

Canaan Township Board of Trustees
Regular Meeting
July 11, 2023
Minutes

Chairman Tyler Levering called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Commissioner Tim Abraham and township residents Larry and Cheryl Baughman Jr.

Mr. and Mrs. Baughman were present to purchase two grave plots in North Canaan Cemetery. They purchased the lots in the new one-acre section of the cemetery that was recently plotted out by Mr. Edward Sayers.

Commissioner Abraham gave a few updates on things happening in the county. The commissioners were able to purchase a new generator for the courthouse. A concrete pad is currently being poured for placement. The commissioners are collecting quotes for the building of a new county garage out on CR 76 just north of the sheriff's office. They hope to break ground this fall on the new building. There are other various maintenance projects going on throughout the county. They also recently purchased the old car lot and building in Edison on State Route 95. This will be an impound lot and evidence building for the county.

The fiscal officer presented the minutes from the June 13, 2023, meeting. Mr. Bayles made the motion to approve the minutes. Mr. Carwell seconded the motion. Motion passed.

The 2024 budget estimate was examined. No changes were recommended. Mr. Bayles made a motion to accept the budget as presented. Mr. Levering seconded the motion. Motion passed. The budget will be filed with the County Auditor prior to the July 20th deadline.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Statements were also distributed. Credit card purchases for June and early July were reviewed and the attestation statement signed by Mr. Levering. Mr. Bayles made the motion to approve the reports. Mr. Carwell seconded the motion. Motion passed.

Communications included:

- The Grassroots Clippings newsletter
- County Prosecutor's opinion on contract when piggybacking off county for road work.

The township received an email from John Harsch, Director of Morrow County Office of Homeland Security, Emergency Management. The email was notifying the township and other villages and townships in the county of the solar eclipse that will happen next year on Monday, April 8, 2024. The eclipse will occur in the afternoon and totality will happen around 3:00 p.m. This will be impactful for Morrow County due to the large number of people traveling to view the eclipse. Areas of impact include traffic, population surge, communications, access for emergency vehicles, and infrastructure stress. The EMA is hosting two meetings on August 21, 2023, at the 911 Center on S. Main Street in Mt. Gilead. The first will be at 1:00 p.m. and the second will be at 7:00 p.m. Both will cover essentially the same topics. The townships and villages are encouraged to think about how this event will affect daily operations.

The roads were checked on Wednesday, July 7, 2023. There were approximately 10 tires picked up out of the township ditches this month. The tires were properly disposed of at Mid-Ohio Sanitation and Recycling. The Road Sign Inventory and Management form was completed and is on file.

The township is piggybacking off the county bid this year for chip and seal projects. The trustees had an update from Art Kunkler with 20/20 Enterprises for the chip and seal they will be doing on approximately 5 miles of Canaan Township roads. The estimated cost for the chip and seal for TR 39, TR 67 (between TR 66 and CR 28), TR 72, TR 74, TR 135, and TR 244 is not to exceed \$74,618.32. The roadwork should be completed in the next several weeks.

Mr. Bayles reported that 1st Consolidated had their most recent meeting on June 27, 2023. The new squad is reported to be in service. They also intend to put a renewal levy on the ballot for

the November election. There is a community festival being planned for August 11 and 12, 2023. Brian Stafford retired from the department effective June 23, 2023.

There was no Regional Planning Update.

A spreadsheet was presented by the fiscal officer on the ARPA funds spent to date. There are approximately \$44,000 left in unspent/unappropriated funds. These funds must be appropriated by December 31, 2024, and spent by December 31, 2026.

The OTARMA MORE Grant was discussed for this year. Mr. Carwell made a motion to apply for the OTARMA MORE Grant (\$500) and to use the funds to reimburse the monies already spent on reflective road signs from Hartman Printing. Mr. Bayles seconded the motion. Motion passed.

The trustees looked over the 2024 Cemetery Grant Application. It was decided to hold off and apply again in 2025.

A spreadsheet was presented by the fiscal officer showing the OPWC Projects awarded from 2012 until present. For that period, the township was able to do \$1,246,561.16 of road projects. The grant portion received from OPWC was \$920,109.90 and the township portion of money toward these projects was \$326,451.26.

The trustees discussed applying to the Ohio Public Works Commission for FY25/Round 38 to finish a one-mile section of TR 60 north of TR 67 and ending at CR 61. If this grant is approved, this would complete the resurfacing of all five miles of TR 60 in the township.

A Resolution (#7-11-2023-1) was made authorizing John Bayles, Canaan Township Trustee, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to execute contracts as required.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEAREAS, the Canaan Township Board of Trustees is planning to make capital improvements to **TOWNSHIP ROAD 60 RESURFACING PHASE 4**, and

WHEAREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW BE IT RESOLVED by the Canaan Township Board of Trustee:

Section 1: John Bayles, Trustee, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: John Bayles, Trustee, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

The foregoing resolution offered by Board Member John Bayles.

Second offered by Board Member Matt Carwell.

