

**EMPLOYEE DISHONESTY AND FAITHFUL  
PERFORMANCE OF DUTY POLICY**

11-11-2019-1

The *Board of Trustees* of Canaan Township, in Morrow County  
Ohio met in Regular session on the 11th day of November, 2019, at the office  
of Canaan Township, 2170 State Route 95, with the following members present:

Matthew Carwell

Edward Sayers

John Bayles

Mr. Sayers moved the adoption of the following Resolution:

**BE IT RESOLVED** by the *Board of Trustees* of Canaan Township,

## Employee Dishonesty and Faithful Performance of Duty Policy

WHEREAS, Canaan Township, Morrow County is a member of the Ohio Township Association Risk Management Authority (OTARMA), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter "ORC," 2744.081;

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; authorized the use of an, "employee dishonesty and faithful performance of duty policy," instead of individual surety bonds, for trustees, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties; and

WHEREAS, in accordance with ORC 3.061, the township must adopt a policy by resolution to allow the use of an "employee dishonesty and faithful performance of duty" coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.
2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual's term of office or employment and the officer, employee or appointee shall not commence the discharge of duties until coverage is documented.
3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.
5. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the township's OTARMA coverage agreement and affirm that the township's coverage complies with ORC 3.061. Said approval shall be obtained by Canaan Township, Morrow County.

WHEREAS, Canaan Township, Morrow County's, "employee dishonesty and faithful performance of duty policy" through the OTARMA coverage document complies with ORC 3.061: and

**NOW, THEREFORE, BE IT RESOLVED**, that on this day, November 11, 2019, Canaan Township, Morrow County hereby authorizes the township to purchase and use "employee dishonesty and faithful performance of duty policy" through OTARMA instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Mr. Carwell seconded the **Resolution** and the  
roll being called upon its adoption the vote resulted as follows:

Mr. Carwell, yes

Mr. Sayers, yes

Mr. Bayles, yes

Adopted November 11, 2019

  
Fiscal Officer  
Jill Retterer

**THE STATE OF OHIO, MORROW COUNTY, ss:**

I, Jill Retterer, Fiscal Officer of the Board of Trustees

of Canaan Township, in Morrow

County Ohio, and in whose custody the Files, Journals and Records

of said Board are required by the Laws of the State of Ohio to be


kept, do hereby certify that the foregoing

**Resolution** is taken and copied from the original Resolution now on  
file with said Board, that the foregoing Resolution has been compared

by me with the said original and that the same is a true and correct

copy thereof.

**WITNESS** my signature, this 11th day of November, 2019.

  
Jill Retterer, Fiscal Officer