

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**June 8, 2020**  
**Minutes**

Chairman Ed Sayers called the meeting to order at 7:30 PM. Roll call showed all trustees and the fiscal officer present.

The fiscal officer presented the minutes from the May 11, 2020 regular meeting. Mr. Bayles made the motion to approve the minutes. Mr. Carwell seconded the motion. Motion passed. The fiscal officer also presented the minutes from the June 3, 2020 special meeting. Mr. Carwell made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for May and early June were reviewed and Mr. Sayers signed the attestation statement. Mr. Bayles made the motion to approve the reports. Mr. Carwell seconded the motion. Motion passed.

Communications included:

- The June Grassroots Clippings newsletter
- Letter from UAN waiving the 3<sup>rd</sup> quarter user fee due to COVID-19
- Letter from OTA giving a COVID-10 update regarding SB310
- Letter from United Bank announcing the closing of the Caledonia Branch effective Sept. 2020

The trustees checked all the roads on May 25, 2020 – June 1, 2020. The Road Sign Inventory and Management form was completed and is on file. The trustees noted potholes forming on some of the roads that will be filled in the near future. Twp. Rd. 61 from Twp. Rd. 60 to the county line (3/10 mile), Twp. Rd. 62 from Co. Rd. 61 to Co. Rd. 59 (1 mile), and Twp. Rd. 64 from SR 309 to the Tully Twp. line (5/10 mile) will be paved in the near future by Mid-Ohio Paving out of Centerburg. The township piggybacked off the county's bid and the estimated cost is \$80, 109.80. Mr. Sayers also reported that he recently took care of a log (stick) jam on TR 60.

It was noted that permission was granted by OPWC to advertise for bids for the TR 60 Road Improvements Project, Phase 2. The award letter may not be received officially until around July 1, 2020. The bid packet has been completed and the bid sheet reviewed by Assistant Engineer Brian Seybert. Mr. Bayles made a motion to place an ad for two weeks in the Morrow County Sentinel for project bids. Mr. Carwell seconded the motion. Motion passed. There will be a special meeting on June 30, 2020 at 7:30 p.m. for bid openings.

Mr. Sayers reported that the meeting for 1st Consolidated Fire District was business as usual.

There was no Regional Planning update.

Mrs. Retterer reported that the Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation was submitted and accepted by the Board of Elections on May 13, 2020. The 2.5 mil renewal levy will be on the ballot for the November 3, 2020 General Election.

Mrs. Retterer gave an update on the Indigent Burial Reimbursement application filed in December 2019 for reimbursement of the township burial expenses for Michael L. Belt. The application is incomplete as it is missing an affidavit showing the indigency status of Mr. Belt. Prosecutor Howland is in the process of obtaining an affidavit from the family stating that Mr. Belt was indigent at the time of his death.

There was no update on the problem properties that Prosecutor Howland is looking into for the township.

Matt Strine of Strine Contracting/Turf Care submitted an estimate for the spraying of weeds along township roads and in the cemeteries. The estimate was \$915.00.

Always Chipper submitted an estimate for tree removal and brush-clean up along the township roads and in the cemeteries. The estimate was \$1,300.00.

Mr. Carwell made a motion for Strine Contracting to spray the weeds along township roads and cemeteries and for Always Chipper to remove trees and brush along the township roads and cemeteries. Mr. Bayles seconded the motion. Motion passed.

Contracts were signed for Strine Contracting for the spraying of weeds and for Mid-Ohio Paving LLC for the paving to be completed on TR 61, TR 62, and TR 64.

Mr. Bayles made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 9:20 PM.

Trustee: \_\_\_\_\_ Trustee: \_\_\_\_\_  
Edward Sayers, Chairman John Bayles, Vice Chairman

Trustee: \_\_\_\_\_ Fiscal Officer: \_\_\_\_\_  
Matthew Carwell Jill Retterer

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May 2020 Receipts:

Date:	Amount:	Receipt #:	From:	For:
5/7/2020	\$350.00	35-2020	Boyd-Born Funeral Home	Open/Close Grave David R. Aiken
5/21/2020	\$829.55	36-2020	Morrow Co. Auditor	May Local Government Distribution
5/21/2020	\$8,581.63	37-2020	Morrow Co. Auditor	May Excise Gas Tax
5/21/2020	\$2,013.06	37-2020	Morrow Co. Auditor	May cents per gallon
5/21/2020	\$529.27	38-2020	Morrow Co. Auditor	May Local Gov. Dis. Per sec 57
5/21/2020	\$250.79	39-2020	Morrow Co. Auditor	May License Tax - State
5/21/2020	\$115.50	39-2020	Morrow Co. Auditor	May License Tax - County
5/31/2020	\$71.11	40-2020	United Bank	May ICS Interest
<b>TOTAL:</b>	<b>\$12,740.91</b>			

May 2020 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
5/4/2020	\$925.52	37-2020	OPERS	April Payroll
5/4/2020	\$37.77	38-2020	Ohio Edison	Denmark Street Lights
5/4/2020	\$28.30	38-2020	Ohio Edison	Climax Street Lights
5/11/2020	\$70.63	39-2020	Ohio Edison	Township Hall Electric
5/21/2020	\$12.00	40-2020	Delco Water	Township Hall Water
5/11/2020	\$20.00	3620	Mid-Ohio Sanitation	Disposal of trash from TR 72
5/11/2020	\$985.00	3621	Eugene Ebert	May Mowing Contract Payment
5/11/2020	\$188.18	3622	Matthew Carwell	April Health Ins. Reimbursement
5/11/2020	\$443.74	3623	John Bayles	April Health Ins. Reimbursement
5/11/2020	\$577.76	3624	Edward Sayers	April Health Ins. Reimbursement
5/11/2020	\$220.00	3625	Morrow Co. Twp. Assoc.	MCTA/OTA dues 2020/2021
5/31/2020	\$741.50	3626	John Bayles	May Payroll
5/31/2020	\$713.66	3627	Matthew Carwell	May Payroll
5/31/2020	\$837.88	3628	Jill Retterer	May Payroll
5/31/2020	\$725.65	3629	Edward Sayers	May Payroll
<b>TOTAL:</b>	<b>\$6,527.59</b>			

Bank Balance as of May 31, 2020:

United Bank Balance:	\$22,458.34
United Bank MM Balance:	\$341,842.68
<b>TOTAL:</b>	<b>\$364,301.02</b>