

Canaan Township Board of Trustees
Regular Meeting
December 14, 2020
Minutes

Chairman Ed Sayers called the meeting to order at 7:30 PM. Roll call showed all trustees and the fiscal officer present.

The fiscal officer presented the minutes from the November 9th regular meeting. Mr. Carwell made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. Credit card purchases for November and early December were reviewed and Mr. Sayers signed the attestation statement. Mr. Carwell made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Mr. Bayles made a motion to encumber the following funds for payment of bills in January 2021:

Adv Legals	60.00	1000-110-345-0000
Road Work	2500.00	2021-330-360-0000
Electricity - Bldgs	300.00	1000-120-351-0000
Electricity – St Lts	90.00	1000-310-360-0000
Water	40.00	1000-120-352-0000

Mr. Carwell seconded the motion. Motion passed.

Mr. Bayles made a motion to pay compensation for 2021 out of the general fund. Mr. Carwell seconded the motion. Motion passed.

Communications included:

- The December Grassroots Clippings newsletter
- Update from OTA that electronic meetings are extended through July 1, 2021
- Ohio BWC – Covid-19 dividend will be arriving soon - \$2,363.00
- Community message from Morrow Co. Hospital CEO – re: Covid-19
- Election ballot for OTARMA board members
- Merger of CareWorks Comp and CompManagement Health Systems

The trustees checked all the roads on Wednesday, December 9th. The Road Sign Inventory and Management form was completed and is on file.

There was no report for 1st Consolidated as there was not any meeting last month.

There was no regional planning update.

The OTARMA Building Inspection took place on Wednesday, November 11, 2020. Mr. Bayles meet with the representative from CBIZ Valuation Group to allow him access to inspect the township buildings.

Mrs. Retterer meet with OTARMA IT Specialist Aaron Willis on December 2, 2020. Mr. Willis had a package of information providing guidance on risk prevention and risk reduction. There are also resources available on the OTARMA website using their Resource eLibrary. As a result of the visit, a Disaster Recovery Plan is recommended to assist the township in their risk control efforts. The township will submit their Disaster Recovery Plan to OTARMA within 60 days.

The 2020 General Election Results of the Fire Levy Renewal were presented. The results were 163 residents voting for the levy and 101 residents voting against the levy.

All officials each signed a statement declining the township health insurance offer. Each will provide proof of their ACA approved insurance coverages.

Since all officials declined the insurance offered, Mr. Carwell made the motion to adopt the following resolution (#12-14-20-01):

Whereas township has offered/procured a health insurance policy as required by the ACA that has been declined and therefore, per the ACA, the township will reimburse to each declining official the cost of the health insurance premiums for the other ACA approved health care coverages that each carries. The reimbursement will be for insurance premiums paid by the officials for policies that may provide benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers and employees. The total of payments for each official or employee in a calendar year shall not exceed \$5,000 per year per individual or a total of \$10,000 per year for those who would be eligible for a family plan, payable upon receipt of a statement of the insurance premiums paid and copies of receipts or proofs of payments each month or quarter or any other period the official chooses to use for submission. All payments made in a calendar year must be submitted by December 31 of the year they were paid.

The township may not reimburse officers and employees for benefits other than those listed in division (A) of section 505.60 of the Revised Code.

Mr. Bayles seconded the motion. Upon roll call, the voting was as follows: Mr. Carwell, yes; Mr. Sayers, yes; Mr. Bayles, yes.

Mr. Carwell made a motion for the following officer's and appointments for 2021:

Trustee Chair – John Bayles
Trustee Vice-Chair – Matt Carwell
1st Consolidated Representative – Edward Sayers
Regional Planning Representative – Billie Pangborn
Building Rental Designee – Matthew Carwell

Mr. Bayles seconded the motion. Motion carried.

A new meeting day and time for regular meetings was chosen for next year. Regular meetings will be held on the second TUESDAY of each month at 7:00 p.m.

Cemetery rates and policies will remain the same for 2021

Mileage reimbursement will be the same as the IRS rate for 2021, which is 56 cents per mile driven for business use.

Updated driver's licenses will be collected and updated insurance policies will be turned in as policies renew for each trustee.

Purchase orders were signed for temporary appropriations for advertising, utilities, and snowplowing.

Mr. Carwell made a motion to approve the bills for payment. Mr. Bayles seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Carwell made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 9:15 PM.

Trustee: _____ Trustee: _____
Edward Sayers, Chairman John Bayles, Vice Chairman

Trustee: _____ Fiscal Officer: _____
Matthew Carwell Jill Retterer

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November 2020 Receipts:

Date:	Amount:	Receipt #:	From:	For:
11/4/2020	\$634.44	82-2020	Ohio BWC	Dividend for COVID-19 Relief
11/4/2020	\$50.00	83-2020	Joe McCotter	Township Hall Rental
11/10/2020	\$25.00	84-2020	John Bayles	Township Hall Rental
11/10/2020	\$25.00	85-2020	Matthew Carewell	Township Hall Rental
11/17/2020	\$637.09	86-2020	Morrow Co. Auditor	November Local Government Distribution
11/17/2020	\$529.27	87-2020	Morrow Co. Auditor	November Local Gov. Dist. Per Sec. 57
11/18/2020	\$2,465.46	88-2020	Morrow Co. Auditor	November cents per gallon
11/18/2020	\$9,299.59	88-2020	Morrow Co. Auditor	November Excise Gas Tax
11/30/2020	\$690.97	89-2020	Morrow Co. Auditor	November License Tax - State
11/30/2020	\$381.00	89-2020	Morrow Co. Auditor	November License Tax - County
11/25/2020	\$117,106.10	90-2020	OPWC	TR 60 Phase II Grant
11/30/2020	\$20.83	91-2020	Park National	November ICS Interest
TOTAL:	\$131,864.75			

November 2020 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
11/3/2020	\$925.52	90-2020	OPERS	October Payroll
11/5/2020	\$39.36	91-2020	Ohio Edison	Denmark Street Lights
11/5/2020	\$29.51	91-2020	Ohio Edison	Climax Street Lights
11/9/2020	\$443.74	3689	John Bayles	October Health Ins. Reimbursement
11/9/2020	\$298.72	3690	Matthew Carwell	October Health Ins. Reimbursement
11/9/2020	\$585.39	3691	Edward Sayers	October Health Ins. Reimbursement
11/13/2020	\$77.39	92-2020	Ohio Edison	Township Hall Electric
11/17/2020	\$12.00	93-2020	Delco Water	Township Hall Water
11/21/2020	\$41,145.38	3692	Small's Asphalt Paving	OPWC TR 60 Phase II - Twp. Portion
11/25/2020	\$117,106.10	95-2020	Small's Asphalt Paving	OPWC TR 60 Phase II - Grant Portion
11/30/2020	\$741.50	3693	John Bayles	November Payroll
11/30/2020	\$713.66	3694	Matthew Carwell	November Payroll
11/30/2020	\$837.88	3695	Jill Retterer	November Payroll
11/30/2020	\$725.65	3696	Edward Sayers	November Payroll
TOTAL:	\$163,681.80			

Bank Balance as of November 30, 2020:

Park National Checking Acct. Balance:	\$62,860.57
Park National Money Market Balance:	\$266,993.10
TOTAL:	\$329,853.67