

Canaan Township Board of Trustees
Regular Meeting
May 14, 2024
Minutes

Chairman John Bayles called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present were Chief Keith Beck and Assistant Chief Ryan Swank with the Iberia Fire District and Gene Ebert with Ebert Lawn and Landscaping.

Chief Beck and Mr. Swank shared an update on what is happening with the fire department. They currently have 15 firefighters on staff. They recently received a FEMA grant to get a truck built. It was noted they have replaced the air packs and hoses on all trucks and every truck now has 4-inch hoses. Also, all the trucks now have rescue equipment on board. A new fire station has been built at the corner of County Road 46 and County Road 35. The reporting system they use was recently updated to the State of Ohio and is now a free service. Chief Beck reported they had no calls for Canaan Township in 2023 and so far only two calls this year, both for downed power lines. The boundaries the Iberia Fire District is contracted to cover for Canaan Township were discussed. The current contract references the boundaries were set in December 1988 and were in the minutes of that meeting. Those minutes were located but did not give much information beyond 35% not in the 1st Consolidated Fire District is the area covered by the Iberia Fire District and 65% not in the 1st Consolidated Fire District is the area covered by the Mt. Gilead Fire Department. The current contract runs through December 31, 2025. It was discussed that a meeting together with the two departments and the trustees would be beneficial to define the boundaries more distinctly. The goal would be to have those determined before the next contract period. Chief Beck invited the trustees to visit the station at any time and also encouraged them to check out their new fire station.

Mr. Ebert reported that things are going very well in the cemeteries this year. With all the recent rain, there has been plenty of mowing to keep the cemeteries well groomed. He noted the work that the trustees have been doing in the cemeteries with trimming trees and seeding graves is making everything look better. Mike Lyon Construction recently removed the dirt pile in the Worden Cemetery and that has improved the overall look back in northeast corner.

The fiscal officer presented the minutes from the April 9, 2024, meeting. Mr. Carwell made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. Credit card purchases for April and early May were reviewed and the attestation statement signed by Mr. Bayles. Mr. Bayles made the motion to approve the reports and pay the bills. Mr. Levering seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- Agriculture Tire Survey from Carri Jagger with the OSU Extension Office
- Trash Bash Report
- DPWIC Voting
- Auditor of State Bulletin for FY 2025 Audit Rates

The roads were checked on Wednesday, May 8, 2024. The Road Sign Inventory and Management form is on file. It was noted that the culvert for replacement on TR 74 has been ordered and will be paid for by the county. Mr. Bayles made a motion to rent a backhoe from Bob Rogers @ approximately \$110 an hour and order stone from Mitchell Trucking for the culvert replacement. Mr. Levering seconded the motion. Motion passed. The trustees will be doing the work themselves to replace the culvert.

Notice was received from OPWC that financial assistance for OPWC Round 38, Township Road 60 Improvements Phase IV, has been approved. This project will pave and widen the one-mile section of TR 60 between TR 67 and CR 61. The total estimate for this project is \$149,514. The township will be responsible for 26% of the cost, approximately \$38,874. The grant will provide 74% or approximately \$110,640. The Project Agreement will be released on or about 7/1/2024. Authority was also given by the OPWC to begin advertising for bids. The fiscal officer will begin to assemble the bid packet in preparation for this. Mr. Levering made a motion that the bid advertisement run two times, June 19 and June 26, in the Morrow County Sentinel with the bid

opening at 6:30 p.m. on Tuesday, July 9, 2024, at the Canaan Township Hall. Mr. Carwell seconded the motion. Motion passed.

Mr. Carwell noted that 20/20 received the Morrow County Chip & Seal Bid and that Kokosing received the Paving bid this year. The cost of the Chip & Seal bid is approximately \$18,373 for 1 mile @ 16' wide road. The cost of the Paving bid is close to \$90 a ton. The trustees had already made a motion to piggyback off the township bid this year. They again discussed the roads they are considering for chip and seal and paving this year.

Mr. Bayles reported the 1st Consolidated Fire District had its most recent morning this morning at 11 a.m. They are discussing having future meetings on the 3rd Tuesday of every month at 11 a.m. New board member Susan Loyer was welcomed as the village representative. There will be an additional 3 mil levy on the ballot in November which, if passed, will generate approximately \$518,824 a year. With all the potential new infrastructure coming to the Depot area, there will be a need for additional resources to cover this expansion.

Mr. Carwell reported that at the most recent Regional Planning meeting that there were 10 lot splits in the county, mostly agricultural.

The trustees continue to discuss possible uses for the remaining ARPA funds. The funds must be obligated by December 31, 2024, and spent by December 31, 2026. In the past, the trustees discussed repairing or repaving the township hall parking lot. Mr. Levering submitted a quote from Buckeye Sealcoating for \$2,556.60 to repair, seal, and restripe the parking lot at the township hall. Other purchases being considered include a dump trailer for the cemeteries, a new mower, sandblasting and repainting the railing at the township hall, and a front-end loader for the tractor. Any expenditure of ARPA funds under \$10,000 only requires 3 informal quotes. Expenditures in the \$10,000 - \$50,000 range require 3 formal quotes from 3 different vendors.

