

**Canaan Township Board of Trustees
Special Meeting
December 23, 2019
Minutes**

Chairman Matt Carwell called the meeting to order at 7:30 PM. Roll call showed all trustees and the fiscal officer present.

The fiscal officer presented the minutes from the December 9, 2019 regular meeting. Mr. Sayers made the motion to approve the minutes. Mr. Bayles seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. Final appropriations and revenue for 2019 were reviewed. Automatic drafts and payments were reviewed. Mr. Sayers made a motion to approve the reports. Mr. Bayles seconded the motion. Motion passed.

When all officials were asked if they wished to sign up for or accept the health insurance plan offered by the township they answered as below:

John Bayles – declined the offer
Matt Carwell – declined the offer
Ed Sayers – declined the offer
Jill Retterer – declined the offer

All officials each signed a statement declining the insurance offer. Each will provide proof of their ACA approved insurance coverages.

Since all officials declined the insurance offered, Mr. Sayers made the motion to adopt the following resolution (#12-23-19-01):

Whereas township has offered/procured a health insurance policy as required by the ACA that has been declined and therefore, per the ACA, the township will reimburse to each declining official the cost of the health insurance premiums for the other ACA approved health care coverages that each carries. The reimbursement will be for insurance premiums paid by the officials for policies that may provide benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers and employees. The total of payments for each official or employee in a calendar year shall not exceed \$5,000 per year per individual or a total of \$10,000 per year for those who would be eligible for a family plan, payable upon receipt of a statement of the insurance premiums paid and copies of receipts or proofs of payments each month or quarter or any other period the official chooses to use for submission. All payments made in a calendar year must be submitted by December 31 of the year they were paid.

The township may not reimburse officers and employees for benefits other than those listed in division (A) of section 505.60 of the Revised Code.

Mr. Carwell seconded the motion. Upon roll call, the voting was as follows: Mr. Carwell, yes; Mr. Sayers, yes; Mr. Bayles, yes.

Communications included:

- A letter from the Morrow County Recorder in regards to zoning resolutions and amendments
- Quarterly newsletter from Morrow County Zoning & Planning Office
- Email from Patrick Kasson stating that the Benick case has been dismissed.
- Email from Shelly & Sands saying they mailed a check to Dustin Bayles on December 19, 2019 for the pipe he supplied for the Township Road 60 project. The check was for \$89.09.
- Notification was received from OPWC that disbursement of \$202,186.08 was sent to Shelly & Sands on 11/20/19 for the Township Road 60 Project.

The Ag-Pro invoice is on hold until a resolution is obtained in regards to the charges. Kuhn has been contacted about the concerns.

Mr. Bayles plans to put up the new TR 39 sign in the next few days. It was knocked down earlier this month.

The annual Township Highway System Mileage Certification for 2019 was signed by the trustees and will be mailed back to the Morrow County Engineer. Canaan Township is responsible for 21.014 miles of roadway.

Mr. Sayers made a motion to adopt a resolution (#12-23-19-2) for the following Website/Internet Policy:

PURPOSE:

Canaan Township, Morrow County, owns and operates an official website as an enhancement to the governmental services that it provides and as an information service to its residents and the general public

Furthermore, Canaan Township through this website seeks to expand public involvement in township matters and to raise public awareness on issues critical to the smooth operation of government.

Canaan Township reserves the right to determine what information and services shall and shall not be placed on this website. The website address is canaantwp.org.

PROVISIONS

A Accuracy

The township strives to present current and accurate information on this website, but does not guarantee the accuracy or currency of information posted here.

B. Notices of Public Hearings

When the township places notices of items on this website, schedules for upcoming public meetings or hearings, it does so only to facilitate public access to such information, as a supplement to the legally required methods of posting notices.

C. Emailing to Township Officials and Employees

Persons submitting email comments or questions to Canaan Township officials or employees should be aware that the township cannot guarantee, nor does it represent that such communications will remain private or confidential. Similar to mailed or delivered comments, comments received via email may become subject to Ohio public records laws.

D. Linking Policy

The website links only to the websites of other governmental entities, utility companies that provide service to Canaan Township, and public agencies and community organizations providing services to Township residents.

Mr. Bayles seconded the motion. Upon roll call, the voting was as follows: Mr. Carwell, yes; Mr. Sayers, yes; Mr. Bayles, yes.

Mrs. Retterer reported that after researching the Ohio Checkbook, Canaan Township has not been active since 2015. With the new website, the township's monthly payments and receipts are posted each month as part of the meeting minutes.

Mr. Bayles made a motion to advertise the new Canaan Township Website (canaantwp.org) in the Shopper's Compass. Mr. Sayers seconded the motion. Motion passed.

Mr. Carwell reported that Mr. Bart Dennison, who sits on the executive committee of OPWC, stated that Canaan Township's application for Round 34 has been approved for funding.

Updated driver's licenses will be collected and updated insurance policies will be turned in as policies renew for each trustee.

Purchase orders were signed for temporary appropriations for advertising, utilities, and snowplowing.

Mr. Sayers made a motion to approve the bills for payment; Mr. Bayles seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Carwell made a motion to adjourn. Ed Sayers seconded the motion. Motion passed. The meeting adjourned at 8:22 PM.

Chairman _____
Matthew Carwell

V. Chairman _____
Edward Sayers

John Bayles

Jill Retterer, Fiscal Officer