

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**March 12, 2024**  
**Minutes**

Chairman John Bayles called the meeting to order at 7:00 PM. Roll call showed trustees John Bayles and Tyler Levering present. Trustee Matt Carwell was absent due to a family funeral. The fiscal officer was present.

The fiscal officer presented the minutes from the February 13, 2024, meeting. Mr. Bayles made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. Credit card purchases for February and early March were reviewed and the attestation statement signed by Mr. Bayles. Mr. Bayles made the motion to approve the reports and the bills for payment. Mr. Levering seconded the motion. Motion passed.

Communications included:

- the Grassroots Clippings newsletter
- MCTA Quarterly meeting is Thurs. 3/21/24 at Trinity UMC. Canaan, Cardington, Gilead, and Washington Townships are the host townships this quarter.
- Information from DKMM regarding the upcoming hazardous waste and paint collection dates for 2024

The roads were checked on Tuesday, March 5, 2024. It was noted that Mr. Bayles and Mr. Levering worked on replacing and straightening some signs in the township last week. The Road Sign Inventory and Management form was completed and is on file. The trustees also discussed the replacement of the culvert on TR 74. The discussion involved whether they would do the work themselves or contract it out. The county will supply the pipes needed for the job. The trustees also discussed a couple of roads for possible paving this summer. They hope to be able to level and pave TR 133 and also pave TR 73 this summer. It has yet to be decided if the trustees will piggyback off the Morrow County bid this year for chip and seal and paving or put out bids.

The township has not yet received notification if the Round 38 OPWC Grant applied for as Township Road 60, Phase IV has been awarded or not this year.

Mr. Bayles and Mr. Levering spent the day today power washing the township hall, fixing gutters, and cleaning out and straightening up the pole barn.

Mr. Bayles reported that at the last First Consolidated meeting they were still discussing trying to get the Federal Government to release the property known as Station 3 so it can go to the Marion County Sheriff's Office for equipment storage. They also reviewed the insurance bill with the Ohio Plan to make sure that everything was covered. This year's coverage has a \$22,000 yearly premium. Mr. Bayles also shared some spec plans with proposed new buildings and warehouses in the SR 98, SR 309, and Patten Pike area of Marion County. It was noted that this could be part of the Intel expansion into Ohio.

There was no regional planning update.

The Cemetery Grant for this year was discussed. The township is eligible to apply for the Cemetery Grant this year. The grant is offered every other year through the Department of Commerce. The township did not apply last year. This grant is for qualifying not-for-profit and local government cemeteries and helps defray costs of exceptional cemetery maintenance or training cemetery personnel in the maintenance and operation of cemeteries. The application period opens every year in July. Ideas were discussed on uses for the funds if awarded. Two ideas discussed were tree trimming and stone cleaning.

Mrs. Retterer shared that the Project and Expenditure Report for ARPA funds will be due on April 30, 2024. This report will include the ARPA funds the township has spent in the past year. This year the township used the funds to installed a new HVAC system for the township hall (\$33,023), purchased (40) chairs and (1) table for the township hall (\$966), and purchased grave markers for the new one-acre section of the N. Canaan Cemetery (\$770.68). The total spent this year was \$34,759.68. The previous year the funds were used for new flooring (\$10,068.32) and generator and lighting (\$11,503.15) at the township hall. The township still has \$44,315.81 remaining in ARPA funds. This amount will need to be appropriated by December 31, 2024, and spent by December 31, 2026. Ideas discussed for use of the balance of the funds included the purchase of a new mower and paving and parking space marking of the township hall parking lot.

The trustees had passed a motion at the October 2023 meeting to contract with Mr. Ebert for the 2024 mowing season. The amount for this year is \$8,095 payable over 7 months, April through October. This is the same amount as last year. The trustees and the fiscal officer all signed the mowing contract with Mr. Ebert for the 2024 mowing season.

