

Canaan Township Board of Trustees
Regular Meeting
March 8, 2022
Minutes

Chairman Matt Carwell called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was County Commissioner Tim Siegfried and Jon Mason who is running for County Commissioner in the May primary.

Mr. Mason introduced himself and told a bit about himself and why he is running for County Commission. He is currently the school treasurer for both Highland Local and Cardington Lincoln Local School Districts. If elected, he will continue to only service one district, Highland. Mr. Mason grew up on a dairy farm in Marengo and he and his wife, Tonya, have 4 children. He has worked in the county his entire career, having both private business and public finance experiences. Mr. Mason believes that a cohesive local government is needed and is vitally important to support a strong and growing community. He believes its management and leadership affects our farmers, residents, businesses, hospital, and schools. Mr. Mason said he works with budgets every day and he is interested in county government and wants to see how he can help improve the county and bring in businesses. Mr. Mason also continues farm with livestock and hay operations.

Commissioner Siegfried spoke to the development happening in the county at both 61/71 and 95/71 interchanges. There is currently a spec warehouse being built across from the current Dollar Tree Distribution Warehouse. There is also a Sheetz Food and Gas Station set to go in at 61/71. Commissioner Siegfried also talked about the solar farm that will be going into Washington Township and the positive effects it will have on the local school and economy.

The fiscal officer presented the minutes from the February 8, 2022 meeting. Mr. Bayles made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for February and early March were reviewed and the attestation statement signed by Mr. Carwell. Mr. Levering made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- MCTA Quarterly meeting is Thurs. 3/17/22 at Peru Township. Canaan, Cardington, Gilead, and Washington Townships are the host townships this quarter.
- Information from DKMM regarding the upcoming hazardous waste and paint collection dates

The trustees have not yet officially checked all the roads for this month but will do so soon. The Road Sign Inventory and Management form was completed for February and is on file. The township recently experienced some heavy rains with several roads having water across them and some fodder in the roads once the water receded. The trustees also discussed several roads for possible paving and/or chip and seal this summer.

The township received a letter on February 28, 2022 from ODOT informing the township that the application for funding through the Township Stimulus Program was not selected. The Department received 1,182 applications in total requesting just under \$138 million (\$8 million available) from 647 unique townships. Only 51 townships received funding.

The township received a notice that our District Integrating Committee forwarded our OPWC application through our online portal, WorksWise, for competition for funds from the Ohio Small Government Capital Improvements Commission. The original application was through the Infrastructure Application and was submitted to the district back in November 2021. Additional information is needed from the township by the cure deadline, March 31, 2022. The trustees and fiscal officer discussed the submission of these additional documents. The awards will be posted in May on the OPWC website.

Mr. Bayles reported that he attended the First Consolidated meeting on 2/22/22. There will be a special "Open House" type meeting on Thurs. 3/10/22 to tour the station and learn about the current happenings with the fire district. The trustees and fiscal officer will be attending. Anyone from the public is invited to attend as well. Also, September 17th will mark the 150th anniversary of the forming of the Caledonia Fire Department. Discussions are happening regarding some sort of celebration.

There was no Regional Planning update.

The trustees are still working on getting additional driveway quotes for the North Canaan Cemetery. With all the snow we had in February, it was hard to get any quotes. It was noted that the \$1,000 Cemetery grant money needs to be obligated or spent by June 30, 2022 and a final report is due to the Ohio Division of Real Estate and Professional Licensing by August 1, 2022.

The township received a letter on February 23, 2022 from Prosecutor Smith in regards the final rule for the ARPA Funds. He included a sample resolution adopting the standard allowance of revenue loss and allocating funds for a project. He offered to aid in drafting or reviewing any townships resolutions for the use of these funds. The trustees continue to discuss uses for the funds now that there is a broader allowance for government services. Some of the monies will most likely be used for replacing the furnace and AC unit in the township hall, replacing the carpeting with laminate flooring as well as replacing the lighting. They also discussed rescinding the resolution made on February 8, 2022 to replace the two exterior doors on the township hall. It was determined that these doors could also be replaced using the ARPA Funds. No decision was made on this yet.

Notification was received on March 2, 2022 from the Ohio Office of Budget and Management that they completed the initial first tranche payments of the American Rescue Plan Act (ARPA), Local Fiscal Recovery Fund to all eligible NEUs that completed the application process. The U.S. Treasury required the state to redistribute the unclaimed, remaining funds to those eligible in accordance with its guidelines. The township received an additional \$200.10 reallocation payment from the ARPA Funds.

Mr. Bayles moved the adoption of the following Resolution:

BE IT RESOVED by the Board of Trustees of Canaan Township,

Whereas, federal relief funding for townships through the American Rescue Plan Act was approved as part of the \$1.9 trillion economic COVID-19 stimulus package, which was signed into law on March 11, 2021.

Whereas, Per the Act and US Treasury guidance, ARP funding will be distributed to all NEUs (non-entitlement units) by population. The specific allocation to each NEU is based on the NEU's proportion of the population compared to the total population of all NEUs in Ohio.

