

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**November 9, 2020**  
**Minutes**

Chairman Ed Sayers called the meeting to order at 7:30 PM. Roll call showed all trustees and the fiscal officer present.

The fiscal officer presented the minutes from the October 12, 2020 regular meeting. Mr. Carwell made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Bank Statements were also distributed. Credit card purchases for October and early November were reviewed and Mr. Sayers signed the attestation statement. Mr. Carwell made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- The November Grassroots Clippings newsletter
- District Advisory Council Meeting – 11/19/2020 at 6:30 p.m.
- Email from MCTA – Dec. meeting canceled; Dec. newsletter will be issued instead
- Email from potential future resident of Canaan Township asking about fire arm laws

Mr. Sayers recently spoke with a family member who has a parent buried in S. Canaan Cemetery. The family placed a gravestone on the mother's grave themselves back in 1996. The family is now in the process of placing their father's gravestone besides their mother's gravestone, but they are not lined up correctly. Mr. Sayers will do some measuring to confirm that the graves are in the correct spots and will get back with the family.

The OPWC TR 60 Phase II Project is complete. The culvert replacement and drainage issue was corrected and made right by the sub-contractor, Brennstuhl Construction. As of today, the township has not yet received an invoice from Small's Asphalt Paving for the project.

The OPWC Grant Application for Round 35/FY22 was submitted online on November 4, 2020. This project will be known as TR 60 Road Improvements Phase III and, if awarded, will complete the entire 5 miles of TR 60 in the township.

The trustees checked all the roads on Wednesday, November 4<sup>th</sup>. The mowing for the fall season is nearly complete. The Road Sign Inventory and Management form was completed and is on file.

Mr. Sayers reported that 1<sup>st</sup> Consolidated would not be taking the 2 million dollar grant money since it would only provide temporary jobs for the next few years.

There was no regional planning update.

An update was provided on the two problem properties on County Road 28 and State Route 95. The owner of the County Road 28 property continues to work on the property, clearing it of overgrowth and boarding up windows and doors on the house. Mr. Carwell will check with the resident that would like to purchase the State Route 95 property and see if any progress is being made.

Mr. Bayles made a motion to contract with Mitchell Trucking for snow removal for the 2020/2021 season. The cost this year remains the same as last year; \$65 per hour for snowplowing, \$50 per hour for spreading of grit and \$9 a ton for grit. Mr. Carwell seconded the motion. Motion passed. The trustees signed the Mitchell Trucking snowplow contract.

The website will be updated with an end of the year summary. It was also discussed to provide a bi-annual paper newsletter twice a year for disbursement at the spring and fall elections.

The annual Township Highway System Mileage Certification for 2020 was signed by the trustees and will be mailed back to the Morrow County Engineer. Canaan Township is responsible for 21.014 miles of roadway.

A notice was received from UAN that a new HP Laptop Computer will be issued to township in February or March of 2021. The current Dell laptop will be gifted to the township.

The 2021 Compensation Chart for Fiscal Officer's and Trustee's was distributed. Compensation adjustments for township officials were amended into the 132<sup>nd</sup> General Assembly's Senate Bill 206, effective December 27, 2018. The bill provides a 1.75 percent cost of living adjustment (COLA) that began in 2019 and extends through 2028. Only those township officials that are elected or appointed on or after December 27, 2018, are eligible to receive the increase. The Ohio Constitution prohibits elected official serving a term in office from receiving a raise.

The OTARMA Building Inspection will take place on Wednesday, November 11, 2020 at 2 p.m. Mr. Bayles will meet with the representative from CBIZ Valuation Group to give him access to the buildings.

Mr. Carwell made the motion to approve the bills for payment. Mr. Bayles seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Carwell made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 9:20 PM.

Trustee: \_\_\_\_\_ Trustee: \_\_\_\_\_  
Edward Sayers, Chairman John Bayles, Vice Chairman

Trustee: \_\_\_\_\_ Fiscal Officer: \_\_\_\_\_  
Matthew Carwell Jill Retterer

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October 2020 Receipts:

Date:	Amount:	Receipt #:	From:	For:
10/15/2020	\$529.27	73-2020	Morrow Co. Auditor	October Local Gov. Distribution Per sec 57
10/15/2020	\$664.56	74-2020	Morrow Co. Auditor	October Local Government Distribution
10/20/2020	\$199.88	75-2020	OTARMA	2020 Capital Distribution
10/20/2020	\$2,046.81	76-2020	Morrow Co. Auditor	October cents per gallon
10/20/2020	\$9,372.54	76-2020	Morrow Co. Auditor	October Excise Gas Tax
10/20/2020	\$696.56	77-2020	Morrow Co. Auditor	October License Tax - State
10/20/2020	\$319.50	77-2020	Morrow Co. Auditor	October License Tax - County
10/23/2020	\$500.00	78-2020	OTARMA	2020 MORE Grant
10/27/2020	\$25.00	79-2020	Tiffany Heimlich	Township Hall Rental
10/30/2020	\$50.00	80-2020	Candice Robison	Township Hall Rental
10/31/2020	\$21.53	81-2020	Park National	October ICS Interest
<b>TOTAL:</b>	<b>\$14,425.65</b>			

October 2020 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
10/2/2020	\$925.52	82-2020	OPERS	September Payroll
10/2/2020	\$998.52	83-2020	IRS	3rd Quarter Federal Withholding
10/2/2020	\$320.61	84-2020	Treasurer State of Ohio	3rd Quarter State Withholding
10/2/2020	\$168.69	85-2020	School District Income Tax	3rd Quarter School District Withholding
10/5/2020	\$39.22	86-2020	Ohio Edison	Denmark Street Lights
10/5/2020	\$29.43	86-2020	Ohio Edison	Climax Street Lights
10/12/2020	\$985.00	3678	Eugene Ebert	October Mowing Contract
10/12/2020	\$2,652.42	3679	Mitchell Trucking	Limestone and Labor for Berming TR 62, TR 64
10/12/2020	\$164.03	3680	Koorsen Fire & Security	Annual Fire Extinguisher Inspection
10/12/2020	\$443.74	3681	John Bayles	September Health Ins. Reimbursement
10/12/2020	\$298.72	3682	Matthew Carwell	September Health Ins. Reimbursement
10/12/2020	\$585.39	3683	Edward Sayers	September Health Ins. Reimbursement
10/12/2020	\$129.99	3684	Hoffman Office Center	HP Printer Toner
10/13/2020	\$79.05	87-2020	Ohio Edison	Township Hall Electric
10/20/2020	\$12.00	88-2020	Delco Water	Township Hall Water
10/31/2020	\$741.50	3685	John Bayles	October Payroll
10/31/2020	\$713.66	3686	Matthew Carwell	October Payroll
10/31/2020	\$837.88	3687	Jill Retterer	October Payroll
10/31/2020	\$725.65	3688	Edward Sayers	October Payroll
<b>TOTAL:</b>	<b>\$10,851.02</b>			

Bank Balance as of October 31, 2020:

Park National Checking Acct. Balance:	\$62,860.57
Park National Money Market Balance:	\$266,993.10
<b>TOTAL:</b>	<b>\$329,853.67</b>