

Canaan Township Board of Trustees
Regular Meeting
December 14, 2021
Minutes

Chairman John Bayles called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present were Chad Swank with the Mt. Gilead Fire Department and Trustee-elect Tyler Levering.

Mr. Swank gave an updated run report for Canaan Township. He also informed us that they received their “new” ladder truck from Liberty Township in Powell and will be getting a new tanker truck with grant money. The renewal of the fire contract for 2022 – 2025 with the Mt. Gilead Fire Department was discussed.

Mr. Carwell made a motion to renew the fire contract with Mt. Gilead Fire Department for forty-eight months beginning January 1, 2022 and ending December 31, 2025. As part of this contract, Mt. Gilead Fire Department will provide service for the southern two-thirds of the township. The township will pay the Village of Mt. Gilead for services provided, paying 65% of the 2.5 mill fire levy per year. Mr. Sayers seconded the motion. Motion passed. The trustees and fiscal officer signed the contract.

The renewal of the fire contract for 2022 - 2025 with Iberia Joint Fire District was discussed.

Mr. Carwell made a motion to renew the fire contract with Iberia Joint Fire district for forty-eight months beginning January 1, 2022 and ending December 31, 2025. As part of this contract, Iberia Joint Fire District will provide service for the NE corner of the township. The township will pay the Iberia Joint Fire District for services provided, paying 35% of the 2.5 mill fire levy per year. Mrs. Sayers seconded the motion. Motion passed. The trustees and fiscal officer signed the contract.

The fiscal officer presented the minutes from the November 9, 2021 regular meeting. Mr. Carwell made the motion to approve the minutes. Mr. Sayers seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. Credit card purchases for November and early December were reviewed and Mr. Bayles signed the attestation statement. Mr. Carwell made the motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

Mr. Sayers made a motion to encumber the following funds for payment of bills in January 2021:

Adv Legals	\$80.00	1000-110-345-0000
Road Work	\$3,000.00	2031-330-360-0000
Electricity - Bldgs	\$300.00	1000-120-351-0000
Electricity – St Lts	\$90.00	1000-310-360-0000
Water	\$ 40.00	1000-120-352-0000

Mr. Carwell seconded the motion. Motion passed.

Mr. Sayers made a motion to pay compensation for 2022 out of the general fund. Mr. Carwell seconded the motion. Motion passed.

Communications included:

- The December Grassroots Clippings newsletter
- Update from Ohio Edison regarding Energy Harbor

The trustees checked all the roads on Wednesday, December 8th. Some missing road signs were replaced. The Road Sign Inventory and Management form was completed and is on file.

First Consolidated will be having an Open House on January 12, 2022 at 6 p.m. for new trustees to stop by.

There was no regional planning update.

The quote received last month from BR Construction for new exterior doors has increased due to rising material costs. The front entrance door and the rear exit door in the township hall need to be replaced. It has become a safety issue as the rear door is unable to lock securely. Both doors are showing wear and tear from age, weather, and continual use. They need to be replaced to provide a safe and secure building. Because of the increase in price, a new motion was made. Mr. Sayers made a motion to purchase two new steel doors with installation included, not to exceed \$3,500. Mr. Carwell seconded the motion. Motion passed.

The OTARMA MORE GRANT Application was submitted on November 11, 2021. The funds will be used to go toward the purchase of the two new exterior doors for the township building.

The trustees reviewed a quote from Bob Rogers Sr. for the new driveway at N. Canaan Cemetery. The cost from Mr. Rogers for removing topsoil and replacing the stone is \$2,500.00. In addition to this, the cost will also include the stone coming from Mitchell Trucking. There is an estimated need of 130 ton of #4 limestone and 60 ton of #411 limestone. Mr. Carwell will check with Mitchell Trucking on the price of the stone. The township did receive, in October, a cemetery grant from the Ohio Department of Commerce in the amount of \$1,000 that will help offset the total cost.

The trustees reviewed a quote from Alum Creek Heating and Cooling to install a new Tempstar 80,000 BTU 95% LP gas furnace with a Tempstar 2.5-ton 13 SEER A/C. The quote was \$9,777.00. This is the first quote received in regards to possibly using ARP funds to replace the old furnace and AC unit with a HVAC System that provides increased filtration and ventilation mitigation strategies that can help reduce viral particle concentration in regards to the COVID-19 pandemic.

The trustees reviewed a quote from BR Construction to remove the carpet in the large conference room and two offices (1400 square feet) and put down new vinyl plank flooring. This quote also includes vinyl base and floor vent covers. The total cost is \$10,500.00. This is the first quote received in regards to possibly using ARP funds to replace the old and worn carpet with new flooring to allow for easier cleaning and disinfecting of a common used surface in the township hall in regards to the COVID-19 pandemic.

Notification was received from the Morrow County Office of Homeland Security & Emergency Management regarding FEMA training. All newly elected officials will need to complete FEMA NIMS Courses IS-770.b and IS-800.d to keep the township eligible for any future federal grants or funding.

