

Canaan Township Board of Trustees
Regular Meeting
March 14, 2023
Minutes

Chairman Tyler Levering called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Gene Ebert with Ebert Mowing and Landscaping and former Township Trustee Edward Sayers.

The trustees had passed a motion at the October 2022 meeting to contract with Mr. Ebert for the 2023 mowing season. The amount for this year is \$8,095 payable over 7 months, April through October. The trustees are very pleased with the outstanding job Mr. Ebert has done in the cemeteries over the past several years. Mr. Ebert said that he will be starting the clean-up process in the cemeteries soon in preparation for the mowing season ahead. Mr. Ebert, the trustees, and the fiscal officer all signed the mowing contract with Mr. Ebert for the 2023 season.

The fiscal officer presented the minutes from the February 14, 2023, meeting. Mr. Carwell made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. Credit card purchases for February and early March were reviewed and the attestation statement signed by Mr. Levering. Mr. Bayles made the motion to approve the reports. Mr. Levering seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- MCTA Quarterly meeting is Thurs. 3/16/23 at Trinity UMC. Canaan, Cardington, Gilead, and Washington Townships are the host townships this quarter.
- Information from DKMM regarding the upcoming hazardous waste and paint collection dates for 2023

The roads were checked on Wednesday, March 8, 2023. It was noted that a couple of signs need replaced. The trustees will work on taking care of that. The Road Sign Inventory and Management form was completed and is on file. The trustees also discussed several roads for possible paving and chip and seal this summer. It will be decided at the April meeting if the trustees will piggyback off the Morrow County bid this year for chip and seal or put out bids.

The township received notice that the Round 37 OPWC Grant applied for as Township Road 60, Phase IV was not awarded this year. The same thing happened last year but then our District (17) forwarded our OPWC application for competition for funds from the Ohio Small Government Improvements Commission. That grant required additional paperwork but was then awarded. It remains to be seen if that will happen again this year.

Mr. Bayles reported that at the last First Consolidated meeting it was decided to place a 4-mil renewal levy with an additional mil on the May Primary ballot. There has been a lot of discussion on how to purchase new fire equipment in the future. It was noted that the old River Valley School buildings on State Route 98 will be torn down by June 1st and another huge warehouse will be going in there.

Mr. Carwell reported that Regional Planning had their first meeting since November of last year and it was a short meeting, lasting only 28 minutes. Part of the meeting entailed a lot split for John Morton on Township Road 133 in Canaan Township.

Former Trustee Edward Sayers has offered to help map out the lots in the new one-acre section of N. Canaan Cemetery. Last year, with the help of a Department of Commerce Cemetery Grant awarded in 2021, the trustees were able to put in a new driveway for this section. Mapping out the lots is the next step in getting the new section ready for lot sales and burials. Mr. Bayles made a motion to have Ed Sayers map out the new lots in the cemetery with compensation not to exceed \$2,500. Mr. Carwell seconded the motion. Motion passed.

The township should be eligible to apply for the cemetery grant again this year. The grant is offered every other year through the Department of Commerce. This grant is for qualifying not-for-profit and local government cemeteries and helps defray costs of exceptional cemetery maintenance or training cemetery personnel in the maintenance and operation of cemeteries. The application period opens every year in July. If awarded this year, it will again help defray the cost of getting this new portion of N. Canaan Cemetery ready for lot sales and burials.

Mrs. Retterer shared that the Project and Expenditure Report for ARPA funds will be due on April 30, 2023. This report will include the ARPA funds the township has spent in the past year. So far, the funds have been used for new flooring and lighting in the township hall. This year the township hopes to have a new HVAC system installed. The new units to be installed were ordered in January and there is at least a 16 week lead time to receive them. The township contracted with Dave Roush Heating and Cooling to install the new system.

Mr. Bayles gave an update from the recent District Advisory Council Meeting. There were 14 people present at the meeting. There is still concern that the state is considering taking away the health district from the townships so the council is encouraging the townships to participate. There will be another meeting the second week of October which will provide an update on what is happening at the Health Department.

Kevin Evans, former Canaan Township resident and a Chester Arbor Gleaner, reached out to Canaan Township to explain an upcoming project and get permission to place a wreath in one of our cemeteries. These wreaths are to be placed in the county at various cemeteries that do not currently hold Memorial Day services in their cemeteries. The wreath for Canaan Township will be placed at the N. Canaan Cemetery on County Road 28 and will remain there until July 4, 2023. The trustees appreciate the gesture and permission was granted. The Chester Arbor Gleaners is a not-for-profit 501(c) organization. Using funds provided by Gleaner Life Insurance, arbor members determine ways to give back to their communities through a wide range of activity opportunities. Arbor members and their events support Gleaner's mission of benefiting members, bettering communities, and building legacies.

The trustees and fiscal officer signed a deed for the purchase of Lots 97H, 97I, and 97J in the old section of Worden Cemetery. The lots were purchased by Brad and Joanne Talmage of West Salem, Ohio. Mr. and Mrs. Talmage have relatives buried near these lots in the Worden Cemetery.