An estimate from Strine Contracting for the 2024 spraying for Canaan Township was reviewed. The estimate is the same as last year (\$1,175.90) and includes spraying and destroying all noxious weeds, brush, briars, burrs, and vines growing along the roads within the township road right-a-way and in the cemetery driveways. Spraying of vegetation must occur every year between June 1<sup>st</sup> and September 20<sup>th</sup> according to ORC 5579.04 and 5579.08. Mr. Bayles made a motion to accept the quote from Matt Strine, with Strine Contracting, to spray the township roadways and cemetery driveways for weeds for the 2024 season. Mr. Levering seconded the motion. Motion passed. The trustees and fiscal officer signed the contract. The contract will be mailed to Mr. Strine for his signature.

The trustees discussed the need to get rid of the dirt pile in Worden Cemetery. They will explore some options to get it hauled away soon.

There being no further business to come before the board, Mr. Levering made the motion to adjourn. Mr. Bayles seconded the motion. Motion passed. The meeting adjourned at 10:00 PM.

Trustee: \_\_\_\_\_  
John Bayles, Chairman

Trustee: \_\_\_\_\_  
Matthew Carwell, Vice Chairman

Trustee: \_\_\_\_\_  
Tyler Levering

Fiscal Officer: \_\_\_\_\_  
Jill Retterer

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February 2024 Receipts:

Date:	Amount:	Receipt #:	From:	For:
2/8/2024	\$25.00	12-2024	Jill Retterer	Township Hall Rental
2/14/2024	\$85.99	13-2024	Ergon Oil Purchasing	Interest - Guy Heffley Well
2/15/2024	\$741.20	14-2024	Morrow Co. Auditor	February Local Government Distribution
2/15/2024	\$528.32	15-2024	Morrow Co. Auditor	February Local Gov. Dis. Per sec 57
2/21/2024	\$9,413.59	17-2024	Morrow Co. Auditor	February Excise Gas Tax
2/21/2024	\$2,507.62	17-2024	Morrow Co. Auditor	February cents per gallon gas tax
2/21/2024	\$695.41	18-2024	Morrow Co. Auditor	February License Tax - State
2/21/2024	\$406.50	18-2024	Morrow Co. Auditor	February License Tax - County
2/22/2024	\$600.00	19-2024	Joel Hedrick	Purchase of 6 lots - New N. Canaan Cemetery
2/29/2024	\$926.24	20-2024	Park National	ICS Interest
<b>TOTAL:</b>	<b>\$15,929.87</b>			

February 2024 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
2/1/2024	\$1,007.04	9-2024	OPERS	January 2024 Payroll
2/6/2024	\$57.80	10-2024	Ohio Edison	Denmark Street Lights
2/6/2024	\$43.34	10-2024	Ohio Edison	Climax Street Lights
2/12/2024	\$257.93	11-2024	Ohio Edison	Township Hall Electric
2/13/2024	\$1,230.00	4154	Mitchell Trucking	January Plowing & Salting
2/13/2024	\$25.00	4155	AIM Media Midwest	Legal Ad for 2023 Financial Report
2/13/2024	\$25.30	4156	Morrow Co. Treasurer	1 <sup>st</sup> half 2023 Special Assessments/911 & Otter Creek Ditch
2/13/2024	\$442.40	4157	John Bayles	January Health Ins. Reimbursement
2/13/2024	\$664.31	4158	Matthew Carwell	January Health Ins. Reimbursement
2/13/2024	\$353.31	4159	Tyler Levering	January Health Ins. Reimbursement
2/13/2024	\$266.36	4160	Jill Retterer	January Health Ins. Reimbursement
2/13/2024	\$487.42	4161	John Bayles	Hotel and Mileage Reimbursement - OTA Convention
2/13/2024	\$1,579.86	4162	Washington Twp.	Twp. Rd 9 Maintenance - 2023
2/20/2024	\$12.00	12-2024	Delco Water	Township Hall Water
2/29/2024	\$794.58	4163	John Bayles	February Payroll
2/29/2024	\$791.02	4164	Matthew Carwell	February Payroll
2/29/2024	\$802.96	4165	Tyler Levering	February Payroll
2/29/2024	\$913.68	4166	Jill Retterer	February Payroll
<b>TOTAL:</b>	<b>\$9,754.31</b>			

Bank Balance February 29, 2024

Park National Checking Balance:	\$117,123.29
Park National MM Balance:	\$382,833.84
<b>TOTAL:</b>	<b>\$499,957.13</b>