

Canaan Township Board of Trustees
Regular Meeting
March 11, 2019
Minutes

Chairman Matt Carwell called the meeting to order at 7:30 PM. Roll call showed all trustees present. Lisa Saunders and Vickey Martin with United Bank and Billie Pangborn, Regional Planning Representative were also present.

Vickey Martin and Lisa Saunders presented the details of including the townships operating funds with their Business Account. Currently the township has their operating funds with Chase Bank in Mt. Gilead and an Insured Cash Sweep (ICS) Money Market Account with United Bank. The benefits would be lower to no fees and the ability to transfer a portion of operating funds to the ICS – MMA to earn a higher interest rate on the money when not in use for day-to-day transactions. A decision has not been made, as this was only an information gathering presentation.

Billie Pangborn presented a proposal from the auditor for fees of the Morrow County Health District expenses that would come from the townships and villages from the real estate settlement. For Canaan Township, that amount could possibly be \$6,699.58 and would be effective next year. Nothing is definite at this time.

Billie Pangborn also presented a report from the Regional Planning Commission. They are proposing to the zoning commission that a portion of the land around the Morrow County Airport go back to agricultural. This proposal will be voted on March 12, 2019.

The fiscal officer presented the minutes from the February 11, 2019 meeting. Mr. Sayers made the motion to approve the minutes. Mr. Carwell seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts for utilities were examined. The United Bank Statement was also distributed. Credit card purchases for February were reviewed and the attestation statement signed by Mr. Carwell. Mr. Bayles made the motion to approve the reports. Mr. Sayers seconded the motion. Motion passed.

The audit agreement with Wilson, Phillips, & Agin was signed and will be returned to them along with the bank account information they requested.

Communications included the Grassroots Clippings and other correspondence. OTARMA sent a follow up to their Loss Control Visit on February 11, 2019. The two recommendations were having formal documentation of streets, roads, and sign inspections on at least a monthly basis and completing a pre-trip vehicle inspection on any road department vehicles. A “Statement of Action Taken” must be completed and returned within 60 days. First Energy Solutions sent an email in regards to the expiration of the current electric aggregation program. This is set to expire in December of 2019. Mrs. Retterer will reach out to them and arrange a meeting to see what pricing and grant money they may offer if we renew with them. The Morrow County Zoning board is looking for recommendations to their board.

As a reminder, the District Advisory Council Meeting for the Morrow County Health District will be held March 21, 2019 and the MCTA quarterly meeting will be held on March 28, 2019.

The trustees checked all the roads on March 9, 2019. There are many potholes still popping up but all signs were in place. The winter and wind has been rough on the roads and signs. Matt discussed checking with the county to see if we could use their Dura Patcher to fix some of the potholes.

Mr. Sayers reported that First Consolidated did not meet last month.

The furnace was out at the township hall for 5 days. Repairs have been made and new furnace filters installed.

Matt Strine contacted Mrs. Retterer and Mr. Bayles about the possibility of spraying for the township this summer. Mr. Strine is spraying for Morrow County and will be traveling up and down the township roads while doing so. Mr. Bayles will contact Mr. Strine to see what kind of quote he is offering.

Mr. Sayers made a motion to adopt a resolution (3-11-2019-1) to adopt a new credit card use policy that reflects the changes made by House Bill 312. Mr. Carwell seconded the motion. Roll Call Vote: Mr. Sayers, yes; Mr. Bayles, yes; Mr. Carwell, yes.

Mr. Bayles made a motion to adopt a resolution (3-11-2019-2) to adopt a new Building Use Policy. The new policy removes the \$25 refundable deposit fee for non-residents. Mr. Sayers seconded the motion. Roll Call Vote: Mr. Sayers, yes; Mr. Bayles, yes; Mr. Carwell, yes.

Mrs. Retterer reported on her attendance at the Local Government Conference on March 8 and 9 in Columbus. The sessions and information presented were valuable to Mrs. Retterer in her new position as Fiscal Officer.

Mr. Bayles made the motion to approve the bills for payment. Mr. Sayers seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Sayers made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 10:11 PM.

Trustee: _____ Trustee: _____
Matthew Carwell, Chairman Edward Sayers, Vice Chairman

Trustee: _____ Fiscal Officer: _____
John Bayles Jill Retterer