

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**September 13, 2022**  
**Minutes**

Chairman Matt Carwell called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Gene Ebert with Ebert Mowing and Landscaping, County Commissioner Tim Siegfried, and township resident George Johnson.

George Johnson shared some of his family history and roots in Canaan Township. He established that Lafayette Hollingsworth is his great-grandfather. Mr. Hollingsworth was buried in Worden Cemetery in 1911. H.V. Price and Hollingsworth purchased Old Lot 86, Graves A, B, C, D, E, F and G in March of 1895. There are two occupied graves on this lot and the other five graves are unoccupied. Mr. Johnson stated that there are no other family members around with interest in this cemetery lot and that the last person buried there was his great-grandfather, Lafayette Hollingsworth. The trustees agreed that the lots could be transferred to George and Annetta Johnson, direct descendants of H.V. Price and Hollingsworth. The paperwork will be prepared for the deed to be transferred.

Mr. Ebert reported that mowing is going well. He let the trustees know that this will most likely be his last year mowing for the township.

Commissioner Siegfried reported that the commissioner's have purchased a 12,000 square foot building on Douglas Street. The front half will be used for county offices and the back half will be used for the maintenance department. One of the offices that will be moving into the new office space is the Board of Elections. This will allow easier access for the elderly and the general public. Mr. Siegfried also spoke about the renewed Director of Operations position and the hiring of Jamie Brucker (current Village of Mt. Gilead Mayor) to fill this position. With the retirement of Andy Ware, Development Director, they decided to bring back this former Director of Operations position. Mr. Siegfried also said that there is a 2<sup>nd</sup> Spec Warehouse going in with a prospective tenant across from Cardinal Drive near the 61/71 intersection. It was also mentioned that the new Sheetz station will be open by Spring of 2023.

The fiscal officer presented the minutes from the August 9, 2022 meeting. Mr. Bayles made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. Credit card purchases for August and early September were reviewed and the attestation statement signed by Mr. Carwell. Mr. Levering made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- The Grassroots Clippings newsletter
- OTARMA Board of Director's nominees
- The MCTA Quarterly meeting will be Thursday, September 14, 2022 at 6 p.m. at Congress Township
- Letter from First Energy regarding Efficiency Safety Incentive Program

The roads were checked on Monday, September 12, 2022. It was noted that a couple of signs need service. The trustees also talked about cleaning up some of the old wood in the ditch on TR 67. The Road Sign Inventory and Management form was completed and is on file.

A quote for paving TR 73 and TR 133 was received from Kokosing. The amount of the quote was \$129,452.90. Because of inflation and the higher costs of paving right now, the trustees decided not to move ahead at this time. There is hope that the cost will be down a bit more next year.

Kokosing is expected to start paving TR 60 between CR 61 and CR 59 sometime around the middle of October. This is the OPWC grant project that was awarded this year. The trustees also signed the purchase order for this project.

The OPWC Grant for Round 37/FY 24 is due on November 4, 2022. Applications will be completed entirely online again this year using the OPWC Portal WorksWise. The trustees and fiscal officer will work on gathering the needed information to complete the grant. If awarded, the project will be widening and resurfacing a one-mile section of TR 60 between TR 67 and CR 61.

Mr. Bayles reported that First Consolidated has a new board member, Sharon Leach, from the village of Caledonia. She replaces board member Maureen Welch, who stepped down. Squad runs continue to be higher year to date than last year with 530 this year versus 440 last year. They are still looking to fill the full-time position left when Derek Peters went to Marion Township. They are considering a policy that if a newly hired firefighter leaves in the first couple of years of service, they would have to pay back all or at least a portion of the money expended on their training. The new squad was in an accident with a car on SR 95 and Forrest Lawn Boulevard. The car crashed into the bumper of the squad and also knocked out the siren. Mr. Bayles also reported that Jaguar is building a new warehouse near the old River Valley schools on SR 98. Jaguar is going to tear down both the old RV junior high school and high school. There will be a total of 5 new buildings when everything is finished.

There was no Regional Planning update.

The trustees will soon be marking out the lots in the new one-acre section of N. Canaan Cemetery. Virgil Schofield, a surveyor, is going volunteer his time and equipment to help with laying out the new lots.

Koorsen Fire and Security completed their annual fire extinguisher inspection on the township hall on August 10, 2022. The fire extinguisher in the kitchen was replaced with a new one. Everything else checked out okay.

The trustees reviewed a quote from McFarland Electric for a township hall back-up generator and new lighting. The quote was for \$13,975.00 of which \$11,575.00 was material cost and \$2,400.00 was labor. Since the funds for this project are coming from ARPA money, the trustees are hoping to secure one or two more quotes.

