

Canaan Township Board of Trustees
Regular Meeting
June 14, 2022
Minutes

Chairman Matthew Carwell called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was township resident Harold Bush. It was noted that the meeting took place with no lights and no air due to the power outage from a storm the night before. The areas of Mt. Gilead and Chesterville were actually hit with an EF1 tornado.

Mr. Bush was present to tell the trustees about a property on County Road 130 in Canaan Township that has 6-8 junk vehicles on the property. He stated that the vehicles and property have been an eye sore for many years and that he and other residents would like to see it cleaned up. The trustees dealt with a similar situation in 2019 at a different property. They found that getting help from the prosecutor, in the form of sending a "friendly letter", helped to resolve the previous situation. Mr. Bayles made a motion to contact Prosecutor Smith to get legal counsel and advice in handling this citizen complaint in regards to the junk vehicles. Mr. Carwell seconded the motion. Motion passed.

The fiscal officer presented the minutes from the May 10, 2022 meeting. Mr. Bayles made the motion to approve the minutes. Mr. Carwell seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for May and early June were reviewed and the attestation statement signed by Mr. Carwell. Mr. Carwell made the motion to approve the reports. Mr. Levering seconded the motion. Motion passed.

Advertising for the upcoming budget meeting on July 12, 2022 will be advertised in the Morrow County Sentinel on June 29, 2022.

Mrs. Retterer reported that the May 11, 2022 audit with Workers' Compensation went well and the township was given a clean audit.

Communications included:

- The Grassroots Clippings newsletter
- PUCO Renewal Application for governmental electric aggregation program
- MCTA Summer Quarter Meeting June 16, 2022 @ 6:30 p.m. at Peru Twp. Hall

The roads were checked on Wednesday, May 11, 2022 and again on June 6, 2022. The Road Sign Inventory and Management form was completed and is on file. It was noted that with the storm/tornados that moved through the area on Monday, June 13, 2022, several trees and large branches were down on TR 61, TR 67, and TR 72. The trustees worked on the removal of all the downed trees and limbs blocking the roadways.

The trustees received a quote from Art Bowersmith with Bowersmith Outdoor Services, to trim and removed trees on TR 67 in the township right a way. The quote was for \$1,000. Mr. Carwell made a motion to have the trees trimmed and removed on TR 67. Mr. Levering seconded the motion. Motion passed.

The trustees will be getting a quote from Mid-Ohio Paving to pave TR 73 and TR 133 from the oil wells to the west. The township is again piggy-backing off the county bid this year. It was noted that the chip and seal bid for the county was awarded to 20/20.

Mr. Bayles reported that 1st Consolidated is seeing diesel fuel costs that are double over last year. It was also reported that the department is using Medicount to soft bill for billing and they were able to generate over \$16,767 last month using this service. Medicount is a billing and collection agency that helps to maximize revenue. Mr. Bayles also reported that Newsforce 24/7 is a Marion business that wants to rent the old army reserve building (Station 3) and put their headquarters there.

There was no regional planning update.

The trustees are going to work on getting quotes for replacing the HVAC, flooring, and lighting at the township hall. In light of the recent storms that left many, including the township hall, without power for several days, they also discussed getting a back-up generator installed. These maintenance items will all be paid for with the ARPA funds. Anything costing less than \$10,000 requires 3 separate informal quotes.

The trustee's signed a purchase order obligating the funds for the \$1,000 cemetery grant. These funds must be obligated by June 30, 2022 and the final report is due to the Ohio Department of Commerce by August 1, 2022. The contractor doing the work to install the new driveway at N. Canaan Cemetery is currently waiting on a part to repair his backhoe.

Mr. Bayles was able to talk to Mrs. Margie Graham about some cemetery lot(s) she wishes to purchase in Worden Cemetery. She will get back with the township if and when she is ready to purchase the lots.

There was a cremation/burial this month in N. Canaan Cemetery. Former township residents Jerry and Sue Mulvaine were both cremated and were buried on 6/14/2022.