Mr. Levering and Mrs. Retterer signed the letter of agreement for the audit being provided by Wilson, Phillips and Agin. The signed agreement will be emailed back to the auditors.

Matt Strine, with Strine Contracting, provided an estimate for the 2023 spraying for Canaan Township. The estimate is \$1,175.90 and includes spraying and destroying all noxious weeds, brush, briars, burrs, and vines growing along the roads within the township road right-a-way and in the cemetery driveways. Spraying of vegetation must occur every year between June 1st and September 20th according to ORC 5579.04 and 5579.08. Mr. Bayles made a motion to accept the quote from Matt Strine, with Strine Contracting, to spray the township roadways and cemetery driveways for weeds for the 2023 season. Mr. Levering seconded the motion. Motion passed. The trustees and fiscal officer signed the contract. The contract will be mailed to Mr. Strine for his signature.

Canaan Township is eligible this year for the 2023 Township Safety Sign Grant. After some discussion, the trustees determined there was not any need for additional signs at this time and decided against applying for this grant.

Mr. Carwell made the motion to approve the bills for payment. Mr. Bayles seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Carwell made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 9:45 PM.

Trustee: _____
Tyler Levering, Chairman

Trustee: _____
John Bayles, Vice Chairman

Trustee: _____
Matthew Carwell

Fiscal Officer: _____
Jill Retterer

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February 2023 Receipts:

Date:	Amount:	Receipt #:	From:	For:
2/11/2023	\$500.00	10-2023	OTARMA	2022 MORE Grant
2/11/2023	\$50.00	11-2023	Lonnie Funk	Township Hall Rental
2/11/2023	\$25.00	12-2023	Kassandra Hauerspager	Township Hall Rental
2/15/2023	\$724.62	13-2023	Morrow Co. Auditor	February Local Government Distribution
2/15/2023	\$528.32	14-2023	Morrow Co. Auditor	February Local Gov. Dis. Per sec 57
2/22/2023	\$9,048.59	15-2023	Morrow Co. Auditor	February Excise Gas Tax
2/22/2023	\$2,416.84	15-2023	Morrow Co. Auditor	February cents per gallon gas tax
2/22/2023	\$694.37	16-2023	Morrow Co. Auditor	February License Tax - State
2/22/2023	\$405.00	16-2023	Morrow Co. Auditor	February License Tax - County
2/25/2023	\$1,200.00	17-2023	Brad and Joanne Talmage	Purchase of (3) Cemetery Plots
2/28/2023	\$748.86	18-2023	Park National	ICS Interest
TOTAL:	\$16,341.60			

February 2023 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
2/1/2023	\$50.60	10-2023	Morrow Co. Treasurer	2022 Special Assessments/911 & Otter Creek Ditch
2/2/2023	\$989.68	11-2023	OPERS	January 2023 Payroll
2/3/2023	\$42.76	12-2023	Ohio Edison	Denmark Street Lights
2/3/2023	\$32.07	12-2023	Ohio Edison	Climax Street Lights
2/13/2023	\$240.53	13-2023	Ohio Edison	Township Hall Electric
2/14/2023	\$12.00	14-2023	Delco Water	Township Hall Water
2/14/2023	\$374.10	4005	Cardmember Services	Hilton Hotel - Meeting Expense - OTA Convention
2/14/2023	\$17.00	4005	Cardmember Services	GCCC Parking - Meeting Expense - OTA Convention
2/14/2023	\$68.12	4006	John Bayles	Mileage Reimbursement - OTA Convention
2/14/2023	\$13.55	4007	Hoffman Office Center	Tax forms for 2022
2/14/2023	\$1,530.92	4008	Washington Twp.	Twp. Rd 9 Maintenance - 2022
2/14/2023	\$2,438.50	4009	Mitchell Trucking	January Plowing & Salting
2/14/2023	\$238.38	4010	Hanley Printing	UAN Laser Checks
2/14/2023	\$25.00	4011	AIM Media Midwest	Legal Ad for 2022 Financial Report
2/14/2023	\$458.41	4012	John Bayles	January Health Ins. Reimbursement
2/14/2023	\$691.76	4013	Matthew Carwell	January Health Ins. Reimbursement
2/14/2023	\$544.26	4014	Tyler Levering	January Health Ins. Reimbursement
2/28/2023	\$780.95	4015	John Bayles	February Payroll
2/28/2023	\$777.56	4016	Matthew Carwell	February Payroll
2/28/2023	\$789.26	4017	Tyler Levering	February Payroll
2/28/2023	\$888.93	4018	Jill Retterer	February Payroll
TOTAL:	\$11,004.34			

Bank Balance February 28, 2023

Park National Checking Balance:	\$115,568.90
Park National MM Balance:	\$371,530.29
TOTAL:	\$487,099.19