The trustee reviewed a quote from Air Force One for new HVAC units for the township hall. The quote was for \$39,700.00 which includes two 3.5-ton capacity 208/240V 1 phase BARD heat pump systems, electric heater package, and two programmable room thermostats for security and remote-control access. Again, since the funds for this project are coming from ARPA money, the trustees are hoping to secure one or two more quotes.

Mr. Bayles meet with Amy Stewart on September 7, 2022, for the triennial OTARMA Risk Management evaluation. Mrs. Stewart reviewed policies, including the hold harmless clause for the building rental, took pictures of the township hall and storage building as well as all the cemeteries in the township. One of the recommendations she had was to have a pre-inspection trip log for the tractor and mower. Her final report may suggest any other practices or policies that OTARMA thinks might need to be implemented.

Mr. Bayles made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Levering made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 9:55 PM.

Trustee: \_\_\_\_\_  
Matt Carwell, Chairman

Trustee: \_\_\_\_\_  
Tyler Levering, Vice Chairman

Trustee: \_\_\_\_\_  
John Bayles

Fiscal Officer: \_\_\_\_\_  
Jill Retterer

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August 2022 Receipts:

Date:	Amount:	Receipt #:	From:	For:
8/9/2022	114.17	68-2022	Ergon Oil Purchasing	Interest - Guy Heffley Well
8/16/2022	\$27,913.02	69-2022	Morrow Co. Auditor	2nd half 2021 RE Taxes
8/16/2022	\$528.32	70-2022	Morrow Co. Auditor	August Local Gov. Dis. Per sec 57
8/16/2022	\$594.46	71-2022	Morrow Co. Auditor	August Local Government Distribution
8/18/2022	\$9,517.73	72-2022	Morrow Co. Auditor	August Excise Gas Tax
8/18/2022	\$2,427.86	72-2022	Morrow Co. Auditor	August cents per gallon gas tax
8/18/2022	\$750.15	73-2022	Morrow Co. Auditor	August License Tax - State
8/18/2022	\$343.50	73-2022	Morrow Co. Auditor	August License Tax - County
8/29/2022	\$101.21	74-2022	Morrow Co. Auditor	2nd half 2022 Manufactured Homes Settlement
8/31/2022	\$310.88	75-2022	Park National	August ICS Interest
<b>TOTAL:</b>	<b>\$42,601.30</b>			

August 2022 Payments:

	Amount:	Voucher/Warrant:	To:	For:
8/1/2022	\$972.67	52-2022	OPERS	July 2022 Payroll
8/4/2022	\$45.67	53-2022	Ohio Edison	Denmark Street Lights
8/4/2022	\$34.25	53-2022	Ohio Edison	Climax Street Lights
8/9/2022	\$985.00	3928	Eugene P. Ebert	August 2022 Mowing Contract
8/9/2022	\$34.30	3929	Matthew Carwell	Reimbursement - Diesel Exhaust Fluid
8/9/2022	\$1,500.00	3930	Bob Rogers Sr.	N. Canaan Cemetery - new driveway, final payment
8/9/2022	\$3,707.46	3931	Mitchell Trucking	Stone for new driveway at N. Canaan cemetery
8/9/2022	\$3,181.00	3932	OTARMA	2022-202 I3nsurance Renewal
8/9/2022	\$438.58	3933	John Bayles	July Health Ins. Reimbursement
8/9/2022	\$384.10	3934	Matthew Carwell	July Health Ins. Reimbursement
8/9/2022	\$492.02	3935	Tyler Levering	July Health Ins. Reimbursement
8/9/2022	\$232.50	3936	Aim Media West	Legal Notices - July Budget Mtg.; Paving and C & S Bids
8/9/2022	\$1,450.00	3937	Bowersmith Outdoor Services	Tree removal TR 72 - storm damage \$450 Tree removal TR 67 - right-of-way \$1,000
8/11/2022	\$39.49	54-2022	Ohio Edison	Township Hall Electric
8/16/2022	\$12.00	55-2022	Delco Water	Township Hall Water
8/31/2022	\$767.63	3938	John Bayles	August Payroll
8/31/2022	\$764.38	3939	Matthew Carwell	August Payroll
8/31/2022	\$775.84	3940	Tyler Levering	August Payroll
8/31/2022	\$863.23	3941	Jill Retterer	August Payroll
<b>TOTAL:</b>	<b>\$16,680.12</b>			

Bank Balance August 31, 2022

Park National Checking Balance:	\$144,814.46
Park National MM Balance:	\$367,946.11
<b>TOTAL:</b>	<b>\$512,760.57</b>