The trustees received an email on May 24, 2022 from OPWC Small Government Funding notifying the township that the Small Government Commission now has enough funds to fully fund the TR 60 Phase 3 Project. The township had initially fell below the line when the slate of projects was approved by the commission at the May 12, 2022 meeting. This is great news for the residents of Canaan Township to be approved for this grant.

The trustees discussed and reviewed the bid packet and the advertising for the OPWC TR 60 Phase 3 Project. Mr. Bayles made a motion that the bid advertisement run 2 times, June 22 and June 29, in the Morrow County Sentinel with the bid opening at 6:30 p.m. on Tuesday, July 12, 2022. Mr. Levering seconded the motion. Motion passed.

The trustees briefly discussed, in regards to the upcoming budget hearing in July, providing a percentage of the compensation for the trustee's salaries out of the gas tax fund for 2023. Currently salaries are paid 100 percent out of the general fund. This will help eliminate some of the drain that is happening to the general fund.

Mr. Bayles made the motion to approve the bills for payment. Mr. Levering seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Levering seconded the motion. Motion passed. The meeting adjourned at 9:00 PM.

Trustee: _____
Matt Carwell, Chairman

Trustee: _____
Tyler Levering, Vice Chairman

Trustee: _____
John Bayles

Fiscal Officer: _____
Jill Retterer

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May 2022 Receipts:

Date:	Amount:	Receipt #:	From:	For:
5/2/2022	\$50.00	38-2022	Elizabeth Wells	Township Hall Rental
5/10/2022	\$50.00	40-2022	Aaron Bush	Township Hall Rental
5/16/2022	\$829.55	42-2022	Morrow Co. Auditor	May Local Government Distribution
5/16/2022	\$528.32	43-2022	Morrow Co. Auditor	May Local Gov. Dis. Per sec 57
5/18/2022	\$117.09	44-2022	Ergon Oil Purchasing	Interest - Guy Heffley Well
5/19/2022	\$9,496.03	44-2022	Morrow Co. Auditor	May Excise Gas Tax
5/19/2022	\$2,569.29	45-2022	Morrow Co. Auditor	May cents per gallon gas tax
5/20/2022	\$839.86	46-2022	Morrow Co. Auditor	May License Tax - State
5/20/2022	\$420.00	46-2022	Morrow Co. Auditor	May License Tax - County
5/25/2022	\$50.00	47-2022	Kelsey Andrick	Township Hall Rental
5/25/2022	\$25.00	48-2022	Angie Williams	Township Hall Rental
5/31/2022	\$58.71	49-2022	Park National	May ICS Interest
TOTAL:	\$15,033.85			

May 2022 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
5/2/2022	\$972.67	30-2022	OPERS	April 2022 Payroll
5/4/2022	\$35.76	31-2022	Ohio Edison	Denmark Street Lights
5/4/2022	\$26.85	31-2022	Ohio Edison	Climax Street Lights
5/9/2022	\$48.99	32-2022	Cardmember Services	Office Max - Case of Paper
5/10/2022	\$985.00	3893	Eugene P. Ebert	April 2022 Mowing Contract
5/10/2022	\$3,450.00	3894	BR Construction	New Exterior Doors - Twp. Hall
5/10/2022	\$170.00	3895	Security One Locksmith	Master Key Lock
5/10/2022	\$438.58	3896	John Bayles	April Health Ins. Reimbursement
5/10/2022	\$384.10	3897	Matthew Carwell	April Health Ins. Reimbursement
5/10/2022	\$492.02	3898	Tyler Levering	April Health Ins. Reimbursement
5/11/2022	\$81.48	33-2022	Ohio Edison	Township Hall Electric
5/17/2022	\$12.00	34-2022	Delco Water	Township Hall Water
5/31/2022	\$767.63	3899	John Bayles	May Payroll
5/31/2022	\$764.38	3900	Matthew Carwell	May Payroll
5/31/2022	\$775.84	3901	Tyler Levering	May Payroll
5/31/2022	\$863.23	3902	Jill Retterer	May Payroll
TOTAL:	\$10,268.53			

Bank Balance May 31, 2022

Park National Balance:	\$160,228.23
Park National MM Balance:	\$267,318.14
TOTAL:	\$427,546.37