

Canaan Township Board of Trustees
Regular Meeting
February 9, 2021
Minutes

Chairman John Bayles called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present.

The fiscal officer presented the minutes from the January 12, 2021 meeting. Mr. Sayers made the motion to approve the minutes. Mr. Carwell seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for January and early February were reviewed and the attestation statement signed by Mr. Bayles. Mr. Carwell made the motion to approve the reports. Mr. Sayers seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- OTARMA additional endorsement coverages for 2021
- Morrow County Recycling/Keep America Beautiful Litter/Tire Removal Assistance

The roads were checked on Monday, February 8, 2021. The Road Sign Inventory and Management form was completed and is on file.

Mr. Sayers reported that Washington Township has looked into the possibility of having 1st Consolidated provide fire coverage for their township. They are currently with Iberia Joint Fire District. The trustees briefly discussed different coverage options that might be available for Canaan Township residents in the Iberia Joint Fire District. Canaan Township's contract with Iberia Joint Fire District expires on December 31, 2021.

There was no Regional Planning update.

Mrs. Retterer and Chairman John Bayles had their annual records retention meeting. Discussion led to the conclusion that no new records have currently been identified to be disposed.

Prosecutor Howland sent over, for review, the 2020 Township Opinions from his office. Those opinions are on file in the fiscal officer's office.

The State Auditor made an "Opt-In" in UAN that will allow the fiscal officer to activate a feature that will give the Board of Trustees assurance that the fiscal officer is performing the timely duties of reconciling the UAN accounting ledgers to the entity's banking accounts. If the entity chooses not to "Opt-In", it is recommended the Trustees request a monthly financial packet which includes a current Bank Reconciliation Report and a current Funds Status Report. Since there is not currently any issues with the Trustees receiving reconciled bank statements and other UAN monthly reports, the trustees felt no need to pass the required resolution that was suggested to "Opt-In" to this feature.

It was discussed that the township will probably piggyback on the County's road bid again this year. The trustee's will soon be evaluating which roads in the township to consider for road work this summer.

Mr. Carwell made the motion to approve the bills for payment. Mr. Sayers seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Sayers made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 8:30 PM.

Trustee: _____
John Bayles, Chairman

Trustee: _____
Matt Carwell, Vice Chairman

Trustee: _____
Edward Sayers

Fiscal Officer: _____
Jill Retterer

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January 2021 Receipts:

Date:	Amount:	Receipt #:	From:	For:
1/3/2021	\$25.00	1-2021	Nate Fisher	Township Hall Rental
1/9/2021	\$50.00	2-2021	Dawn Mandich	Township Hall Rental
1/15/2021	\$663.91	3-2021	Morrow Co. Auditor	January Local Government Distribution
1/15/2021	\$529.27	4-2021	Morrow Co. Auditor	January Local Gov. Dis. Per sec 57
1/19/2021	\$12.10	5-2021	Ohio BWC	Employer Premium Refund
1/19/2021	\$25.00	6-2021	Mary Walker	Township Hall Rental
1/26/2021	\$577.52	7-2021	Morrow Co. Auditor	January License Tax - State
1/26/2021	\$234.23	7-2021	Morrow Co. Auditor	January License Tax - County
1/29/2021	\$8,679.45	8-2021	Morrow Co. Auditor	January Exise Gas Tax
1/29/2021	\$1,802.30	8-2021	Morrow Co. Auditor	January cents per gallon gas tax
1/29/2021	\$14.73	9-2021	United Bank	ICS Interest
TOTAL:	\$12,613.51			

January 2021 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
1/5/2021	\$40.29	1-2021	Ohio Edison	Denmark Street Lights
1/5/2021	\$30.23	1-2021	Ohio Edison	Climax Street Lights
1/12/2021	\$28.00	2-2021	BWC	Payroll True-Up for 2020
1/12/2021	\$108.62	3-2021	Ohio Edison	Township Hall Electric
1/12/2021	\$35.00	3714	AIM Media	Legal Notice Organ. & Monthly Meeting
1/12/2021	\$58.60	3715	Matt Carwell	Reimbursement - Township Hall Supplies
1/15/2021	\$50.00	3717	Dawn Mandich	Refund - Twp. Hall Rental Cancelled
1/19/2021	\$12.00	4-2021	Delco Water	Township Hall Water
1/31/2021	\$754.41	3718	John Bayles	January Payroll
1/31/2021	\$713.66	3719	Matthew Carwell	January Payroll
1/31/2021	\$857.80	3720	Jill Retterer	January Payroll
1/31/2021	\$725.65	3721	Edward Sayers	January Payroll
TOTAL:	\$3,414.26			

Bank Balance January 31, 2021

United Bank Balance:	\$45,167.26
United Bank MM Balance:	\$267,043.61
TOTAL:	\$312,210.87