

Canaan Township Board of Trustees
Regular Meeting
November 9, 2021
Minutes

Chairman John Bayles called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was County Commissioner Tim Abraham and Regional Planning Commission Representative Billie Pangborn.

Mr. Abraham gave the following update on happenings in the county:

- Morrow County has received 6.8 million in ARPA funds (3.4 million this year and 3.4 million next year). Some of the improvements with the funds include upgrading the sewer plant at 61/71 and also the sewer plant at 95/71. They are also looking into using some of the funds for MARCS radios and body cameras for the Sheriff's Office. They meet with the auditor almost weekly to seek guidance as possible expenditures for the funds are continuously changing with guidance from the Treasury.
- They applied for a jail grant in the spring and are hoping to use the funds, if granted, to provide the 27-year-old jail with much needed updates and repairs.
- A consulting firm has been hired to do a space study on county office space. The Board of Elections, Clerk of Courts, and many other agencies are in much need of additional space. This study will provide ways to use and expand existing space without building another building. Also, it was noted that everyday maintenance at the Courthouse and JFS building have been let go over the years and the commissioners work everyday with maintenance trying to get things caught up.
- The possibility of Solar Farms coming to Morrow County is a very real possibility, with a current location in Washington Township in the works.
- The commissioners hear almost weekly from employers struggling to have enough workers.
- The same developer that built the Dollar Tree is bringing in a warehouse business at 61/71 which will provide approximately 400 jobs. There is also a Sheetz Gas Station set to go in at 61/71 as well.

The fiscal officer presented the minutes from the October 12th meeting. Mr. Bayles made the motion to approve the minutes. Mr. Sayers seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for October and early November were reviewed and the attestation statement signed by Mr. Bayles. Mr. Bayles made the motion to approve the reports. Mr. Carwell seconded the motion. Motion passed.

Communications included:

- The Grassroots Clippings newsletter
- OTARMA Anniversary Documents

The OPWC Grant for Round 36 was submitted on November 3, 2021. It will likely be next spring before notice is received of approval or not.

The ODOT Stimulus Grant is due on November 19, 2021. The fiscal officer and the trustees are finalizing the information needed to be submitted with that grant.

Mr. Carwell is continuing to work on getting a second quote for the new driveway at the North Canaan Cemetery.

The roads were checked on Wednesday, November 3, 2021. The trustees removed a stainless-steel grill from the ditch on TR 71 and 2 tires on TR 65. All debris was properly disposed of. A couple of signs were bent over, most likely from farm equipment. The trustees will work on straightening the signs. The Road Sign Inventory and Management form was completed and is on file.

Mr. Sayers reported the recent fire levy for First Consolidated did not pass. The next regular monthly meeting will be Tuesday, November 23, 2021.

Mrs. Pangborn gave an update from Regional Planning. She said there continues to be an average of 6-10 lot splits each month. She also spoke about the new solar farm going into Washington Township. It is 1150 of flat land between the area of CR 30, CR 31, and TR 33. Most of the land is in Washington Township, except for about 30 acres that is in nearby Tully Township in Marion County. This will be a 40-year lease and they will be using AEP electric lines through Ohio Power. The tax money from the acreage will go into the Morrow County General Fund and Washington Township as well as the Northmor School District will get their share.

A new trustee was elected at the November 3, 2021 Primary. Mr. Tyler Levering will be replacing Mr. Edward Sayers on January 1, 2022. Mr. Sayers has faithfully served the community and the residents of Canaan Township for over 42 years.

The front entrance door and the rear exit door in the township hall need to be replaced. It has become a safety issue as the rear door is unable to lock securely. Both doors are showing wear and tear from age, weather, and continual use. They need to be replaced to provide a safe and secure building. Mr. Sayers made a motion to purchase two new steel doors, not to exceed \$2,800. Mr. Carwell seconded the motion. Motion passed.

The trustees discussed possible uses of the \$500 OTARMA MORE Grant. It was decided to apply the money toward the purchase of the new steel doors. Mr. Sayers made a motion to apply for and use the OTARMA MORE Grant money to help offset the purchase of the new doors. Mr. Bayles seconded the motion. Motion passed.

Both the fire contracts with the Iberia Joint Fire District and the Mt. Gilead Fire Department are set to expire on December 31, 2021. The renewal contracts from both departments were reviewed by the trustees. The only real changes being made are moving the contracts from 5 years to 4 years to coincide with the receipt of levy funds. With the funds received from the fire levy, Mt. Gilead Fire Department receives 65% of the funds and Iberia Joint Fire District receives 35% of the funds. This corresponds with the area of the township that each department covers. The northwest corner of the township is covered by 1st Consolidated Fire District.

The Ohio Township Association's annual conference will be January 26-28, 2022. The conference is held in Columbus each year to further the education of township officials and staff, and to provide networking opportunities to meet fellow township officials and staff from all across Ohio. Mr. Sayers made a motion to pay mileage and expenses for attendance at the Ohio Township Association Winter Conference and any other trainings in 2022. Mr. Carwell seconded the motion. Motion passed.

