

Canaan Township Board of Trustees
Regular Meeting
May 10, 2022
Minutes

Chairman Matt Carwell called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Canaan Township resident Rick Collins.

Mr. Collins was following up on some concerns he has with the ditch in front of his property on Twp. Rd. 67. He has concerns with saplings and trees in the ditch area as well as leaning trees and trees that may potentially fall in the road during a storm. The trustees are in the process of getting an estimate to get some of the trees cleaned up and removed that are in the township's right of way.

The fiscal officer presented the minutes from the April 13, 2022 meeting. Mr. Bayles made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for April and early May were reviewed and the attestation statement signed by Mr. Carwell. Mr. Carwell made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- Review of former and recent Prosecutor's Opinions on Property Tax for Oil Production
- Upcoming Ohio Bureau of Workers' Comp. Audit on 5/11/22
- Letter from Palmer Energy regarding electric aggregation

The township recently received an invoice from Fishburn's for \$18.62 for Ad Valorem Taxes on the Guy Heffly well. This amount is for years 2019 – 2022. The trustees checked with the prosecutor to see if the township was required to pay this tax. It was the opinion of previous prosecutor's Tom Elkin and Howard Hall (1997 and 1998 respectively) and the current prosecutor, Tom Smith, that the township is not exempt from paying this tax. The trustee's signed the check for payment of the taxes.

Countywide electric aggregation was recently on the ballot in Morrow County and it did not pass. It was not on the ballot for Canaan Township residents because the township is already in a contract with Energy Harbor for their electric aggregation. Palmer Energy was hoping to be the consultant that would provide a combined aggregation through the CCAO/County program and have one price for all. Palmer Energy reached out to the township after the countywide issue did not pass and asked if the township was interested in switching to Palmer Energy. The trustees declined as there appears to me no value in switching at this time.

The roads will be checked this month on Wednesday, May 11, 2022. Mr. Carwell reported that he fixed one of the tiles that needed repaired on TR 135. The other tile that needs to be fixed will be hand dug and will be completed soon. It was also reported that two pot holes were patched on TR 60 north of TR 61. Also, a tree came down across the road on TR 72 on May 4. Art Bowersmith was able to clean it up the next day.

Mr. Carwell informed the trustees that the county will be opening the Chip and Seal Bids on May 18th.

The meeting for the OPWC Small Government grants will take place on Thursday, May 12th. The township should know after that if they received the grant they applied for to pave and widen Township Road 60 north of Township Road 61 to County Road 59.

Mr. Bayles reported that at the meeting for 1st Consolidated Fire District the district is in the process of planning a 150-year anniversary celebration on September 17, 2022. They are currently looking for anyone that has old photos pre-1970's. The fire district is also planning, along with the Marion County Fam Bureau, Operation Farm Shield at the Marion County Fairgrounds on August 27th from 9-noon. There will be electrical fire demonstrations and safety demonstrations among other activities. Mr. Bayles also reported the fire district recently added a new full-time medic.

There was no Regional Planning update.

Mr. Carwell reported that Virgil Schofield, a surveyor, has offered to volunteer his time and equipment to plot out the new lots in the North Canaan Cemetery. Once the new driveway is installed, the trustees and Mr. Schofield can begin this project and after completion, lots can be sold in the new section.

The following resolution was approved to authorize expenditure of ARPA Funds using the Standard Allowance of Revenue Loss. This will allow the township to spend these funds on Government Services.

RESOLUTION NO. 05-10-2022-1

Authorizing Expenditure from American Rescue Plan Act Funds

Morrow County, Ohio

Be It Resolved by the Township Trustees of Canaan Township

WHEREAS, this date, May 10, 2022, Trustee John Bayles moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that:

(1) **USE OF FUNDS.** Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, nonentitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

WHEREAS, the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund's smallest recipients. This change is intended to promote administrative efficiency and simplify revenue loss calculation for smaller recipients.

WHEREAS, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of "government services" expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, "Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;" and

WHEREAS, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or "rainy day" funds

WHEREAS, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services, which consists of the following project:

Replace old furnace and AC unit with a HVAC System that provides increased filtration and ventilation mitigation strategies that can help reduce viral particle concentration.

Replace old and worn carpet with new laminate flooring. This will allow for easier cleaning and disinfecting of a common used surface in the township hall.

Replace florescent lighting with energy efficient LED lighting to allow the public to have a reliable, efficient, and modern light source during public meetings.

(the "Project").

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services

2. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: \$50,000.00

3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

- Police protection
- Fire and emergency medical services
- Road repair, maintenance and other transportation and safety services
- Public infrastructure support
- General government administration and administrative facilities
- Land use regulations and enforcement
- Parks and recreational facilities and programs

4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee Tyler Levering seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Upon roll call, the vote was as follows: Mr. Carwell, yes; Mr. Levering, yes; Mr. Bayles, yes

The trustees signed contracts for Strine Spraying for the spraying of weeds along the roadways and in the cemeteries and for Bob Rogers for the installation of the new cemetery driveway at North Canaan Cemetery.

Mr. Levering made the motion to approve the bills for payment. Mr. Bayles seconded the motion. Motion passed.

