

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**May 11, 2020**  
**Minutes**

Chairman Ed Sayers called the meeting to order at 7:30 PM. Roll call showed all trustees and the fiscal officer present.

The fiscal officer presented the minutes from the March 9, 2020 Regular Meeting and the April 1, 2020 Special Meeting. Mr. Bayles made the motion to approve both the minutes. Mr. Carwell seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The United Bank Statements were also distributed. Credit card purchases for March, April, and early May were reviewed and the attestation statements signed by Mr. Sayers. Mr. Carwell made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletters for March and April
- Memo from Prosecutor Charles Howland regarding township business during the COVID-19 pandemic.
- Several notices from the Morrow County Auditor advising revisions of the estimated 2020 revenue in light of the COVID-19 pandemic.
- Letter from the Auditor of State regarding audit costs.
- Brian Benick vs. Morrow Co. Health District, et al, Appellate Brief
- Notice of name change: First Energy Solutions is now Energy Harbor LLC

The trustees checked all the roads on May 5, 2020. The Road Sign Inventory and Management forms were completed and are on file. The trustees noted potholes forming on some of the roads that will be filled in the near future. It was also noted that the TR 135 culvert replacement is complete except for the paving.

Mr. Sayers reported that the meeting for 1st Consolidated Fire District was canceled last month.

There was no Regional Planning update.

A motion was made by Mr. Bayles to dispose of records per the Records Disposal Records Retention Schedule filed with the Ohio Historical Society in July 2012. A list of the records being disposed will be on file in the township office. The records will be taken to Whetstone Industries for shredding. Mr. Carwell seconded the motion. Motion passed.

Mrs. Retterer gave an update on the Indigent Burial Reimbursement application filed in December 2019 for Michael L. Belt. The application is incomplete as it is missing an affidavit showing the indigency status of Mr. Belt. Mrs. Retterer has reached out to Prosecutor Howland for help in obtaining this information.

Mr. Bayles has been in contact with Prosecutor Howland with some guidance on dealing with a couple of problem properties and a situation on TR 10 where a resident is damaging the newly paved road with his semi-truck.

Mr. Carwell will check with Matt Strine on contracting with him again this year to spray the weeds on the roadsides and cemeteries.

Mr. Carwell is also contacting Always Chipper about an estimate to do some tree trimming and removal of trees along the roadways and cemeteries.

Mr. Carwell made a motion to accept the Certificate of Estimated Property Tax Revenue” from the auditor for a renewal of the current fire levy. The auditor estimated the renewal of the current 2.5 mill levy for would bring in an estimated revenue of \$41,079 per year for 5 years. Mr. Bayes seconded the motion. Motion passed.

The trustees of Canaan Township, Morrow County, Ohio meet in regular session on May 11, 2020 at the office of the Canaan Township Trustees, 2170 St. Rt. 95, Edison, Ohio 43320 with the following members present:

Mr. Edwards Sayers  
Mr. John Bayles  
Mr. Matthew Carwell

Mr. Bayles moved the adoption of the following Resolution: 5-11-2020-1

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the said subdivision, Canaan Township, County of Morrow;

**RESOLVED**, by the Canaan Township Trustees the members elected thereto

Concurring, that it is necessary to levy a tax in excess of the ten-mill limitation for the benefit of the said subdivision. Electors of that portion of Canaan Township which is not within the 1<sup>st</sup> Consolidated Fire District, Marion County, Ohio.

For the purpose of providing and maintaining fire apparatus, appliances, buildings or sites therefor, or sources of water supply, or the payment of permanent, part-time, or volunteer firefighters or fire-fighting companies operate the same.

Revised Code No# for the purpose is 5705.19 (I).

**RENEWAL** of an existing tax of 2.5 mills.

At a rate not exceeding 2.5 mills for each one dollar or valuation, which amounts to \$0.25 for each one hundred dollars of valuation, for 5 years, commencing in 2021 (first year tax will be levied) and first due in calendar year 2022 (first calendar year in which tax shall be due.)

**RESOLVED**, That the question of levying additional taxes be submitted to the electors of said Subdivision at the General election to be held at the usual places within said subdivision on November 3, 2020; and be it further;

**RESOVED**, That said levy be placed upon the tax list of the current year after the February Settlement next succeeding the election, if majority of the electors voting thereon vote in favor thereof; and be if further;

**RESOLVED**, That the Fiscal Officers of said Canaan Township, County of Morrow, Ohio, notify the Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Mr. Carwell seconded the motion with the roll called upon its adoption the vote resulted as follows:

Mr. Sayers, yes; Mr. Bayles, yes; Mr. Carwell, yes

The status of the OPWC Grant for Round 34 was discussed. Due to the COVID-19 pandemic, funding is uncertain at this time. The trustees and fiscal officer will continue to check the OPWC website for updates. The trustees discussed road projects they may consider apart from the OPWC grant, which included possibly paving several sections of various township roads (61, 62, and 64).

