

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**April 13, 2021**  
**Minutes**

Chairman John Bayles called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Morrow County Commissioner Tim Siegfried and Gene Ebert of Ebert Mowing and Landscaping.

Mr. Siegfried gave an update on some of the developments happening in the county. The trustees and Mr. Siegfried also discussed the millage for those residents in Canaan Township that receive their services from 1<sup>st</sup> Consolidated Fire District but still pay millage for Morrow County. Mr. Siegfried indicated that this is something that he has heard about and is looking into a possible solution. The current situation with the Morrow County Hospital was discussed and Mr. Siegfried said the Morrow County Health Initiative Citizen Advisory Group will soon be making a recommendation to the Hospital Board and the Commissioners.

Mr. Ebert reported that the mowing season has begun and things are going well so far. Mr. Ebert has removed trash from along the fence lines in the cemetery and also reported that a couple of graves need leveled up.

The fiscal officer presented the minutes from the March 9, 2021 meeting. Mr. Carwell made the motion to approve the minutes. Mr. Sayers seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for March and early April were reviewed and the attestation statement signed by Mr. Bayles. Mr. Sayers made the motion to approve the reports. Mr. Carwell seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- notice from the Morrow County Sheriff's Office that the 2020 Year End Report was available for viewing
- DKMM Household Hazardous Waste and Electronics Recycling 2021 update

The roads were checked on Wednesday, March 17<sup>th</sup> and again on Wednesday April 7<sup>th</sup>. There are still a few signs that need straightened. The Road Sign Inventory and Management forms for both March and April were completed and are on file.

Mr. Sayers reported that the meeting for 1st Consolidated Fire District was business as usual with nothing new to report.

There was no Regional Planning update.

Mr. Sayers made a motion to re-appoint Mrs. Billie Pangborn as the Canaan Township Representative to sit on the Regional Planning Commission. Mr. Carwell seconded the motion. Motion passed. The trustees will send the recommendation to Mr. Brent Russell with the Zoning Commission and then Mrs. Pangborn will be officially voted on by the Morrow County Commissioners.

Mr. Bayles is going to contact the Iberia Volunteer Fire Company to see if a representative would attend a future township meeting to discuss the contract and coverage the township currently has with them. The current contract is set to expire on December 31, 2021.

Mr. Carwell said that the bids would be opened tomorrow for the county asphalt and next week the bids will be opened for chip and seal. The township still plans to piggyback off of the county this year for any roadwork that is completed.

The township purchased four 8-foot utility/banquet tables and ten folding resin chairs from Menard's. The township hall rentals are already up this year and the new tables and chairs will be a nice addition to replace the older tables and chairs that have broken and are in disrepair. The total cost was \$525.86. The 11% rebate form will be mailed to Menard's for a future store credit on the purchase.

The Spraying Contract for Strine Contracting (Matt Strine) was signed by the trustee's and fiscal officer and will be emailed to Mr. Strine for his signature.

The new HP laptop computer issued by the Auditor of State arrived on March 17, 2021. The old Dell laptop computer is donated, "as is", with no implied warranty, to the township. The township may either donate the old laptop to an eligible nonprofit organization that is located in the state and is exempt from federal income tax or may sell "as is" without bid if the value is less than \$2,500. Discussion and what to do with the old laptop was tabled.

The CBIZ Valuation Report of Tangible Property Assets was reviewed by the trustees. The purpose of the engagement was to provide to Ohio Township Association Risk Management Authority (OTARMA) a property insurance appraisal for Canaan Township, Morrow County in connection with its internal analysis for insurance needs for the township's property. This appraisal was conducted on November 11, 2020. The opinion is intended to assist OTARMA in making informed business decisions and it is not a recommendation. Any decision relating to insurance coverage shall remain OTARMA's and Canaan Township's responsibility and be made solely at its discretion. The report may only be used for the specific purpose stated. This report is on file in the fiscal officer's office.

The 2021 OTARMA MORE Grant form was looked over and discussed. This is a \$500 grant awarded each year to assist Ohio townships in eliminating or preventing risk exposures that lead to liability claims and property losses. The application for the grant is due by December 31, 2021.

Mr. Sayers made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 8:45 PM.

Trustee: \_\_\_\_\_  
John Bayles, Chairman

Trustee: \_\_\_\_\_  
Matt Carwell, Vice Chairman

Trustee: \_\_\_\_\_  
Edward Sayers

Fiscal Officer: \_\_\_\_\_  
Jill Retterer

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March 2021 Receipts:

Date:	Amount:	Receipt #:	From:	For:
3/3/2021	\$25.00	18-2021	Nate Fisher	Township Hall Rental
3/5/2021	\$25.00	19-2021	Cheryl Baughman	Township Hall Rental
3/10/2021	\$50.00	20-2021	Chad Hobbs	Township Hall Rental
3/18/2021	\$548.08	21-2021	Morrow Co. Auditor	March Local Government Distribution
3/18/2021	\$529.27	22-2021	Morrow Co. Auditor	March Local Gov. Dis. Per sec 57
3/18/2021	\$592.10	23-2021	Morrow Co. Auditor	March License Tax - State
3/18/2021	\$253.50	23-2021	Morrow Co. Auditor	March License Tax - County
3/18/2021	\$8,664.17	24-2021	Morrow Co. Auditor	March Excise Gas Tax
3/18/2021	\$2,240.60	24-2021	Morrow Co. Auditor	March cents per gallon gas tax
3/18/2021	\$45,154.11	25-2021	Morrow Co. Auditor	1st half 2020 RE Taxes
3/24/2021	\$53.51	26-2021	Mid-Ohio Crude	Interest Guy Heffley Well
3/24/2021	\$3,432.61	27-2021	State of Ohio	Reimbursement Homestead, non-business credit, owner occupied credit
3/26/2021	\$50.00	28-2021	Lindsay McQueen	Township Hall Rental
3/26/2021	\$144.92	29-2021	Morrow Co. Auditor	1st half 2021 Manufactured Homes Settlement
3/31/2021	\$14.74		Park National	ICS Interest
<b>TOTAL:</b>	<b>\$61,777.61</b>			

March 2021 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
3/2/2021	\$934.79	14-2021	OPERS	February 2021 Payroll
3/8/2021	\$40.37	15-2021	Ohio Edison	Denmark Street Lights
3/8/2021	\$30.28	15-2021	Ohio Edison	Climax Street Lights
3/9/2021	\$4,421.00	3734	Mitchell Trucking	Jan./Feb. Plowing & Salting
3/9/2021	\$145.49	3735	Hoffman Office Center	Office Supplies
3/9/2021	\$472.06	3736	John Bayles	February Health Ins. Reimbursement
3/9/2021	\$301.16	3737	Matthew Carwell	February Health Ins. Reimbursement
3/9/2021	\$582.35	3738	Edward Sayers	February Health Ins. Reimbursement
3/15/2021	\$89.41	16-2021	Ohio Edison	Township Hall Electric
3/16/2021	\$12.00	17-2021	Delco Water	Township Hall Water
3/31/2021	\$754.41	3740	John Bayles	March Payroll
3/31/2021	\$713.66	3741	Matthew Carwell	March Payroll
3/31/2021	\$857.80	3742	Jill Retterer	March Payroll
3/31/2021	\$725.65	3743	Edward Sayers	March Payroll
<b>TOTAL:</b>	<b>\$10,080.43</b>			

Bank Balance March 31, 2021

United Bank Balance:	\$99,714.08
United Bank MM Balance:	\$267,071.65
<b>TOTAL:</b>	<b>\$366,785.73</b>