A spreadsheet of the purchase of propane over the last five years was presented by the fiscal officer. In 2020 the total propane usage was 668 gallons/\$825 for the season. This past year, the usage was nearly 700 gallons/\$1,013 for the season.

The Cemetery Grant was discussed. The trustees will be applying for the grant in July to receive funds to help with the cost of removing the tree/fence row around the perimeter of Worden Cemetery. Mr. Carwell presented a bid from Bowersmith Outdoor Services LLC for \$4,800. Two more quotes will be needed for comparison.

The township received notification that it was time for renewal of the PUCO certification. Chairman Bayles signed the appropriate paperwork which will be returned for recertification.

Mr. Carwell recently had to purchase new bearings for the mower. He also purchased a new oil filter, air filter, and battery for the tractor. Ditch mowing season is upon us and the equipment is being prepared for that.

Mr. Tim Mooney recently was given some information regarding Rice Cemetery. It is a typed written list of burials dating back to the early 1800's. The township is grateful for receiving this information and will keep it on file in the township hall.

There being no further business to come before the board, Mr. Carwell made the motion to adjourn. Mr. Levering seconded the motion. Motion passed. The meeting adjourned at 10:20 PM.

Trustee: _____
John Bayles, Chairman

Trustee: _____
Matthew Carwell, Vice Chairman

Trustee: _____
Tyler Levering

Fiscal Officer: _____
Jill Retterer

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April 2024 Receipts:

Date:	Amount:	Receipt #:	From:	For:
4/11/2024	\$25.00	31-2024	Tammy Sellers	Township Hall Rental
4/11/2024	\$75.00	32-2024	Shauna Funk	Township Hall Rental
4/11/2024	\$75.00	33-2024	Deborah Campell	Township Hall Rental
4/13/2024	\$300.00	34-2024	Snyder Funeral Hoe	O/C Grave Worden Cemetery - Prudence Ramsey
4/17/2024	\$528.32	35-2024	Morrow Co. Auditor	April Local Government Distribution
4/17/2024	\$741.20	36-2024	Morrow Co. Auditor	April Local Gov. Dis. Per sec 57
1/18/2024	\$708.20	37-2024	Morrow Co. Auditor	April License Tax - State
4/18/2024	\$353.34	37-2024	Morrow Co. Auditor	April License Tax - County
4/18/2024	\$8,740.97	38-2024	Morrow Co. Auditor	April Excise Gas Tax
4/18/2024	\$1,476.40	38-2024	Morrow Co. Auditor	April cents per gallon gas tax
4/30/2024	\$963.03	39-2024	Park National	ICS Interest
TOTAL:	\$13,986.46			

April 2024 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
4/1/2024	\$1,007.04	25-2024	OPERS	March 2024 Payroll
4/1/2024	\$1,249.09	26-2024	IRS	1st Quarter Federal Tax
4/1/2024	\$201.75	27-2024	State of Ohio	1st Quarter State Tax
4/1/2024	\$142.65	28-2024	State of Ohio	1st Quarter MG School District Tax
4/1/2024	\$17.79	29-2024	State of Ohio	1st Quarter RV School District Tax
4/3/2024	\$47.15	30-2024	Ohio Edison	Denmark Street Lights
4/3/2024	\$35.36	30-2024	Ohio Edison	Climax Street Lights
4/8/2024	\$40.70	31-2024	Elan Financial Services	Menards - Microban Housewash and Seam Sealer for Twp. Hall
4/9/2024	\$618.00	32-2024	Treasurer of State	2nd Quarter 2024 UAN Fees
4/9/2024	\$1,156.43	4177	Eugene P. Ebert	April 2024 Mowing Contract
4/9/2024	\$215.00	4178	Sedgwick	Annual Contract Fee
4/9/2024	\$419.00	4179	John Bayles	March Health Ins. Reimbursement
4/9/2024	\$402.42	4180	Matthew Carwell	March Health Ins. Reimbursement
4/9/2024	\$562.92	4181	Tyler Levering	March Health Ins. Reimbursement
4/9/2024	\$332.95	4182	Jill Retterer	March Health Ins. Reimbursement
4/10/2024	\$11.58	33-2024	Ohio Edison	Township Hall Electric
4/16/2024	\$12.00	34-2024	Delco Water	Township Hall Water
4/30/2024	\$794.58	4183	John Bayles	April Payroll
4/30/2024	\$791.02	4184	Matthew Carwell	April Payroll
4/30/2024	\$802.96	4185	Tyler Levering	April Payroll
4/30/2024	\$913.68	4186	Jill Retterer	April Payroll
TOTAL:	\$9,774.07			

Bank Balance April 30, 2024

Park National Balance:	\$186,222.74
Park National MM Balance:	\$384,789.48
TOTAL:	\$571,012.22