

Canaan Township Board of Trustees
Regular Meeting
February 10, 2020
Minutes

Chairman Ed Sayers called the meeting to order at 7:30 PM. Roll call showed all trustees and the fiscal officer present. Also present were Chief Chad Swank with the Mt. Gilead Fire Dept., Auditor Pat Davies, and Gene Ebert of Ebert Mowing and Landscaping.

Mr. Swank discussed his desire to have all the townships that they service be on an equal 2.5 mils with their respective fire levies. The current 2.5 mil fire levy for Canaan Township will expire this year and will need to go on the ballot in the fall general election.

Auditor Davies explained the millage rates for residents in Canaan Township versus Canaan Township residents in the 1st Consolidated Fire District. Some Canaan Township residents who reside in the 1st Consolidated Fire District are paying for Fire and EMS protection through the 1st Consolidated levy as well as for Ambulance and EMS through a Morrow County levy passed in 2010. Those residents in 1st Consolidated are paying for Ambulance and EMS services for Morrow County that they will never receive or benefit from since they are covered under 1st Consolidated. It was suggested that the trustees speak with the County Commissioners to try to get some clarification on those being taxed for both. The trustees have tried to get this resolved in the past to no avail.

Mr. Ebert submitted his bid for the 2020 season, which includes mowing and trimming of the cemeteries and the township hall. The bid will be the same as last year: \$6,500 paid over 7 months. April's payment will be \$590 and May through October payments will be \$985 each. Mr. Carwell made a motion to contract with Gene Ebert of Ebert Mowing and Landscaping for the 2020 season. Mr. Sayers seconded the motion. Motion passed. The trustees, fiscal officer, and Mr. Ebert all signed the contract.

The fiscal officer presented the minutes from the January 13, 2020 meeting. Mr. Carwell made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for January and early February were reviewed and the attestation statement signed by Mr. Sayers. Mr. Bayles made the motion to approve the reports. Mr. Carwell seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- a notice from Patrick Kasson with Reminger Co., LPA that Brian Benick has filed an appeal to the lawsuit
- Ag-Pro Letter from Chelsea Shell introducing herself as the government sales representative
- US Census Boundary Validation Program Survey (BVP)
- US Census Boundary and Annexation Survey (BAS)

Due to the OTA conference, illness, and vacation, the trustees were not able to check the roads prior to the meeting. The roads will be checked on Wednesday, February 12, 2020. The Road Sign Inventory and Management form will be filed and the report will be made at next month's meeting. Mr. Sayers reported that Mike Sayers cleaned the ditch on TR 67.

Mr. Sayers brought a copy of the Collective Bargaining Agreement for 1st Consolidated Fire District. This agreement is effective January 1, 2020 to December 31, 2022. It will be on file in the township office.

There was no Regional Planning update.

It was decided to go ahead and pay the disputed Ag-Pro invoice from last fall. This invoice was from the second repair of the Kuhn mower. The trustees have worked with the sales staff and manager at Ag-Pro and they have issued several credits totaling \$477.04. The original invoice

for repair of the Kuhn mower was \$1,591.11. With the credits, the total paid was \$1,114.07. Mr. Sayers commented that he is not happy with the lack of contact or support from Kuhn, but the representatives from Ag-Pro, including the store manager, have been very nice and helpful with trying to get the expense reduced.

Mrs. Retterer gave an update on the Records Retention Schedule. After talking with the Ohio History Connection/Ohio Historical Society, it was determined that a new schedule is not needed unless there are changes or additions to the current schedule filed in July 2012. The records schedule is meant to be a living document and should reflect how the records are being kept and managed. The township will continue to follow the schedule filed in July 2012 and if changes or additions are needed, a new schedule will be submitted when that change or addition is recognized.

An email was received on Sunday, February 9, 2020 from Mr. Ben Meddles who lives on County Road 28 in Canaan Township. Mr. Meddles expressed concern for two properties in the township. The first property is located at 6646 County Road 28. The second property is located at 2033 State Route 95 in Denmark. Both properties are abandoned and have not been mowed for some time. Mr. Meddles cited ORC 505.86 and ORC 505.87 as codes to look at when dealing with how to handle the properties. Mr. Carwell contacted Brent Russell in the zoning office to discuss the proper steps to take. Chief Swank also said he was willing to help in any way with the procedures to follow in the ORC, which would require the fire department to inspect the properties to declare them insecure, unsafe, or structurally defective, making them a condition dangerous to life or health, or unfit for human habitation. The trustees will continue to look into the proper steps to follow in response to this concern from Mr. Meddles.

