

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**August 12, 2019**  
**Minutes**

Chairman Matt Carwell called the meeting to order at 7:30 PM. Roll call showed all trustees present. Gene Ebert of Ebert Mowing and Landscaping was also present.

The fiscal officer presented the minutes from the July 8, 2019 regular meeting. Mr. Sayers made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts for utilities were examined. The United Bank Statement was also distributed. Credit card purchases for July were reviewed and the attestation statement signed by Mr. Carwell. Mr. Bayles made the motion to approve the reports. Mr. Sayers seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- Defendant's Motion for Judgment on the Pleadings – *Brian Benick vs Morrow County Health District, et al.* – Patrick Kasson, attorney for Reminger Co., L.P.A. wrote that he expects the Motion to be granted, but likely not for 4-5 months as the Court has quite a few motions on this matter to decide.
- Ohio EPA Class B Bio Solids Beneficial Use Site Authorization: The Ohio EPA authorized approximately 100-acre beneficial use site, owned by I&N Mattix Family, LLC and operated by McChesney Farms, Inc. This land is located on the east side of CR 9, between CR 29 and 59. This site is to be included as part of the Mount Gilead WWTP Class B Bio Solids Management Program.
- Trash Bash 2019 update: 673 Volunteers/43 Groups; 2,160.5 hours of volunteer time; 6.09 tons of litter collected; 1.4 ton of recyclables collected; 16 Townships, 4 Villages, 8 Public Spaces; 478.5 miles of County and Township Roads. Total miles cleaned in Canaan Township was estimated at 44.75 miles of which 21 miles of those were Canaan township roads.
- First Energy Solutions Bankruptcy Notice to all FES customers
- Letter from Prosecutor Howland in regards to township cleanups
- AOS letter regarding new printers being issued in October 2019
- The 2018 OTARMA Annual Report

An invitation was extended by First Consolidated to attend a meeting on Aug. 27, 2019 to discuss a levy for a new fire station. This meeting will be at the Claridon Township building at 6:00 p.m.

Mrs. Retterer will follow up on the new operating budget signed by Governor Mike DeWine that reinstated the indigent burial reimbursement program. This will provide townships and other local governments with reimbursements up to \$1,000 for adults and \$750 for children when mandated to cover the burial expenses. The township just paid Snyder Funeral Homes \$1,000 for the indigent burial of Michael Belt.

The trustees are still waiting to meet with Shelly & Sands, the contractor for Round 33 OPWC Township Road 60 Road Improvement project.

The trustees are securing estimates to repair or replace the Bard HVAC units at the township hall with propane burners.

Billie Pangborn, Regional Planning representative for Canaan Township submitted a report to Mr. Bayles that there was a lot split on the Ralph Lyons farm in Canaan Township. The split involved 74 acres.

Mr. Carwell made the motion to do a summer fill-up with Shaw Creek and pre-buy 1000 gallons of propane at \$1.339 per gallon for winter. Mr. Sayers seconded the motion. Motion passed.

Mr. Sayers is still awaiting word from Koorsen Fire and Security to schedule the annual fire extinguisher service. They have submitted a work order and said they will call in a few days to come out for the inspection.

The trustees checked all the roads on August 5, 2019. The Road Sign Inventory and Management form was completed and is on file. Several roads are still bleeding and will need stone spread. A pile of trash was collected on Township Road 72.

Mr. Sayers made a motion to order road number and name signs from Hartman Printing. The OTARMA MORE Grant will be used for a portion of the cost. Mr. Carwell seconded the motion. Motion passed.

The OPWC Grant Application Round 34 is due October 4, 2019. The trustees discussed applying for a grant to complete one mile of TR 60 south at TR 135 to Marion-Edison Road. Mr. Bayles will meet with the County Engineer to discuss an estimate.

Mr. Bayles made a motion to have Mr. Mike Sayers clean approximately 300 foot of the north side ditch on TR 67, not to exceed \$300. Mr. Carwell seconded the motion. Motion passed.