Policies were reviewed and discussed regarding any needed changes for next year. Two of the policies that were discussed were the Cemetery Policy and the Building Rental Policy. The trustees are considering an increase in the rates to open and close graves and also an increase in the rates for the building rental. The trustees want to maintain a reasonable and fair price while making sure that expenses are being properly covered. No final decision was made.

The 2022 Compensation Chart was distributed. Compensation adjustments for township officials were amended in Senate Bill 296, which took effect December 27, 2018. The bill provides a 1.75 percent cost of living adjustment (COLA) that began in 2019 and extends through 2028. Only those township officials that are elected or appointed on or after December 27, 2018 are eligible to receive the increase. Per Ohio Revised Code, township trustee's and the fiscal officer salaries are based on the annual budget of the township and are only effective on election or re-election, but not in the middle of a term. All three trustees and the fiscal officer will be compensated according to the 2022 rates on the chart.

The next regular monthly meeting will be held December 14, 2021 at 7:00 p.m. It will be decided at that meeting if a special end of the year meeting will need to be held to finalize all end of the year obligations for the township.

Mr. Bayles made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Carwell made the motion to adjourn. Mr. Sayers seconded the motion. Motion passed. The meeting adjourned at 9:50 PM.

Trustee: _____
John Bayles, Chairman

Trustee: _____
Matt Carwell, Vice Chairman

Trustee: _____
Edward Sayers

Fiscal Officer: _____
Jill Retterer

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October 2021 Receipts:

	Amount:	Receipt #:	From:	For:
10/1/2021	\$50.00	92-2021	Courtney Celestino	Township Hall Rental
10/1/2021	\$25.00	93-2021	Wanda Loper	Township Hall Rental
10/13/2021	\$79.60	94-2021	Ergon Oil Purchasing	Interest Guy Heffley Well
10/15/2021	\$529.27	95-2021	Morrow Co. Auditor	October Local Gov. Dis. Per sec 57
10/15/2021	\$664.56	96-2021	Morrow Co. Auditor	October Local Government Distribution
10/19/2021	\$236.87	97-2021	OTARMA	Capital Distribution
10/19/2021	\$1,000.00	98-2021	Ohio Department of Commerce	FY22 Cemetery Grant
10/19/2021	\$9,369.40	99-2021	Morrow Co. Auditor	October Excise Gas Tax
10/19/2021	\$2,098.14	99-2021	Morrow Co. Auditor	October cents per gallon gas tax
10/25/2021	\$669.60	100-2021	Morrow Co. Auditor	October License Tax - State
10/25/2021	\$337.50	100-2021	Morrow Co. Auditor	October License Tax - County
10/26/2021	\$50.00	101-2021	Alissa Chapman	Township Hall Rental
10/26/2021	\$25.00	102-2021	Nate Fisher	Township Hall Rental
10/29/2021	\$14.74	103-2021	Park National	October ICS Interest
TOTAL:	\$15,149.68			

October 2021 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
10/4/2021	\$934.79	69-2021	OPERS	September 2021 Payroll
10/5/2021	\$1,001.82	70-2021	IRS	3rd Quarter Federal Tax
10/5/2021	\$320.65	71-2021	State of Ohio	3rd Quarter State Tax
10/5/2021	\$170.43	72-2021	State of Ohio	3rd Quarter School District Tax
10/5/2021	\$39.24	73-2021	Ohio Edison	Denmark Street Lights
10/5/2021	\$29.43	73-2021	Ohio Edison	Climax Street Lights
10/12/2021	\$985.00	3818	Eugene P. Ebert	October 2021 Mowing Contract
10/12/2021	\$220.00	3819	George and Annetta Johnson	Buy Back Cemetery Lots
10/12/2021	\$472.06	3820	John Bayles	September Health Ins. Reimbursement
10/12/2021	\$301.16	3821	Matthew Carwell	September Health Ins. Reimbursement
10/12/2021	\$585.35	3822	Edward Sayers	September Health Ins. Reimbursement
10/12/2021	\$159.98	3823	Hoffman Office Center	Office Supplies
10/13/2021	\$148.48	74-2021	Ohio Edison	Township Hall Electric
10/19/2021	\$12.00	75-2021	Delco Water	Township Hall Water
10/31/2021	\$754.58	3824	John Bayles	October Payroll
10/31/2021	\$713.86	3825	Matthew Carwell	October Payroll
10/31/2021	\$858.35	3826	Jill Retterer	October Payroll
10/31/2021	\$725.85	3827	Edward Sayers	October Payroll
TOTAL:	\$8,433.03			

Bank Balance October 31, 2021

Park National Checking Balance:	\$94,737.26
Park National MM Balance:	\$267,173.39
TOTAL:	\$361,910.65