All officials each signed a statement declining the township health insurance offer. Each will provide proof of their ACA approved insurance coverages.

Since all officials declined the insurance offered, Mr. Carwell made the motion to adopt the following resolution (#12-14-21-01):

Whereas township has offered/procured a health insurance policy as required by the ACA that has been declined and therefore, per the ACA, the township will reimburse to each declining official the cost of the health insurance premiums for the other ACA approved health care coverages that each carries. The reimbursement will be for insurance premiums paid by the officials for policies that may provide benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers and employees. The total of payments for each official or employee in a calendar year shall not exceed \$5,000 per year per individual or a total of \$10,000 per year for those who would be eligible for a family plan, payable upon receipt of a statement of the insurance premiums paid and copies of receipts or proofs of payments each month or quarter or any other period the official chooses to use for submission. All payments made in a calendar year must be submitted by December 31st of the year they were paid.

The township may not reimburse officers and employees for benefits other than those listed in division (A) of section 505.60 of the Revised Code.

Mr. Bayles seconded the motion. Upon roll call, the voting was as follows: Mr. Bayles, yes; Mr. Carwell, yes; Mr. Sayers, yes.

The meeting day and time for regular meetings will remain the same for 2022. Regular meetings will be held on the second TUESDAY of each month at 7:00 p.m. The Organizational meeting for 2022 will be held January 11, 2022 during the regular meeting time.

Cemetery rates and policies will remain the same for 2021

Mileage reimbursement will be the same as the IRS rate for 2022, which is 58.5 cents per mile driven for business use. This is an increase of 2.5 cents per mile over last year's rate.

The annual Township Highway System Mileage Certification for 2021 was signed by the trustees and will be emailed back to the Morrow County Engineer. Canaan Township is responsible for 21.014 miles of roadway.

Updated driver's licenses will be collected and updated insurance policies will be turned in as policies renew for each trustee.

Purchase orders were signed for temporary appropriations for advertising, utilities, and snowplowing.

Mr. Sayers made a motion to approve the bills for payment. Mr. Bayles seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Carwell made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 10:05 PM.

Trustee: _____
John Bayles

Trustee: _____
Matthew Carwell

Trustee: _____
Tyler Levering

Fiscal Officer: _____
Jill Retterer

**Canaan Township Board of Trustees
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November 2021 Receipts:

Date:	Amount:	Receipt #:	From:	For:
11/2/2021	\$50.00	104-2021	Courtney Celestino	Township Hall Rental
11/2/2021	\$25.00	105-2021	Cheryl Baughman	Township Hall Rental
11/15/2021	\$529.27	106-2021	Morrow Co. Auditor	November Local Gov. Dis. Per sec 57
11/15/2021	\$637.09	107-2021	Morrow Co. Auditor	November Local Government Distribution
11/17/2021	\$9,558.27	108-2021	Morrow Co. Auditor	November Excise Gas Tax
11/17/2021	\$2,620.54	108-2021	Morrow Co. Auditor	November cents per gallon gas tax
11/19/2021	\$686.24	109-2021	Morrow Co. Auditor	November License Tax - State
11/19/2021	\$330.00	109-2021	Morrow Co. Auditor	November License Tax - County
11/22/2021	\$500.00	110-2021	TRECA Digital Academy	Township Hall Rental
11/29/2021	\$50.00	111-2021	Mary Walker	Township Hall Rental
11/30/2021	\$14.26	112-2021	Park National	November ICS Interest
TOTAL:	\$15,000.67			

November 2021 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
11/3/2021	\$37.76	77-2021	Ohio Edison	Denmark Street Lights
11/3/2021	\$28.30	77-2021	Ohio Edison	Climax Street Lights
11/3/2021	\$934.79	78-2021	OPERS	October 2021 Payroll
11/9/2021	\$915.00	3828	Strine Contracting	Spraying vegetation roads/cemetery Summer 2021
11/9/2021	\$472.06	3829	John Bayles	October Health Ins. Reimbursement
11/9/2021	\$301.16	3830	Matthew Carwell	October Health Ins. Reimbursement
11/9/2021	\$582.35	3831	Edward Sayers	October Health Ins. Reimbursement
11/10/2021	\$108.75	79-2021	Ohio Edison	Township Hall Electric
11/16/2021	\$12.00	80-2021	Delco Water	Township Hall Water
11/30/2021	\$754.58	3832	John Bayles	November Payroll
11/30/2021	\$713.86	3833	Matthew Carwell	November Payroll
11/30/2021	\$858.35	3834	Jill Retterer	November Payroll
11/30/2021	\$725.85	3835	Edward Sayers	November Payroll
TOTAL:	\$6,444.81			

Bank Balance as of November 30, 2021:

Park National Checking Balance:	\$103,278.86
Park National MM Balance:	\$267,187.65
TOTAL:	\$370,466.51