02	4174	Matthew Carwell	March Payroll
3/31/2024	\$802.96	4175	Tyler Levering	March Payroll
3/31/2024	\$913.68	4176	Jill Retterer	March Payroll
TOTAL:	\$6,993.10			

Bank Balance March 31, 2024

Park National Balance:	\$182,973.38
Park National MM Balance:	\$383,826.45
TOTAL:	\$566,799.83