

**Canaan Township Board of Trustees
Organizational & Regular Meeting
January 14, 2019
Minutes**

Chairman Matt Carwell called the meeting to order at 7:30 PM. Roll call showed all trustees present. Warren Davis, Morrow County Commissioner, was also present.

The fiscal officer presented the minutes from the December 27, 2018 meeting. Mr. Sayers made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts for utilities were examined. The United Bank Statement was also distributed. The 2018 cash summary and 2019 revenue estimates were examined. Mr. Bayles made the motion to approve the reports. Mr. Sayers seconded the motion. Motion passed.

The revenue budget estimated for 2019 was discussed.

Proposed Appropriations for 2019 were presented for examination. Mr. Sayers moved the adoption of the annual resolution approving the appropriations for 2019. Mr. Bayles seconded. Upon roll call the voting was as follows: Mr. Sayers, yes; Mr. Bayles, yes; Mr. Carwell, yes.

It was discussed that a record retention committee meeting for 2019 will be held soon. The fiscal officer and the chair of the board are on this committee, but any of the board members may attend. The fiscal officer will check with the Ohio Historical Society on the current record retention policies and the proper steps forward.

Communications included the Grassroots Clippings and other newsletters and flyers.

Under old business, roadwork was discussed. Snowplowing and salting of intersections will be done as needed by Mitchell Trucking. Trash was found on TR 62, 72, and 74. Some signs need straightened. Several new signs need to be purchased and replaced for some of the roads. The township inventory has been filed with the county engineer's office. Per ORC 505.04, the annual township inventory in the future does not have to be filed with the county engineer but does need to be kept on file at the township hall.

Mr. Bayles will be attending the OTA Winter Conference at the end of January.

Mr. Sayers reported that the books are not closed for 2018 for 1st Consolidated but things are moving forward.

The new propane tank is in place. Propane (600 gallons) was pre-purchased from Shaw Creek in September of 2018. 400 gallons of that propane was delivered recently.

The DKMM Joint Solid Waste Management Plan was presented for approval. Upon examination Mr. Bayles moved the adoption of the resolution (1-14-2019-1) approving the Delaware-Knox-Marion-Morrow Joint Solid Waste Management District's Amended Draft Solid Waste Management Plan. Mr. Carwell seconded. Upon roll call the voting was as follows: Mr. Bayles, yes; Mr. Carwell, yes; Mr. Sayers, yes.

A written bid was presented from Mr. Gene Ebert of Ebert Mowing and Landscaping for the 2019 mowing contract. The total bid was \$6,500 paid in seven installments: April 2019 - \$590; May 2019 - \$985; June 2019 - \$985; July 2019 - \$985, August 2019 - \$985; September 2019 - \$985; October 2019 - \$985. Mr. Carwell made a motion to accept the bid from Mr. Gene Ebert. Mr. Sayers seconded the motion. Motion passed.

It was discussed that Canaan Township may be one of the hosts of the upcoming quarterly MCTA meetings.

Mr. Sayers made the motion to approve the bills for payment. Mr. Bayles seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Sayers made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 10:22 PM.

Trustee: _____ Trustee: _____
Matthew Carwell, Chairman Edward Sayers, Vice Chairman

Trustee: _____ Fiscal Officer: _____
John Bayles Jill Retterer