It was noted that Trustee Tyler Levering was called out for a work emergency at 7:45 p.m. All matters involving signatures and a vote were preformed before Mr. Levering had to leave.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 8:20 PM.

Trustee: _____ Trustee: _____
Matthew Carwell, Chairman Tyler Levering, Vice Chairman

Trustee: _____ Fiscal Officer: _____
John Bayles Jill Retterer

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April 2022 Receipts:

| Date: | Amount: | Receipt #: | From: | For: |
|---------------|--------------------|------------|----------------------|---|
| 4/1/2022 | \$3,469.26 | 30-2022 | State of Ohio | Reimbursement Homestead, non-business credit, owner occupied credit |
| 4/4/2022 | \$127.30 | 31-2022 | Morrow Co. Auditor | 1st half 2022 Manufactured Homes Settlement |
| 4/12/2022 | \$126.49 | 32-2022 | Ergon Oil Purchasing | Interest - Guy Heffley Well |
| 4/14/2022 | \$25.00 | 33-2022 | Denise Sayers | Township Hall Rental |
| 4/14/2022 | \$625.65 | 34-2022 | Morrow Co. Auditor | April Local Government Distribution |
| 4/14/2022 | \$528.32 | 35-2022 | Morrow Co. Auditor | April Local Gov. Dis. Per sec 57 |
| 4/21/2022 | \$8,254.77 | 36-2022 | Morrow Co. Auditor | April Excise Gas Tax |
| 4/21/2022 | \$1,624.09 | 36-2022 | Morrow Co. Auditor | April cents per gallon gas tax |
| 4/21/2022 | \$793.59 | 37-2022 | Morrow Co. Auditor | April License Tax - State |
| 4/21/2022 | \$303.09 | 37-2022 | Morrow Co. Auditor | April License Tax - County |
| 4/30/2022 | \$14.26 | 39-2022 | Park National | ICS Interest |
| TOTAL: | \$15,891.82 | | | |

April 2022 Payments:

| Date: | Amount: | Voucher/Warrant: | To: | For: |
|---------------|--------------------|------------------|----------------------------|--|
| 4/4/2022 | \$972.67 | 19-2022 | OPERS | March 2022 Payroll |
| 4/4/2022 | \$1,106.73 | 20-2022 | IRS | 1st Quarter Federal Tax |
| 4/4/2022 | \$344.22 | 21-2022 | State of Ohio | 1st Quarter State Tax |
| 4/4/2022 | \$16.86 | 23-2022 | State of Ohio | 1st Quarter RV School District Tax |
| 4/4/2022 | \$137.61 | 24-2022 | State of Ohio | 1st Quarter MG School District Tax |
| 4/4/2022 | \$35.26 | 25-2022 | Ohio Edison | Denmark Street Lights |
| 4/4/2022 | \$26.44 | 25-2022 | Ohio Edison | Climax Street Lights |
| 4/11/2022 | \$81.97 | 26-2022 | Ohio Edison | Township Hall Electric |
| 4/11/2022 | \$77.48 | 27-2022 | Cardmember Services | Township Hall Supplies |
| 4/13/2022 | \$985.00 | 3875 | Eugene P. Ebert | April 2022 Mowing Contract |
| 4/13/2022 | \$195.00 | 3876 | Sedgwick | Annual Contract Fee |
| 4/13/2022 | \$447.00 | 3877 | Treasurer of State | 2nd Quarter 2021 UAN Fees |
| 4/13/2022 | \$327.50 | 3878 | Mitchell Trucking | March Plowing and Salting |
| 4/13/2022 | \$438.58 | 3882 | John Bayles | March Health Ins. Reimbursement |
| 4/13/2022 | \$384.10 | 3883 | Matthew Carwell | March Health Ins. Reimbursement |
| 4/13/2022 | \$492.02 | 3884 | Tyler Levering | March Health Ins. Reimbursement |
| 4/13/2022 | \$320.00 | 3885 | Morrow County Twp. Assoc. | MCTA/OTA Membership Dues 2022/2023 |
| 4/13/2022 | \$14,453.14 | 3886 | Village of Mt. Gilead | Fire Contract Payment (65%) |
| 4/13/2022 | \$7,782.46 | 3887 | Iberia Joint Fire District | Fire Contract Payment (35%) |
| 4/13/2022 | \$18.62 | 3888 | Fishburn Producing Inc. | Ad Valorem Property Taxes - Guy Heffley Well |
| 4/19/2022 | \$12.00 | 28-2022 | Delco Water | Township Hall Water |
| 4/30/2022 | \$767.63 | 3889 | John Bayles | April Payroll |
| 4/30/2022 | \$764.38 | 3890 | Matthew Carwell | April Payroll |
| 4/30/2022 | \$775.84 | 3891 | Tyler Levering | April Payroll |
| 4/30/2022 | \$863.23 | 3892 | Jill Rettner | April Payroll |
| TOTAL: | \$31,825.74 | | | |

Bank Balance April 30, 2022

| | |
|---------------------------|---------------------|
| Park National Balance: | \$155,521.62 |
| Park National MM Balance: | \$267,259.43 |
| TOTAL: | \$422,781.05 |