The roll being called upon its adoption the vote resulted as follows: Mr. Levering, yes; Mr. Bayles, yes; Mr. Carwell, yes.

Passed: 7/11/2023

Township residents Charles and Phyllis Linton purchased two lots in Worden Cemetery on Saturday, July 8th. The trustees and the fiscal officer signed the deed.

Mr. Carwell made the motion to approve the bills for payment. Mr. Levering seconded the motion. Motion passed.

There being no further business to come before the board, Mr. Bayles made the motion to adjourn. Mr. Levering seconded the motion. Motion passed. The meeting adjourned at 8:55 p.m.

Trustee: _____
Tyler Levering, Chairman

Trustee: _____
John Bayles, Vice Chairman

Trustee: _____
Matt Carwell

Fiscal Officer: _____
Jill Retterer

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June 2023 Receipts

| Date: | Amount: | Receipt #: | From: | For: |
|---------------|--------------------|------------|----------------------|------------------------------------|
| 6/7/2023 | \$50.00 | 46-2023 | Tammy Sellers | Township Hall Rental |
| 6/8/2023 | \$78.14 | 47-2023 | Ergon Oil Purchasing | Interest - Guy Heffley Well |
| 6/12/2023 | \$150.00 | 48-2023 | Gompf Funeral Home | O/C Grave - Brian Smith |
| 6/14/2023 | \$672.02 | 49-2023 | Morrow Co. Auditor | June Local Government Distribution |
| 6/14/2023 | \$528.32 | 50-2023 | Morrow Co. Auditor | June Local Gov. Dis. Per sec 57 |
| 6/27/2023 | \$9,270.75 | 51-2023 | Morrow Co. Auditor | June Excise Gas Tax |
| 6/27/2023 | \$2,442.91 | 51-2023 | Morrow Co. Auditor | June cents per gallon gas tax |
| 6/27/2023 | \$754.14 | 52-2023 | Morrow Co. Auditor | June License Tax - State |
| 6/27/2023 | \$307.50 | 52-2023 | Morrow Co. Auditor | June License Tax - County |
| 6/30/2023 | \$923.81 | 53-2023 | Park National | June ICS Interest |
| TOTAL: | \$15,177.59 | | | |

June 2023 Payments:

| Date: | Amount: | Voucher/Warrant: | To: | For: |
|---------------|--------------------|------------------|-----------------------------|---|
| 6/2/2023 | \$43.12 | 49-2023 | Ohio Edison | Denmark Street Lights |
| 6/2/2023 | \$32.33 | 49-2023 | Ohio Edison | Climax Street Lights |
| 6/5/2023 | \$989.68 | 50-2023 | OPERS | May 2023 Payroll |
| 6/9/2023 | \$76.21 | 51-2023 | Ohio Edison | Township Hall Electric |
| 6/9/2023 | \$618.00 | 52-2023 | Auditor of State | 3rd Quarter 2023 UAN Fees |
| 6/9/2023 | \$16.40 | 52-2023 | Auditor of State | IPA Agreed Upon Procedures - Local Audit Fees |
| 6/13/2023 | \$1,156.43 | 4052 | Eugene P. Ebert | June 2023 Mowing Contract |
| 6/13/2023 | \$288.00 | 4053 | Wilson, Phillips & Agin | Audit Period 3/6/23 - 3/17/23 - Final Balance |
| 6/13/2023 | \$966.00 | 4054 | Elan Financial Services | Tables and Chairs Twp. Hall (ARPA FUNDS) |
| 6/13/2023 | \$770.68 | 4059 | Affordable Funeral Supply | Grave Markers - New N. Canaan Cemetery |
| 6/13/2023 | \$562.44 | 4060 | Central Ohio Farmer's Co-op | Diesel Fuel for tractor |
| 6/13/2023 | \$478.24 | 4061 | John Bayles | May Health Ins. Reimbursement |
| 6/13/2023 | \$691.76 | 4062 | Matthew Carwell | May Health Ins. Reimbursement |
| 6/13/2023 | \$816.39 | 4066 | Tyler Levering | May Health Ins. Reimbursement |
| 6/13/2023 | \$132.90 | 4064 | Jill Retterer | Jan. - May Health Ins. Reimbursement |
| 6/13/2023 | \$663.00 | 4065 | Hartman Printing | (17) Reflective Road Signs |
| 6/20/2023 | \$12.00 | 53-2023 | Delco Water | Township Hall Water |
| 6/30/2023 | \$780.95 | 4067 | John Bayles | June Payroll |
| 6/30/2023 | \$777.56 | 4068 | Matthew Carwell | June Payroll |
| 6/30/2023 | \$789.26 | 4069 | Tyler Levering | June Payroll |
| 6/30/2023 | \$888.93 | 4070 | Jill Retterer | June Payroll |
| TOTAL: | \$11,550.28 | | | |

Bank Balance June 30, 2023

| | |
|---------------------------|---------------------|
| Park National Balance: | \$161,937.78 |
| Park National MM Balance: | \$375,143.43 |
| TOTAL: | \$537,081.21 |