The trustees signed three blanket purchase orders for repairs and maintenance and dues and fees.

Mr. Bayles made the motion to approve the bills for payment. Mr. Carwell seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 9:40 PM.

Trustee: \_\_\_\_\_ Trustee: \_\_\_\_\_  
Edward Sayers, Chairman John Bayles, Vice Chairman

Trustee: \_\_\_\_\_ Fiscal Officer: \_\_\_\_\_  
Matthew Carwell Jill Retterer

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April 2020 Receipts:

Date:	Amount:	Receipt #:	From:	For:
4/6/2020	\$220.00	24-2020	David and Carolyn Aiken	Sale of (2) Cemetery Lots N. Canaan Cemetery
4/6/2020	\$3,608.45	25-2020	State of Ohio	Reimbursements Homestead - Property Taxes
4/9/2020	\$32.48	26-2020	Ergon Oil Purchasing	Crude Oil Interest 3/6/2020
4/15/2020	\$625.66	27-2020	Morrow Co. Auditor	April Local Government Distribution
4/15/2020	\$529.27	28-2020	Morrow Co. Auditor	April Local Gov. Dis. Per sec 57
4/17/2020	\$483.37	29-2020	Morrow Co. Auditor	April License Tax - State
4/17/2020	\$250.90	29-2020	Morrow Co. Auditor	April License Tax - County
4/21/2020	\$500.00	30-2020	OTARMA	OTARMA Cares funds
4/21/2020	\$2,500.00	31-2020	FirstEnergy Corp.	Community Aggregation Program Grant
4/21/2020	\$8,860.88	32-2020	Morrow Co. Auditor	April Excise Gas Tax
4/21/2020	\$1,847.45	32-2020	Morrow Co. Auditor	April cents per gallon
4/28/2020	\$748.56	33-2020	Ohio BWC	Dividend in response to Covid-19 Pandemic
4/30/2020	\$91.26	34-2020	United Bank	April ICS Interest
<b>TOTAL:</b>	<b>\$20,298.28</b>			

April 2020 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
4/1/2020	\$914.51	25-2020	OPERS	March Payroll
4/1/2020	\$994.56	26-2020	IRS	1st Quarter Federal Withholding
4/2/2020	\$317.04	27-2020	Treasurer State of Ohio	1st Quarter State Withholding
4/2/2020	\$166.62	28-2020	School District Income Tax	1st Quarter School District Withholding
4/2/2020	\$618.00	29-2020	Auditor of State	2nd Quarter UAN Fees
4/3/2020	\$37.27	30-2020	Ohio Edison	Denmark Street Lights
4/3/2020	\$27.94	30-2020	Ohio Edison	Climax Street Lights
4/13/2020	\$70.25	31-2020	Ohio Edison	Township Hall Electric
4/21/2020	\$12.00	32-2020	Delco Water	Township Hall Water
4/1/2020	\$33.35	3607	John Bayles	Balance of Mileage Reimbursement OTA Conf.
4/1/2020	\$188.18	3608	Matthew Carwell	March Health Ins. Reimbursement
4/1/2020	\$590.00	3609	Eugene Ebert	April Mowing Contract Payment
4/1/2020	\$443.74	3610	John Bayles	March Health Ins. Reimbursement
4/1/2020	\$16,431.49	3611	Village of Mt. Gilead	Fire Contract Payment (65%)
4/1/2020	\$8,847.69	3612	Iberia Joint Fire District	Fire Contract Payment (35%)
4/7/2020	\$577.76	3613	Edward Sayers	March Health Ins. Reimbursement
4/13/2020	\$2,700.00	3614	Matt Crum Excavating	Culvert Replacement TR 135
4/13/2020	\$3,238.98	3615	Mitchell Trucking	Stone for Culvert Replacement TR 135
4/30/2020	\$741.50	3616	John Bayles	April Payroll
4/30/2020	\$713.66	3617	Matthew Carwell	April Payroll
4/30/2020	\$837.88	3618	Jill Retterer	April Payroll
4/30/2020	\$725.65	3619	Edward Sayers	April Payroll
<b>TOTAL:</b>	<b>\$39,228.07</b>			

Bank Balance as of April 30, 2020

United Bank Balance:	\$19,334.82
United Bank MM Balance:	\$341,771.57
<b>TOTAL:</b>	<b>\$361,106.39</b>