Whereas, Canaan Township has received the amount of \$200.10 as a redistribution of unclaimed funds.

Whereas, The township has until December 31, 2024 to obligate ARP funds and all money must be spent by December 31, 2026.

Whereas, Guidance is provided by the Treasury on what these funds can be used for including capital improvement projects that respond to the Public Health Emergency caused by COVID-19.

BE IT RESOLVED, by the Board of Trustees of Canaan Township, accepts this redistribution of unclaimed funds totaling \$200.10 from the Treasury as part of the economic COVID-19 stimulus package.

NOW BE IT RESOLVED by the Canaan Township Board of Trustee;

Mr. Levering seconded the Resolution and the roll being called upon its adoption the vote resulted as follows: Mr. Carwell, yes; Mr. Levering, yes; Mr. Bayles, yes.

The trustees looked over a bid proposal from GT Contracting for a Crack Sealing Program. The quote was for \$9,800 to crack seal 1 mile of TR 67 (between CR 28 and TR 66) and .3 mile of TR 39 (from SR 309 to Marion Co. line). The TR 67 quote was \$6,600 and the TR 30 quote was \$3,200. No decision was made to proceed with this.

Mr. Carwell gave an update from the March 3, 2022 District Advisory Council Meeting. Lynn Shinaberry was elected the chair and Tim Hack was elected the secretary. New board member is Megan Rockas. They also discussed putting the current levy on the ballot in November as a renewal levy.

Mrs. Retterer presented a draft of a special newsletter to be distributed at the May primary election at the township hall. The newsletter will be a “special addition” with information that will be useful to the township residents. It will also continue to promote the township’s website as a source of current information and a way to stay informed on the happenings in the township.

Mr. Carwell made the motion to approve the bills for payment. Mr. Levering seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Levering made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 9:15 PM.

Trustee: _____
Matt Carwell, Chairman

Trustee: _____
Tyler Levering, Vice Chairman

Trustee: _____
John Bayles

Fiscal Officer: _____
Jill Retterer

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February 2022 Receipts:

Date:	Amount:	Receipt #:	From:	For:
2/15/2022	\$724.63	10-2022	Morrow Co. Auditor	February Local Government Distribution
2/15/2022	\$529.27	11-2022	Morrow Co. Auditor	February Local Gov. Dis. Per sec 57
2/18/2022	\$9,262.09	12-2022	Morrow Co. Auditor	February Excise Gas Tax
2/18/2022	\$2,507.32	12-2022	Morrow Co. Auditor	February cents per gallon gas tax
2/18/2022	\$662.09	13-2022	Morrow Co. Auditor	February License Tax - State
2/18/2022	\$408.00	13-2022	Morrow Co. Auditor	February License Tax - County
2/25/2022	\$500.00	14-2022	Treca Digital Academy	Township Hall Rental
2/28/2022	\$13.31	15-2022	Park National	ICS Interest
TOTAL:	\$14,606.71			

February 2022 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
2/3/2022	\$36.72	7-2022	Ohio Edison	Denmark Street Lights
2/3/2022	\$27.55	7-2022	Ohio Edison	Climax Street Lights
2/4/2022	\$972.67	8-2022	OPERS	January 2022 Payroll
2/7/2022	\$358.00	9-2022	Cardmember Services	Hilton Hotel - Meeting Expense - OTA Convention
2/7/2022	\$58.00	9-2022	Cardmember Services	GCCC Parking - Meeting Expense - OTA Convention
2/8/2022	\$1,547.52	3854	Washington Twp.	Twp. Rd 9 Maintenance - 2020
		3855	VOIDED CHECK	
2/8/2022	\$2,348.00	3856	Mitchell Trucking	January Plowing & Salting
2/8/2022	\$455.32	3857	John Bayles	January Health Ins. Reimbursement
2/8/2022	\$384.10	3858	Matthew Carwell	January Health Ins. Reimbursement
2/8/2022	\$492.02	3859	Tyler Levering	January Health Ins. Reimbursement
2/8/2022	\$50.60	3860	Morrow Co. Treasurer	2021 Special Assessments/911
2/10/2022	\$64.90	10-2022	Ohio Edison	Township Hall Electric
2/16/2022	\$57.50	11-2022	AIM Media Midwest	Legal Ads for 2022 Financial Report & Meeting Notice
2/16/2022	\$12.00	12-2022	Delco Water	Township Hall Water
2/28/2022	\$767.63	3861	John Bayles	February Payroll
2/28/2022	\$764.38	3862	Matthew Carwell	February Payroll
2/28/2022	\$775.84	3863	Tyler Levering	February Payroll
2/28/2022	\$863.23	3864	Jill Retterer	February Payroll
TOTAL:	\$10,035.98			

Bank Balance February 28, 2022

Park National Checking Balance:	\$120,313.83
Park National MM Balance:	\$267,230.43
TOTAL:	\$387,544.26