Mr. Sayers made a motion to have Mrs. Retterer create a website for Canaan Township. The website will be created through WIX. The startup cost will be approximately \$300 the first year. Mr. Carwell seconded the motion. Motion passed. It will take several weeks to prepare the website. Options to notify residents, once the website is live, were discussed. The website will contain a lot of valuable information for the Canaan Township community and will replace the newsletter that used to be mailed to township residents.

Mr. Sayers made the motion to approve the bills for payment. Mr. Bayles seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Sayers made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 9:30 PM.

Trustee: \_\_\_\_\_  
Matthew Carwell, Chairman

Trustee: \_\_\_\_\_  
Edward Sayers, Vice Chairman

Trustee: \_\_\_\_\_ Fiscal Officer: \_\_\_\_\_  
John Bayles Jill Retterer

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July 2019 Receipts:

Date:	Amount:	Receipt #:	From:	For:
7/10/2019	\$59.40	42-2019	Ergon Oil Purchasing	Crude Oil Interest
7/15/2019	\$1,200.08	43-2019	Morrow Co. Aud.	Local Gov. Dist.
7/20/2019	\$25.00	44-2019	Stacey Greenawalt	Township Hall Rental
7/20/2019	\$50.00	45-2019	Elizabeth Wells	Township Hall Rental
7/25/2019	\$33,482.81	48-2019	Morrow Co. Aud.	2nd Half RE Taxes 2018
7/31/2019	\$511.31	47-2019	United Bank	Money Market Interest
<b>TOTAL:</b>	<b>\$35,328.60</b>			

July 2019 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
7/1/2019	\$907.51	61-2019	OPERS	June Payroll
7/2/2019	\$491.13	62-2019	IRS	2nd Qtr. Fed. Taxes
7/2/2019	\$137.40	63-2019	Treasurer of State	2nd Qtr. State Taxes
7/2/2019	\$82.62	64-2019	Treasurer of State	2nd Qtr. School Dist. Taxes
7/6/2019	\$58.39	65-2019	Cardmember Services	For Deposit Only Stamp
7/8/2019	\$38.32	66-2019	Ohio Edison	Denmark Street Lights
7/8/2019	\$28.75	66-2019	Ohio Edison	Climax Street Lights
7/16/2019	\$73.20	67-2019	Ohio Edison	Electric Twp. Hall
7/16/2019	\$294.96	68-2019	Cardmember Services	Safe
7/16/2019	\$55.00	68-2019	Cardmember Services	Stamps
7/16/2019	\$16.99	68-2019	Cardmember Services	Office Paper
7/16/2019	\$12.00	69-2019	Delco Water	Water Twp. Hall
7/8/2019	\$12.00	3509	Dave Roush Heating & Air Conditioning	Thermocouple installation
7/8/2019	\$240.00	3510	Aim Media	Advertising Bids/July Budget
7/8/2019	\$32.80	3511	Treasurer of State	Audit Fees
7/8/2019	\$1,833.52	3512	Edward Sayers	Jan.-June Ins. Reimbursement
7/8/2019	\$290.24	3513	Matt Carwell	June Ins. Reimbursement
7/8/2019	\$430.70	3514	John Bayles	June Ins. Reimbursement
7/8/2019	\$89.09	3515	Jill Retterer	Printer Ink Reimbursement
7/8/2019	\$985.00	3516	Eugene P. Ebert	Mowing Contract July
7/8/2019	\$289.69	3517	Hanley Print	New United Bank Checks
7/31/2019	\$721.58	3518	John Bayles	July Payroll
7/31/2019	\$719.61	3519	Matt Carwell	July Payroll
7/31/2019	\$1,026.11	3520	Jill Retterer	July Payroll
7/31/2019	\$731.60	3521	Edward Sayers	July Payroll
<b>TOTAL:</b>	<b>\$9,598.21</b>			

Bank Balance July 31, 2019:

United Bank Balance:	\$133,821.19
United Bank MM Balance:	\$263,279.36
<b>TOTAL:</b>	<b>\$397,100.55</b>