Mr. Bayles gave an update from the OTA Winter Conference he attended on Feb. 5-7, 2020. Mr. Bayles said it was a very good conference with a lot of vendors and training sessions. He was able to attend a sessions on OPWC and ethics, to name a few.

The fire levy is set to expire this year. Mrs. Retterer gave the trustees a packet of information to look over, including the current contracts with Mt. Gilead Fire Department and the Iberia Joint Fire District. Both contracts will expire December 31, 2021. The discussion included if the levy should be a renewal of the current levy or a replacement levy. The discussion was tabled until next month, giving the trustee's time to look over the material.

It was discussed that the township will probably piggyback on the County's road bid again this year. The trustee's will be evaluating which roads in the township to consider for road work this summer. The discussion was tabled until further information can be gathered.

Mrs. Retterer will make more postcards advertising the new township website - www.canaantwp.org. These postcards will be available at the primary election on March 17, 2020. Last fall at the general election, they ran out of postcards to distribute.

Mr. Carwell made the motion to approve the bills for payment. Mr. Bayles seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 10:52 PM.

Trustee: _____
Edward Sayers, Chairman

Trustee: _____
John Bayles, Vice Chairman

Trustee: _____
Matthew Carwell

Fiscal Officer: _____
Jill Retterer

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January 2020 Receipts:

Date:	Amount:	Receipt #:	From:	For:
1/3/2020	\$25.00	1-2020	Jessica Haughn	Township Hall Rental
1/7/2020	\$25.00	2-2020	Michelle Snider	Township Hall Rental
1/7/2020	\$25.00	3-2020	Jessica Haughn	Township Hall Rental
1/7/2020	\$25.00	4-2020	Michelle Heimlich	Township Hall Rental
1/10/2020	\$68.44	5-2020	Ergon Oil Purchasing	Crude Oil Interest 12/27/2019
1/13/2020	\$11.74	6-2020	Ohio BWC	Employer Premium Refund
1/16/2020	\$663.91	7-2020	Morrow Co. Auditor	January Local Government Distribution
1/16/2020	\$529.27	7-2020	Morrow Co. Auditor	January Local Gov. Dis. Per sec 57
1/23/2020	\$9,279.06	8-2020	Morrow Co. Auditor	January Exise Gas Tax
1/23/2020	\$2,247.72	8-2020	Morrow Co. Auditor	January cents per gallon gas tax
1/23/2020	\$589.35	8-2020	Morrow Co. Auditor	January License Tax - State
1/23/2020	\$305.11	8-2020	Morrow Co. Auditor	January License Tax - County
1/29/2020	\$25.00	9-2020	Tammy Sellers	Township Hall Rental
1/31/2020	\$362.30	10-2020	United Bank	ICS Interest
TOTAL:	\$14,181.90			

January 2020 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
1/6/2020	\$35.90	1-2020	Ohio Edison	Denmark Street Lights
1/6/2020	\$26.92	1-2020	Ohio Edison	Climax Street Lights
1/10/2020	\$64.95	2-2020	Ohio Edison	Township Hall Electric
1/21/2020	\$12.00	3-2020	Delco Water	Township Hall Water
1/23/2020	\$19.00	4-2020	Worker's Comp.	Annual True Up Payment
1/13/2020	\$9.45	3575	Jill Retterer	Reimbursement - Tax Forms
1/13/2020	\$4.40	3575	Jill Retterer	Reimbursement - Postage for 1099's & W-2's
1/13/2020	\$50.92	3576	Matt Carwell	Reimbursement - Township Hall Supplies
1/13/2020	\$926.50	3577	Mitchell Trucking	Nov/Dec. Plowing & Salting
1/31/2020	\$741.50	3578	John Bayles	January Payroll
1/31/2020	\$713.66	3579	Matthew Carwell	January Payroll
1/31/2020	\$799.09	3580	Jill Retterer	January Payroll
1/31/2020	\$725.65	3581	Edward Sayers	January Payroll
TOTAL:	\$4,129.94			

Bank Balance January 31, 2020

United Bank Balance:	\$46,496.50
United Bank Money Market Balance:	\$266,107.68
TOTAL:	\$312,604.18